CITY OF APOPKA

Minutes of the City Council regular meeting held on July 1, 2020, 1:30 p.m., in the City of Apopka Council Chambers.

PRESENT: Mayor Bryan Nelson
Commissioner Doug Bankson
Commissioner Kyle Becker
Commissioner Alice Nolan
Commissioner Alexander Smith
City Administrator Edward Bass
City Attorney Michael Rodriguez

PRESS PRESENT: John Peery – The Apopka Chief

INVOCATION/PLEDGE

July 4, 1776
Continental Congress adopts the Declaration of Independence
In Philadelphia, Pennsylvania, the Continental Congress adopts the Declaration of Independence, which proclaims the independence of the United States of America from Great Britain and its king. The declaration came 442 days after the first volleys of the American Revolution were fired at Lexington and Concord in Massachusetts. The Revolutionary War would last for five more years with the final victory being at Yorktown in 1781. In 1783, with the signing of the Treaty of Paris with Britain, the United States formally became a free and independent nation.

APPROVAL OF MINUTES

1. City Council regular meeting July 1, 2020.
   MOTION by Commissioner Nolan, and seconded by Commissioner Becker, to approve the minutes of July 1, 2020, regular meeting. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker, Nolan and Smith voting aye.

AGENDA REVIEW

Edward Bass, City Administrator advised that the only change to the Agenda was that the Financial Update will be provided during the Reserve General Fund Presentation.

PRESENTATION

1. Apopka Youth Council Presentation
   Presented by: John Rassel

John Rassel, of the Apopka Youth Council said that since the Apopka Youth Council began meeting, they set out a goal to try and focus on the importance of sustainability & improving community outreach. He said that as a group, they've done various projects such as the "Adopt a Road" program and recently they've begun a plan to install Florida Friendly Landscaping at the Billy Dean Community Center. He stated that additionally, they've toured the Fire Department and the Public Works Department and learned about what each of the Departments do for the local community. He said they've learned about the importance of properly recycling and presented a short video which was put together by the Apopka Youth Council.

2. Comprehensive Annual Financial Report for Fiscal Year Ended September 30, 2019 from Moore Stephens Lovelace CPA's and Advisors.
   Presented By: Joel Knopp

   Mr. Knopp, of Stephens Lovelace CPA's, provided an overview of the Audit ending September 30, 2019, and said that their responsibilities for the City are to Audit in accordance with their professional standards as well as government audit standards as well as uniform guidance and the Florida Auditor General rules so there are a lot of standards that oversee the service they're providing the City and the things that they're looking at.

   He said that Managements responsibilities include taking responsibility for the Financial Statements themselves also, the internal controls over financial reporting are managements responsibilities and they as the auditors, review those but they can't be considered a part of the City's internal controls.

   He stated that they report on internal controls and compliance and at the completion of their audit, they obtained representation from management that they've provided the auditors with all of the information they requested and that management is taking responsibility for the information. Jamie Roberson, as Finance Director was the assigned individual for oversight of their services and he said they're pleased to report that they had full cooperation from the City and City staff regarding the audit and audit procedures.

   He said that as it relates to the objective of the audit, they issued several reports which can be found in the Comprehensive Manual Financial Report, the first being the Independent Auditors report, where the opinion of the Financial Statements. He said that this an unmodified opinion, which means that the Financial Statements are fairly stated and presented in accordance with general accounting principles for governments. He said in the back section of the document, are the additional reports related primarily to compliance, one of which is a report on internal controls over financial reporting and compliance in accordance with government audit standards.

3. Reserve General Fund Presentation.
   Presented by: Jamie Roberson

   Jamie Roberson, Finance Director, provided a presentation on the changes created by the discrepancies. She said there are some opportunities here and she has goals for internal controls. She said in previous years, information was limited and Finance staff didn't do the best job at telling the story but now expenditures are being classified properly.

PUBLIC COMMENT PERIOD

Comment cards were submitted online and read into the record.

CONSENT (Action Item)

1. Approve an Easement Agreement with Collier Benge Land Joint Venture, LLC, to be used for a roadway connection between S.R. 429 Connector Road and the future Floridian Town Center Development.
2. Authorize the Mayor to execute the partial release of code enforcement lien for property located at 113 East Cleveland Street, Apopka, Florida.
3. Approve staff to execute a lease agreement renewal with Aunt Gingibread's Bakery, LLC.
4. Approve the annual funding agreement between the City of Apopka and Metroplan Orlando for FY 2020-2021 in the amount of $26,202.00.
5. Award a piggyback contract to Alternative Claims Management for vehicle damage recovery services.
6. Authorize the issuance of blanket purchase orders for fiscal year 2020.

Mayor Nelson asked whether anyone needs to pull any of the items off the Consent Agenda and hearing none, he asked for a motion to approve the three items on the Consent Agenda.

MOTION by Commissioner Becker, and seconded by Commissioner Smith, to approve the three items on Consent. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker, Nolan and Smith voting aye.

BUSINESS (Action Item)

1. Final Development Plan Amendment – Lakeside, Phase 1
   Owner: Avatar Properties, Inc.
   Applicant: Appian Engineering, LLC., c/o Luke M. Classon, P.E.
   Location: South of Marshall Lake, west of SR 451
   Project: 114.29 +/- acres; 177 single-family homes
   Project Manager: Bobby Howell

Bobby Howell, Senior Planner said this request is for a Final Development Plan Amendment for Lakeside, Plase I. The Owner is Avatar Properties, Inc. and the Applicant is Luke Classon, P.E. of Appian Engineering, LLC. He said that in 2018 the City Council approved a Final Development Plan and Plat for Phase 1 of the Lakeside subdivision, which is located south of Marshall Lake and west of SR 451. In February 2020 the home builder, Taylor Morrison, submitted an amendment to the Final Development and Plat for Phase 1 to allow for the construction of retaining walls in the subdivision. He said the purpose of the Amendment to the Final Development Plan and Plat is to extend one retaining wall in the northern portion of Phase 1 and incorporate additional retaining walls. He stated that a total of eight new retaining walls have been designed as part of this proposed amendment in order to provide flatter rear yards at the request of the property owner. He further stated that the plat revisions include additional retaining wall access and maintenance easements. He said that with the addition of these retaining walls, yard drains and a swale system were added along the top to avoid runoff overtopping the walls. He also said that the entire existing stormwater drainage system was evaluated to ensure the pipes and ponds could support the flow patterns altered with the grading revision.

The Development Review Committee and the Planning Commission recommend approval of the Lakeside, Phase 1 Final Development Plan and Plat amendment.

Mayor Nelson asked whether anyone needs to speak on this item and hearing none, he asked for a motion to approve the Final Development Plan Amendment for Lakeside, Phase 1.

MOTION by Commissioner Nolan, and seconded by Commissioner Becker, to approve the Final Development Plan for Lakeside, Phase I. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker, Nolan and Smith voting aye.

2. Final Development Plan – Kelly Park Publix
Owner: Publix Super Markets, Inc.
Applicant: GL Summit Engineering, Inc.
Location: 4966 Plymouth Sorrento Road and an un-addressed parcel on Kelly Park Road
Project: 18.13 +/- acres; A 72,797 square foot commercial development anchored by a 52,847 square foot Publix supermarket following the Form-Based Code standards
Project Manager: Bobby Howell

Bobby Howell said that this request is for the approval of a Final Development Plan for the Kelly Park Publix. He said the applicant is GL Summit Engineering, Inc. and said that this project proposes the development of a 72,797 square foot commercial development which will include a 52,847 square foot Publix supermarket and is subject to the requirements of the Kelly Park Interchange Form Based Code. He stated that the subject property is located east of SR 429 and west of Plymouth-Sorrento Road, on the southwest side of the intersection of Kelly Park Road and Plymouth-Sorrento Road. He said a Master Plan/Preliminary Development Plan was approved by the City Council in 2018.

Mr. Howell said that this is consistent with the Master Plan/Preliminary Development Plan. He stated that the Final Development Plan proposes dividing the property into three blocks, labeled as Blocks “A”, “B”, and “C”. He said that Block “A” will consist of a retail building which will be constructed at a later date, parking to serve the commercial uses, and a 0.9 acre outparcel labeled as “future development.” He stated that Block “B” will consist of the Publix supermarket, and two retail buildings ranging in size from 3,000 to 3,750 square feet, an additional retail building to be constructed at a later date, with parking to serve the commercial uses. He stated that Block “C” is 7.33 acres and is being reserved for future development. A temporary stormwater retention pond serving Blocks “A” and “B” will be located on Block “C”.

Mr. Howell said that access to the site is proposed via a full access point and a right-in/right-out located on Kelly Park Road, and a right-in/right-out and a full access located on Plymouth-Sorrento Road. He stated that this is consistent with the approved Master Plan/Preliminary Development Plan,

the Final Development Plan details the dedication of 100-feet of right-of-way which will be constructed as a roadway with a 9-foot wide on-street parking area, a 7-foot wide bike lane, an 8-foot wide sidewalk, a 12-foot wide drive lane, and an 11-foot median. He further stated that this public right-of-way will facilitate the development of an internal north-south roadway is anticipated to extend southward to
Appy Lane. He said that also consistent with the approved Master Plan/Preliminary Development Plan, 237 parking spaces will be provided for the Publix grocery store.
Mayor Nelson asked whether anyone needs to speak on this item and hearing none, he asked for a motion to approve the Final Development Plan Amendment for Lakeside, Phase 1.

Mayor Nelson asked if anyone from the Public would like to speak on this item. Hearing none, he asked for a motion to approve the Final Development Plan Amendment for Kelly Park Publix

MOTION by Commissioner Bankson, and seconded by Commissioner Smith, to approve the Final Development Plan for the Kelly Park Publix. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker, Nolan and Smith voting aye.

3. Major Development Plan and Reclaimed Water and Wastewater System Development Agreement – Coral Hills Road Self Storage
   Owner: A Space Storage Clarcona, LLC
   Applicant: RCE Consultants, Inc., c/o Larry Poliner, P.E.
   Location: 2200 Coral Hills Road
   Project: 9.0 +/- acres; Self-storage facility developed in two phases
   Project Manager: Bobby Howell

   Bobby Howell, Senior Planner said that this application is a Major Development Plan for a self-storage facility that will be developed in two phases. He stated that Phase 1 will consist of two buildings totaling 52,875 square feet that are labeled as Buildings A and B. He said Building A is a 38,500 square foot hybrid climate controlled self-storage building and Building B will be a 14,375 square foot non-climate controlled self-storage building. He further stated that an outdoor boat/RV parking area will be provided within the center of the site on Phase 1. He said that upon the commencement of Phase 2, the outdoor boat/RV parking area will be converted to climate controlled self-storage in three separate buildings totaling 81,950 square feet. In addition, a 24-unit canopy covered RV parking area will be constructed on the southern portion of the site concurrent with Phase 2. He stated that as a condition of approval, only operable vehicles may be permitted to be stored in the RV area.

   Mr. Howell said that the site will be accessed via Coral Hills Road via a full access point and said the terminus is at the southern end of the site which dead ends at the right-of-way of SR 414, which is elevated above the site. He said Coral Hills Road is accessed via Clarcona Road approximately ½ mile south of E. Cleveland Street. He stated that the applicant proposes to locate the Stormwater retention on the northern portion of the site and the pond is proposed to be a dry pond.

   He said that currently the site is not served by City reclaimed water and wastewater lines and will require an extension of these lines to the site. He said that Public Services has reviewed and agreed to the provisions of a Reclaimed Water and Wastewater System Development Agreement which allows the applicant to construct an Individual Distributed Wastewater Treatment System (IDWTS) on the Property prior to City installing a wastewater collection system in the vicinity of the Property, at which time the Developer will connect the Property's wastewater system to City centralized wastewater system. He said that the IDWTS shall be operational prior to and as a condition of Developer receiving a Certificate of Occupancy for a self-storage warehouse business. He said that any change of use of the Property to a use other than a self-storage warehouse business shall require connection to the City's central sewer system at the Owners expense. He stated that at such time the site is served by reclaimed water and wastewater, the owner will be required to connect to these lines.

Mayor Nelson asked if anyone from the Public would like to speak on this item. Hearing none, he asked for a motion to approve the Major Development Plan and Reclaimed Water and Wastewater System Development Agreement for Coral Hills Road Self Storage.

MOTION by Commissioner Smith, and seconded by Commissioner Nolan, to approve the Major Development Plan and Reclaimed Water and Wastewater System Development Agreement for Coral Hills Road Self Storage. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker, Nolan and Smith voting aye.

4.Approve emergency removal of ductile iron and installation of 2,000 linear feet of PVC force main pipe on Vick Road.
Presented by: Edward Bass

Edward Bass, City Administrator, said that this item is to approve an emergency repair on the force main at Vick Road. He stated that the problem was discovered during a routine inspection by Public Services, in what appeared to be a sinkhole. He said that after further investigation, it was determined that the top part of the 18" ductile iron pipe had deteriorated as a result of old age and H2S gases. He said that City made a temporary emergency repair to approximately 60 linear feet of pipe and service was not interrupted. He said that the force main at Vick Road was constructed of ductile iron during construction and after further evaluation and the state of the force main, it is necessary to perform the emergency replacement of the ductile iron with PVC pipe to prevent a major sewer spill. He stated that staff has obtained an estimate for this work from Young's Communications, LLC (Y-Com) for $332,605. He said that staff recommends approval of this emergency replacement to ensure there is no threat to public safety or environmental hazard. He said that Y-Com was recently awarded the ITB 2020-07 for Construction of a Potable/Drinking Water Main at W. Ponkan Road and was the lowest bidder out of sixteen other vendors and stated that Y-Com is willing and able to provide a quick turnaround. He said that The City of Apopka Administrative Policy 107.3 Procurement defines emergency repairs as repairs needed immediately to restore public services or alleviate a safety or environmental hazard and staff believes this meets that criteria and said staff recommends authorization to proceed with Y-Com's proposal with a 10% contingency for a total amount of $365,865.50 and staff is here to answer any questions we may have.

Commissioner Bankson asked what the typical lifespan is. Vladimir Siminovski, Design Manager said that the lifespan is typically 30 years for wastewater and 50 years for potable water. Mr. Siminovski said that we have approximately 0.76 miles of gravity ductile pipe in the City and we have approximately 6.25 miles of the ductile iron pipe in the pressurized pipe of the force main application which is 103 miles total which is about 6% so overall it is about 4.1% of the total wastewater system, which is pretty good. He said the pvc lifespan is about 50 years.

Mayor Nelson asked if anyone from the Public would like to speak on this item. Hearing none, he asked for a motion to approve the emergency removal of ductile iron and installation of 2,000 linear feet of PVC force main pipe on Vick Road.

MOTION by Commissioner Nolan, and seconded by Commissioner Becker, to approve the emergency removal of ductile iron and installation of 2,000 linear feet of PVC force main pipe on Vick Road. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker, Nolan and Smith voting aye.

PUBLIC HEARINGS/ORDINANCES/RESOLUTION (Action Item)

1. Ordinance No. 2769 – Second Reading - Change of Zoning/KPI Neighborhood Overlay District; Master Plan/Major Development Plan – Park View Place
   From: T (Transitional)
   To: "City" MU-KPI (Mixed Use Kelly Park Interchange)
   Owner: Cantero Holdings, LLC
   Applicant: Jimmy D. Crawford
   Location: 3845 and 4011 Golden Gem Road
   Project: 91.94 +/- acres; 282 single family homes – 121 rear-loaded, 161 front-loaded
   Project Manager: Bobby Howell

   Mayor Nelson asked if there have been any changes since the first reading to which Bobby Howell, stated that there are none.

   Mayor Nelson asked if there is anyone from the Public that would like to speak on this item and hearing none, he asked for a motion to adopt Ordinance No. 2769.

   MOTION by Commissioner Smith, and seconded by Commissioner Bankson, to adopt Ordinance No. 2769. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker, Nolan and Smith voting aye.

2. Ordinance No. 2771 – First Reading - Comprehensive Plan – Small Scale – Future Land Use Amendment
   From: "County" Rural
   To: "City" Industrial (Max. 0.60 FAR)
   Owner: AED Dewar Nursery 2019 Trust
   Applicant: Lowndes Law Firm, c/o Tara Tedrow
   Location: North of East Keene Road, west of Clarcona Road
   Project: 4.94 +/- acres; +/- 129,111 sq. ft. non-residential
   Project Manager: Phil Martinez

   Phil Martinez, Planner II, said that this request is for a Small Scale, Future Land Use Amendment.from County Rural to City Industrial. He stated that the subject property was annexed into the city on October 1, 2014 by Ordinance Number 2383. He stated that the proposed "Industrial" Future Land Use is compatible with the property due to the "Industrial" Future Land Use being found in the vicinity and to "Commercial" Future Land Use to the east. He said that this application is being processed simultaneously with an application to rezone the subject property from T (Transitional District) to I-L (Light Industrial District).

He said the Development Review Committee finds the proposed amendment consistent with the Comprehensive Plan and compatible with the character of the surrounding areas, recommending approval of the proposed Future Land Use Designation of "Industrial" for the property owned by AED Dewar Nursery 2019 Trust and located at 251 E. Keene Road.

Mayor Nelson asked if there is anyone from the Public that would like to speak on this item and hearing none, he asked for a motion to approve Ordinance No. 2771 and hold over for a second reading and adoption.

MOTION by Commissioner Nolan, and seconded by Commissioner Becker, to approve Ordinance 2771 and hold over for a second reading and adoption. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker, Nolan and Smith voting aye.

3. Ordinance No. 2772 – First Reading - Change of Zoning
From: T (Transitional)
To: I-L (Light Industrial District)
Owner: AED Dewar Nursery 2019 Trust
Applicant: Lowndes Law Firm, c/o Tara Tedrow
Location: North of East Keene Road, west of Clarcona Road
Project: 4.94 +/- acres; +/- 129,111 sq. ft. non-residential
Project Manager: Phil Martinez

Phil Martinez, Planner II, said that this application is for a Change of Zoning from T (Transitional) to I-L (Light Industrial District). He said that the proposed I-L (Light Industrial District) zoning is consistent with the proposed Industrial (Max. 0.6 FAR) Future Land Use Designation. He stated that the site development cannot exceed the intensity allowed by the Future Land Use policies. He said that the proposed I-L zoning is compatible with the property due to the I-L zoning being found in the vicinity to the west and Commercial zoning in the vicinity to the east. He stated that this application is being processed simultaneously with an application for a small-scale future land use amendment from "County" Rural to "City" Industrial.

Mayor Nelson asked if there is anyone from the Public that would like to speak on this item and hearing none, he asked for a motion to approve Ordinance No. 2772 and hold over for a second reading and adoption.

MOTION by Commissioner Nolan, and seconded by Commissioner Becker, to approve Ordinance 2772 and hold over for a second reading and adoption. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker, Nolan and Smith voting aye.

4. Ordinance No. 2773 – First Reading/Transmittal - Comprehensive Plan – Large Scale – Future Land Use Amendment – Floridian Town Center - Residential
From: "County" Rural
To: "City" High Density Residential - 15 (0-15 du/ac)
Owners: Collier Benge Joint Venture LLC; Williams Family Trust; Eugene and Willie Williams
Applicant: GAI Consultants, Inc., c/o Andrew McCown
Location: North of West Orange Blossom Trail, west of S.R. 429

Project: 50.2 +/- acres; 753 Dwelling Units (Residential High, 0-15 du/ac)
Project Manager: Phil Martinez

Phil Martinez, Planner II, said that this application is for a Comprehensive Plan, Large Scale, Future Land Use Amendment from "County" Rural to "City" High Density Residential – 15 (9-15 DU/AC). He said that in conjunction with state requirements, staff has analyzed the proposed amendment and determined that adequate public facilities exist to support this land use change (see attached Land Use Report). He stated that based on the findings of the Land Use report, the proposed FLUM amendment is compatible with the surrounding and nearby land uses and the character of the general area.

He said that as depicted in the Concept Plan, the applicant has a desire to develop the subject area as a horizontal, mixed-use development and said the Concept Plan depicts multi-family apartments, an assisted living facility, a YMCA, retail areas, and more. He stated that the proposed, conceptual development is commonly referred to as "The Floridian Town Center". Additional information supporting the proposed Future Land Use Designation is provided by the applicant and provided in the exhibits. He said that staff recommends approval and authorize transmission of the application to the Florida Department of Economic Opportunity.

Mayor Nelson asked if there is anyone from the Public that would like to speak on this item and hearing none, he asked for a motion to approve Ordinance No. 2773 and authorize transmission of the application to the Florida Department of Economic Opportunity.

MOTION by Commissioner Bankson, and seconded by Commissioner Smith to approve Ordinance No. 2773 and authorize to transmission of the application to the Florida Department of Economic Opportunity. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker, Nolan and Smith voting aye.

5. Ordinance No. 2774 – First Reading/Transmittal - Comprehensive Plan – Large Scale – Future Land Use Amendment – Floridian Town Center - Commercial
   From: "County" Rural
   To: "City" Commercial (Max. 0.25 Floor Area Ratio)
   Owners: Collier Benge Joint Venture LLC; Williams Family Trust
   Applicant: GAI Consultants, Inc., c/o Andrew McCown
   Location: North of West Orange Blossom Trail, west of S.R. 429
   Project: 23.73 +/- acres; +/- 258,419 sq. ft. non-residential
   Project Manager: Phil Martinez

   Phil Martinez, Planner II, said that this application is for a Large Scale, Future Land Use Amendment and covers 23.73 acres. He stated that the proposed Large-Scale Future Land Use Amendment is being requested for 11 properties and said that pursuant to Florida law, properties of ten acres or more are required to undergo review by State planning agencies.

   He said that in conjunction with state requirements, staff has analyzed the proposed amendment and determined that adequate public facilities exist to support this land use change and said that based upon their findings of the Land Use report, the proposed FLUM amendment is compatible with the surrounding and nearby land uses and the character of the general area.

As depicted in the Concept Plan (See exhibits), the applicant has a desire to develop the subject area as a horizontal, mixed-use development. The Concept Plan depicts multi-family apartments, an assisted living facility, a YMCA, retail areas, and more. He said that this proposed, conceptual development is commonly referred to as “The Floridian Town Center”.

Mayor Nelson asked if there is anyone from the Public that would like to speak on this item and hearing none, he asked for a motion to approve Ordinance No. 2774 and authorize transmission of the application to the Florida Department of Economic Opportunity.

MOTION by Commissioner Nolan, and seconded by Commissioner Smith to approve Ordinance No. 2774 and authorize to transmission of the application to the Florida Department of Economic Opportunity. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker, Nolan and Smith voting aye.

6. Ordinance No. 2775 – First Reading – Apopka Code of Ordinances – Part III – Land Development Code
Applicant: City of Apopka
Project: Glitch Amendments 2 - To update, clarify and amend the content of the LDC
Project Manager: James Hitt

On December 11, 2018, the Planning Commission recommended adoption to the City Council of the update to the Land Development Code. On March 6, 2019, the Apopka City Council formally adopted Ordinance No. 2700 approving the update for the Land Development Code (LDC). On January 15, 2020, the City Council adopted Ord. No. 2745 for the first set of “glitch” amendments to update, clarify and amend the content of the LDC.

This request is for the second set of amendments that staff has identified to help with those clarifications. The amendments effect seven of the 10 Articles and Appendix A – Kelly Park Interchange Form-Based Code, and about 14 Sections within those Articles. Because of the length of each section and sub-section being recommended for amendments, staff has provided a *Glitch Amendment #2 Summary List* (Exhibit “A”) and the full Ordinance No. 2775 (Exhibit “B”) for reference.

Mayor Nelson asked if there is anyone from the Public that would like to speak on this item and hearing none, he asked for a motion to approve Ordinance No. 2775 at first reading an hold over for a second reading and adoption.

MOTION by Commissioner Nolan, and seconded by Commissioner Bankson to approve Ordinance No. 2775 at first reading and hold over for a second reading and adoption. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker, Nolan and Smith voting aye.

7. Resolution No. 2020-11- Public Risk Management Notice of Intent to Withdraw.
Presented by: Edward Bass

Edward Bass, City Administrator, said that on December 16, 2015, the City Council approved an agreement with Public Risk Management (PRM) for health benefits, property and casualty insurance. He said that in order to establish a competitive comparison staff is recommending a bid for the health benefits, property and casualty insurance services be solicited. He stated that the bid results will allow staff to determine if it is in the city's best interest to pursue lower rates or if the rates provided by PRM are the best value. He said that in order to establish a bid the PRM contract and by-laws dictate an "intent to withdraw" be established via resolution by City Council.

Mayor Nelson asked if there is anyone from the Public that would like to speak on this item and hearing none, he asked for a motion to approve Resolution 2020-11 for Public Risk Management Notice of Intent to Withdraw.

MOTION by Commissioner Nolan, and seconded by Commissioner Smith to approve Resolution No. 2020-11 Public Risk Management Notice of Intent to withdraw. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker, Nolan and Smith voting aye.

CITY COUNCIL REPORTS

Commissioner Bankson stated concerns about masks and said that in light of recent reports, we gather additional information on this and provide the findings.

Commissioner Becker asked about the graphics on page 6 of the COVID statistics page and said that perhaps we should consider policies.

Commissioner Smith concurred. He expressed his condolences to James McGraw for the passing of Theotis Bridges.

CITY ADMINISTRATOR REPORT

The Financial Update was provided during the Reserve General Fund Presentation.

CITY ATTORNEY'S REPORT

No update.

MAYOR'S REPORT

Mayor Nelson said that baseball tournaments are scheduled to begin next week. He provided an update on COVID and said we received PPE's. He gave an update on the Errol Estates Recreational Task Force and said that the committee as a whole are in the process of putting together some rough numbers.

ADJOURNMENT – 4:47 p.m.

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