CITY OF APOPKA
DEVELOPMENT REVIEW COMMITTEE

DATE: **May 18, 2016**
TIME: **9:00 AM Development Review Committee Meeting**
LOCATION: **120 E. Main Street (Administration Conference Room – 1st Floor)**

I. Staff Comments on the following:

A. Special Events:

1. Event: Fireworks at the Amphitheater
   Date: July 4, 2016
   Time: 5:00 P.M. Through 9:00 P.M.
   Location: Apopka Amphitheater

B. Concept Plan:

2. Northwest Distribution Center – Building D — SPR16-12C
   Concept Plan
   Parcel No.: 17-21-28-5953-01-000
   Location: 1349 Ocoee Apopka Road

C. Site Plans: None

D. Plats: None

E. Street Name Review: None

F. FLUM / Rezoning: None

G. Special Exception: None

II. Other Business:

A. Public Hearing: None

B. Vacate/Variance: None

C. Request for Extension: None

D. Discussion: None

E. Peddlers Permit: None

F. Plan Final Review and Sign-off: **Projects at "Zoning Counter"**

Please direct any comments or questions concerning the items scheduled for this meeting to the Community Development Department at (407) 703-1712.

David B. Moon, AICP,
Planning Manager

Backup material for agenda item:

1. Event: Fireworks at the Amphitheater
   Date: July 4, 2016
   Time: 5:00 P.M. Through 9:00 P.M.
   Location: Apopka Amphitheater

Special Events Permit

Applicants Information

Name of Applicant: Sarah Ryan Phone: 407-703-1809

Address: _____ City: _____

ZIP: _____ Email address: _____

Secondary Contact: _____ Phone: _____

If Special Event is for an organization, please also complete below

Name of Organization: City of Apopka

Tax Exempt: Yes: _____ No: _____ State of Florida Tax Number: _____

If claiming tax exemption a copy of 501-C3 and tax exemption certificates must be provided. Taxes will be charged if not provided.

Type of Event

Name of the Event: Fireworks at the Amphitheater

Date(s) of the Event: July 4th, 2016 Hours of Event: 5pm - 9pm

Location of the Event: Apopka Amphitheater

Does the location of the event take place on Public or Private Property? NO

Briefly describe the event and all activities that will occur during the event: Vendors and fireworks with a little bit of live music.

Expected attendance: 5,000

Will there be admission, vendor, participant or other fees: Yes: ____ No: ✓

Will you be serving alcohol: Yes: ✓ No: ____

*If yes for serving alcohol, you will be required to obtain approval from City Council. Upon final approval you will need to provide a copy of the liquor license.

Special Events Permit
(Continued)

Type of Event

Description of any equipment being used (Tents, Banners, Signs, Animals, Etc.): Sound and lighting.

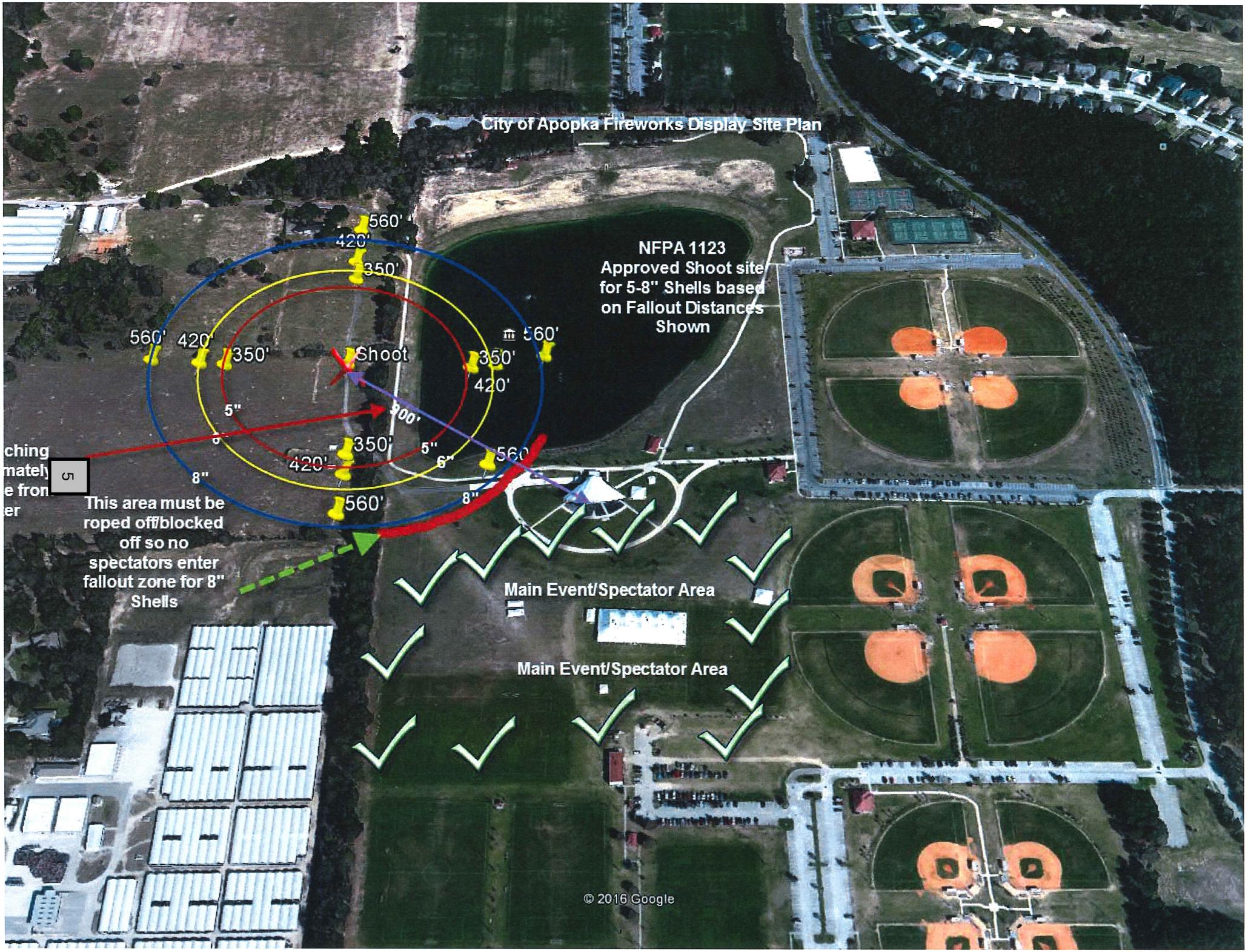
Will you have any street, lane, or sidewalk closures? Yes:_____ No: X

If yes, explain: _____

Once your completed event permit is received the following will happen:

- The event calendar will be checked to make sure there are no conflicting events (if so, you will be notified immediately).
- Your application will be submitted and reviewed by DRC (Development & Review Committee).
- **If approved the event may require additional approval from the City Council if there are any street closures or alcohol sales.**
- If the location of the event takes place on City Property, you will be required to complete the Facility Use Agreement.
- You may be required to hire off-duty Apopka Police and Fire Fighters depending upon the size of the event.
- Temporary event signage will require a weekend directional sign permit from the Building Department.
- Any tents 200 square feet or larger will require the following:
  -Copy of Certificate of Flame Resistance for tent.
  -City Inspection Sheet signed by Fire/Building Department Officials
  -Copy of tent permit from Building Department
- Applicants must provide adequate restroom facilities during event.
- Meetings are scheduled, if need be, to solve any conflicts or concerns. A meeting will be required for events with more than 1,000 people in attendance.
- If approved, your final permit will be sent to you.
- You must have your final permit with you on the day of your event. If you don't provide it when asked, your event may be shut down.

For further information, to determine if the event location is in the City limits, or to inquire about special requirements for your event, please contact the Community Relations and Events Coordinator, at 407-703-1809, or visit us at 120 E. Main Street, 1st Floor, Apopka, Florida, Monday through Friday, 8:30 a.m. until 4:30 p.m.


City of Apopka Fireworks Display Site Plan
NFPA 1123
Approved Shoot site for 5-8" Shells based on Fallout Distances Shown
560'
420'
350'
Shoot
5"
6"
8"
900'
This area must be roped off/blocked off so no spectators enter fallout zone for 8" Shells
Main Event/Spectator Area
Main Event/Spectator Area
© 2016 Google