CITY OF APOPKA

Minutes of a Joint City Council/Planning Commission Workshop held on April 8, 2015, at 6:00 p.m., at the VFW/Apopka Community Center.

PRESENT: Mayor Joe Kilsheimer
Commissioner Bill Arrowsmith
Commissioner Billie Dean
Commissioner Diane Velazquez
Commissioner Sam Ruth
Melvin Birdsong, Planning Commission
James Greene, Planning Commission
Tony Foster, Planning Commission
Bob Ryan, Planning Commission
Pamela Toler, Planning Commission
City Attorney Cliff Shepard
Attorney Andrew Hand

ABSENT: Steve Hooks, Planning Commission
Mallory Walters, Planning Commission

PRESS PRESENT: John Peery - The Apopka Chief
Steve Hudak - The Orlando Sentinel

CALL TO ORDER - Mayor Kilsheimer called the Workshop to order at 6:03 p.m.

PLEDGE OF ALLEGIANCE - Mayor Kilsheimer led in the Pledge of Allegiance to the Flag.

PRESENTATIONS

Clifford Shepard, City Attorney, gave a presentation on Sunshine Law entitled "Let the Sunshine In", reviewing Public Meetings Law, Chapter 286 of the Florida Statutes. He reviewed public meetings, how they are to be open and noticed, as well as minutes are to be promptly recorded and open to public inspection. He went over major exceptions to what constitutes an open meeting. A public meeting is a meeting of a collegial public body at which official acts are taken or business is discussed. Members of a committee/commission/board are not to discuss among themselves any matters that may come before them in a meeting. Any information should be shared at the open, public meeting. A copy of the Power Point presentation will be filed with the minutes.

Andrew Hand, Esquire, of Shepard, Smith, Cassidy, gave a presentation on Quasi-Judicial Hearings. He reviewed the quasi-judicial hearing procedure. A copy of the Power Point presentation and the procedure will be filed with the minutes.

DISCUSSION

In response to an inquiry of whether a quasi-judicial hearing should be announced as such by the chair, Mr. Shepard advised that this is often designated on the agenda. If it is not identified on the agenda, then he would recommend the chair announce the matter is quasi-judicial. He also advised that any disclosure documents should be provided to the clerk at the meeting.

Another question was posed as to whether a member of the body should go out to the site, to which Mr. Shepard advised if they do visit the site, it should be reported at the meeting.

ADJOURNMENT - There being no further discussion, the workshop adjourned at 7:56 p.m.

ATTEST:

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Joseph E. Kilsheimer, Mayor

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Linda F. Goff, City Clerk