

CITY OF AOPKA
DEVELOPMENT REVIEW COMMITTEE

DATE: December 07, 2016
TIME: 9:00 AM Development Review Committee Meeting
LOCATION: 120 E. Main Street (Administration Conference Room – 1st Rd)

I. Staff Comments on the following:

A. Special Events:

1. Event: International 5K Run - New Journey Youth Center
Date: Saturday, February 25, 2017
Time: 6:00 am – 2:00 pm
Location: Northwest Recreation

B. Concept Plan:

2. Flight Team Investment Group SPR16-34C
Concept Plan
Location: SW corner of Marshall Lake Rd & S. Bradshaw Rd.
Parcel I.D. #: 09-21-28-0868-04-000

C. Site Plans: None

D. Subdivisions/Plats:

3. Binion Reserve PR16-22
Final Development Plan (Residential Subdivision)
Location: 1078 S. Binion Road
Parcel I.D. #: 18-21-28-0000-00-057
4. Cooper Palms SPR16-36R
Replat
Location: Cooper Palms Parkway
Parcel I.D. #: 09-21-28-0868-01-060 & 09-21-28-0868-01-050
5. Magnolia Commerce Center SPR16-35R
Replat
Location: 445 W. First Street
Parcel I.D. #: 09-21-28-7558-03-010

E. Street Name Review: None

F. FLUM / Rezoning:

6. Oak Pointe PUD Master Plan
Parcel#: 29-21-28-0000-00-011; 016; 033; 038 & 32-21-28-0000-00-030

G. Special Exception: None

II. Other Business:

- A. Public Hearing: None
B. Vacate/Variance: None
C. Request for Extension: None
D. Discussion: None
E. Peddlers Permit: None
F. Plan Final Review and Sign-off: **Projects at "Zoning Counter"**

Please direct any comments or questions concerning the items scheduled for this meeting to the Community Development Department at (407) 703-1739.



David B. Moon, AICP,
Planning Manager

Backup material for agenda item:

1. Event: International 5K Run - New Journey Youth Center
Date: Saturday, February 25, 2017
Time: 6:00 am – 2:00 pm
Location: Northwest Recreation



Special Event Permit Application | 2016

Special Events Permit

Applicants Information

Name of Applicant: New Journey Youth Center Phone: 407-9709263
Address: 1255 Wyndham Pine Dr City: Apopka
ZIP: 32712 Email address: danyielnjyc@gmail.com
Secondary Contact: _____ Phone: _____

If Special Event is for an organization, please also complete below

Name of Organization: International 5K ^{Run} Walk to benefit
Tax Exempt: Yes: X No: _____ State of Florida Tax Number: New Journey 64 095 7362
If claiming tax exemption a copy of 501-C3 and tax exemption certificates must be provided. Taxes will be charged if not provided.

Type of Event

Name of the Event: International 5K Run / to benefit New Journey Youth Center
Date(s) of the Event: 2-25-17 Hours of Event: 6am - 2pm
Location of the Event: Northwest Recreation
Does the location of the event take place on Public or Private Property? Public
Briefly describe the event and all activities that will occur during the event: 5K run
Festvill, Food trucks
Expected attendance: 300 - 600?

Will there be admission, vendor, participant or other fees: Yes: X No: _____

Will you be serving alcohol: Yes: _____ No: X

*If yes for serving alcohol, you will be required to obtain approval from City Council. Upon final approval you will need to provide a copy of the liquor license.

Special Events Permit
(Continued)

Type of Event

Description of any equipment being used (Tents, Banners, Signs, Animals, Etc.): _____

Will you have any street, lane, or sidewalk closures? Yes: _____ No: X

If yes, explain: _____

Once your completed event permit is received the following will happen:

- The event calendar will be checked to make sure there are no conflicting events (if so, you will be notified immediately).
- Your application will be submitted and reviewed by DRC (Development & Review Committee).
- If approved the event may require additional approval from the City Council if there are any street closures or alcohol sales.
- If the location of the event takes place on City Property, you will be required to complete the Facility Use Agreement.
- You may be required to hire off-duty Apopka Police and Fire Fighters depending upon the size of the event.
- Temporary event signage will require a weekend directional sign permit from the Building Department.
- Any tents 200 square feet or larger will require the following:
 - Copy of Certificate of Flame Resistance for tent.
 - City Inspection Sheet signed by Fire/Building Department Officials
 - Copy of tent permit from Building Department
- Applicants must provide adequate restroom facilities during event.
- Meetings are scheduled, if need be, to solve any conflicts or concerns. A meeting will be required for events with more than 1,000 people in attendance.
- If approved, your final permit will be sent to you.
- You must have your final permit with you on the day of your event. If you don't provide it when asked, your event may be shut down.

For further information, to determine if the event location is in the City limits, or to inquire about special requirements for your event, please contact the Community Relations and Events Coordinator, at 407-703-1809, or visit us at 120 E. Main Street, 1st Floor, Apopka, Florida, Monday through Friday, 8:30 a.m. until 4:30 p.m.

HOLD HARMLESS AGREEMENT

I, Daniel Yarbrough on behalf of New Journey Youth Center, agree to indemnify and hold harmless the City of Apopka, its agents, employees or any other person against loss or expense including attorneys' fees, by reason of the liability imposed by law upon the City of Apopka except in the case of the City of Apopka's sole negligence, for damage because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damage to property arising out of or in consequence of the issuance of the permit or conduct of the assembly or any of its participants, in whole or in part, whether such injuries to persons or damage to property are due or claim to be due to any passive negligence of its employees or agents or any other person. It is further understood and agreed that New Journey shall, at the option of the City of Apopka, defend the City of Apopka with appropriate counsel and shall further bear all costs and expenses, including the expense of counsel, in the defense of any suit arising hereunder.

Daniel Yarbrough
PRINTED NAME OF APPLICANT

Daniel Yarbrough
SIGNATURE OF APPLICANT

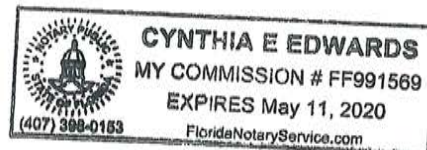
11-22-16
DATE SUBMITTED

International 5K Run / To benefit New Journey Youth Center
EVENT NAME / EVENT DATE / LOCATION OF EVENT

STATE OF FLORIDA
COUNTY OF ORANGE

SWORN TO (OR AFFIRMED) AND SUBSCRIBED BEFORE ME THIS 22 DAY OF November, 2016 BY Daniel Antonetto, WHO IS PERSONALLY KNOWN TO ME OR HAS PRODUCED Driver's License AS IDENTIFICATION.

Cynthia E. Edwards
NOTARY PUBLIC SIGNATURE



Cynthia E. Edwards
NOTARY PUBLIC PRINTED NAME

Special Event Permit Application

FOR OFFICIAL USE ONLY

DRC APPROVAL: _____ **DATE:** _____

DRC COMMENTS:

FIRE APPROVAL: _____ **DATE:** _____

FIRE COMMENTS:

POLICE APPROVAL: _____ **DATE:** _____

POLICE COMMENTS:

EVENTS APPROVAL: _____ **DATE:** _____

EVENTS COMMENTS:

RISK MANAGEMENT APPROVAL: _____ **DATE:** _____

RISK MANAGEMENT COMMENTS:

RECREATION APPROVAL: _____ **DATE:** _____

RECREATION COMMENTS:

CITY COUNCIL WILL CONSIDER THIS REQUEST SUBJECT TO APPLICANT MEETING ALL CITY REQUIREMENTS ON:

MEETING DATE: _____ **APPROVED:** _____ **DENIED:** _____

PERMIT FEE: \$50.00 **DATE PAID:** _____ **REC'D BY:** _____ **DATE EXEMPTED:** _____



City of Apopka
Community Development Department
120 E. Main Street
P. O. Box 1229
Apopka, Florida 32704-1229
407-703-1739 - Phone -- 407-703-1791 -- Fax

WAIVER OF FEES FOR
NOT-FOR-PROFIT ORGANIZATIONS AND CHURCHES

Applicant: <u>Daniel Vaebrough</u>			
Address: <u>1255 Wyndham Pine Dr</u>		City: <u>Apopka</u>	State: <u>FL</u>
Zip: <u>32712</u>			
Work Phone No.: <u>407-970-9263</u>	Home Phone No.: <u>SAME</u>	E-Mail: <u>danielnjyc@gmail.com</u>	
Name of Organization: <u>New Journey Youth Center</u>			
Mailing Address: <u>SAME</u>		City: <u>SAME</u>	State: <u>FL</u>
Zip: <u></u>			
Contact Person: <u>SAME</u>		Phone No.: <u>SAME</u>	
Waiver Requested for: <u>SK</u>			

APPLICANT MUST SUBMIT PROOF OF NOT-FOR-PROFIT STATUS WITH THE IRS (501-C3)

Daniel Vaebrough
Signature of Applicant
Daniel Vaebrough
Printed Name of Applicant

11-22-16
Date Submitted to Community Development

STATE OF FLORIDA
COUNTY OF ORANGE

SWORN TO AND SUBSCRIBED BEFORE ME THIS 22 DAY OF November, 2016, WHO IS
PERSONALLY KNOWN TO ME OR HAS PRODUCED FL Drivers License AS IDENTIFICATION.

SEAL:



Cynthia E. Edwards
NOTARY PUBLIC SIGNATURE
Cynthia E. Edwards
NOTARY PUBLIC PRINTED NAME

----- OFFICIAL USE ONLY -----

DATE APPROVED: 11/29/16

DATE DENIED: _____

Glenn A. Irby
Glenn Irby
City Administrator

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 26 2010**

NEW JOURNEY YOUTH CENTER INC
1255 WYNDHAM PINE DR
APOPKA, FL 32712

Employer Identification Number:
64-0957362
DLN:
200111056
Contact Person:
GLENN W COLLINS ID# 31392
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
June 3, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

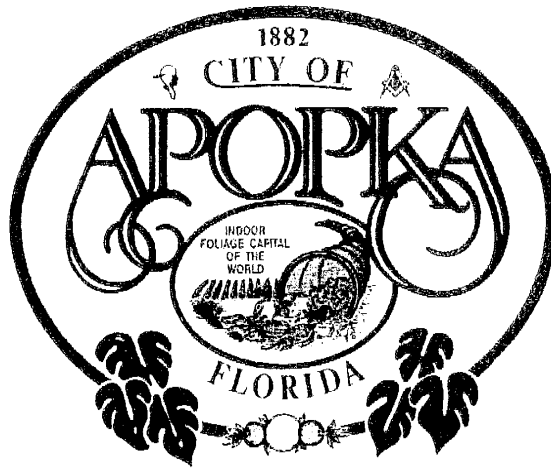
Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)



City of Apopka
Special Events Permit Application

Special Events Permit
Checklist

- ☐ Completed Special Event Permit Application.
- ☐ A site plan (MAP) or Parade/Race Route *MUST* be submitted with your application. Map must identify location of staging, tents, parking, barricades, vendors, and restrooms.
- ☐ A certificate of general liability insurance listing the "City of Apopka" as 'Additional Insured' must be submitted. Other insurance coverage may be required.
- ☐ A non-refundable application fee of \$50.00 or completed application for waiver of permit fee is due when application is submitted.
- ☐ Letter from the property owner granting permission for use of their property.
- ☐ Signed and notarized hold harmless agreement.
- ☐ A list of all concessionaries and vendors (if applicable).
- ☐ Copies of flyers and advertisements (if applicable).

-All applications must be submitted 60 days prior to the event date.

-All required documentation must be attached with the application. A partial application submission will not be accepted.