

## **CITY OF APOPKA**

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**Minutes of the regular City Council meeting held on March 29, 2017, immediately following the 1:30 p.m. workshop meeting in the City of Apopka Council Chambers.**

**PRESENT:** Mayor Joe Kilsheimer  
Commissioner Billie Dean  
Commissioner Diane Velazquez  
Commissioner Doug Bankson  
Commissioner Kyle Becker  
City Attorney Cliff Shepard  
City Administrator Glenn Irby

**PRESS PRESENT:** John Peery - The Apopka Chief  
Reggie Connell, The Apopka Voice

**INVOCATION:** Mayor Kilsheimer introduced Pastor Randy Green of Journey Christian Church, who gave the invocation.

**PLEDGE OF ALLEGIANCE:** Mayor Kilsheimer said on April 2, 1513, near present day St. Augustine, Spanish explorer Juan Ponce de León made landfall on the Florida coast and claimed the territory for the Spanish Crown. He named this new land, which he believed to be an island, La Florida because the discovery came during the time of the Easter feast. Ponce de León returned 7 years later to establish a colony, but retreated to Cuba when his expedition was attacked by Native Americans. A successful Spanish Colony was not established until some 44 years later in 1565. In 1819, the territory passed to the United States as part of the Florida Purchase Treaty between Spain and the United States. He asked everyone to reflect on the bravery and pioneering spirit of our early explorers and settlers as he led in the Pledge of Allegiance.

### **APPROVAL OF MINUTES:**

#### **1. City Council regular meeting March 1, 2017.**

**MOTION by Commissioner Becker, and seconded by Commissioner Velazquez to approve the City Council minutes of March 1, 2017. Motion carried unanimously with Mayor Kilsheimer, and Commissioners Dean, Velazquez, Becker, and Bankson voting “aye”.**

**AGENDA REVIEW:** No changes.

### **PUBLIC COMMENT/STAFF RECOGNITION AND ACKNOWLEDGEMENT**

#### **Public Comment:**

Ray Shackelford recognized Chief Carnesale for providing an outstanding speech at the Rotary Club of Apopka. He suggested a police substation be added to Fire Station 5 and future fire stations. He said he hoped they did not use reserves for the additional funds needed for Fire Station 5. He applauded the upgrade of Edwards Field as long as reserves were not used. He stated as a point of clarification, due to a promoter the approved budget of \$450,000 for the Old

Florida Festival was reduced to \$250,000. For the 2017 festival, the amount for the total revenue was \$162,479 and the total expenses was \$259,378 with a deficit of roughly \$97,000. He asked if this deficit would be covered from the remaining \$200,000 that was set aside for the Old Florida Outdoor Festival, and if the remaining \$100,000 would be placed in city reserves. He stated the City should not be using tax dollars to sponsor events that sell alcohol. He again called upon Council to support Commissioner Bankson's proposal for a 25% reserve fund balance. He called upon Council again to utilize some of the funds from the Apopka Gospel Fest to waive some of the youth sports fees. He reiterated with the new budget process that a new police substation and new police headquarters be considered.

Suzanne Kidd said this was not for Council so much as it was for the community. She said a week from this Saturday, April 8, 2017, we will be building the KaBOOM Playscape. This was designed by a number of Apopka's children at a workshop a number of weeks ago where they did a number of drawings and out of this came three different drawings by the KaBOOM Playscape people, one having been selected by Council. She said this build will take place in one day on April 8, 2017. Rotary Club, The Big Potato Foundation, City of Apopka, and Foresters Financial have been working really hard to get enough volunteers to help build and as of earlier this week they needed an additional 40 volunteers. She pointed out that people can volunteer from the City's website under Popular Topics. She stated she was thrilled to see the Orlando Philharmonic Orchestra was coming to the amphitheater.

#### **Proclamations:**

##### **1. National Telecommunicators Week Proclamation.**

Mayor Kilsheimer read a proclamation recognizing National Telecommunicators Week and presented the proclamation to Donna Saladin and staff.

##### **2. Water Conservation Month Proclamation.**

Mayor Kilsheimer read a proclamation acknowledging Water Conservation Month and presented the proclamation to Jay Davoll.

#### **Employee Recognition:**

**Ten Year Service Award – Matthew “Matt” Reinhardt – Police/Patrol - Police Officer – 03/12/2007** - Matt began working for the City on March 12, 2007, as a Police Officer, which is his current position. The Commissioners joined Mayor Kilsheimer in congratulating Matt for his years of service.

**Ten Year Service Award – David Pickels – Public Services/Fleet - Equipment Mechanic – 03/19/2007** - David began working for the City on March 19, 2007, as an Equipment Mechanic, which is his current position. The Commissioners joined Mayor Kilsheimer in congratulating David for his years of service.

**Fifteen Year Service Award – Jennifer Jorge-Wimbley – Police/Communications - Communication Technician – 03/25/2002** - Jennifer began working for the City on March 25, 2002, as a Communication Technician, which is her current position. The Commissioners joined Mayor Kilsheimer in congratulating Jennifer for her years of service.

**Fifteen Year Service Award – Julie Poole – Police/Communications - Lead Communication Technician – 03/28/2002** - Julie began working for the City on March 28, 2002, as a Communication Technician. On August 1, 2016, she was promoted to Lead Communication Technician, which is her current position. Julie was not present and will be presented her award at another time.

**Twenty Year Service Award – Carol Zimmerman – Fire/Chief's Office - Secretary II – 03/31/1997** - Carol began working for the City on March 31, 1997, as a Receptionist in Public Services. On August 28, 2001, she was promoted to Customer Service Clerk, and on January 1, 2005, she was reclassified to Administrative Specialist. On October 12, 2009, she transferred to the Fire department as a Secretary II, which is his current position. The Commissioners joined Mayor Kilsheimer in congratulating Carol for her years of service.

**Twenty-Five Year Service Award – Jason Alger – Public Services/Fleet - Fleet Foreman – 03/04/1992** - Jason began working for the City on March 4, 1992, as an Equipment Mechanic. On June 29, 1998, he was assigned as a Lead Equipment Mechanic and on May 30, 1999, was reclassified to Fleet Foreman, which is his current position. The Commissioners joined Mayor Kilsheimer in congratulating Jason for his years of service.

**Twenty-Five Year Service Award – David Call – Police/Support Services - Police Captain – 03/04/1992** - David began working for the City on March 4, 1992, as a Police Officer. On March 3, 1997, he was promoted to Police Commander, which was changed to the rank of Police Lieutenant on October 1, 2009. On November 24, 2013, David was promoted to Police Captain, which is his current position. The Commissioners joined Mayor Kilsheimer in congratulating David for his years of service.

#### **Presentations:**

##### **1. Presentation of the GFOA Distinguished Budget Award.**

Tom Klinker, state representative to the Government Financial Officers Association (GFOA) of the United States and Canada, and a Past President of the Florida Government Finance Officers Association, said he was honored to have been invited here to present the Distinguished Budget Presentation Award to the City of Apopka. This is the eleventh consecutive year Apopka has received this award, which is a reflection of the expertise and work in the preparation of the budget document. The GFOA Distinguished Budget Award was presented to Pam Barclay, Finance Director, and the entire Finance Department.

#### **CONSENT (Action Item)**

1. Authorize a joint use agreement with The School Board of Orange County.
2. Authorize the entertainment and sale of alcohol at The Symphony Under the Stars Concert.
3. Approve the funding and treatment of termites at the Apopka Police Station.

**MOTION by Commissioner Dean and seconded by Commissioner Becker to approve the three items on the Consent Agenda. Motion carried unanimously with Mayor Kilsheimer, and Commissioners Dean, Velazquez, Becker, and Bankson voting aye.**

## **BUSINESS**

### **1. City Council direction on Edwards Field Grandstand.**

Glenn Irby, City Administrator, said Ray Marsh, Building Official, was present and can provide a perspective from the Building Official's side. He said this is a structure with far more deteriorated due to termite damage and no upkeep to the point staff does not believe the money should be spent to salvage this structure.

Ray Marsh, Building Official, said a few weeks ago he was asked to do an assessment of the termite damage at Edward's Field and provide an estimate of what the cost would be to repair rotted wood, and the doors that were in disrepair. Subsequent to that, it was brought to his attention that the Edwards Field grandstand was being used. He inspected the bleachers and advised they were not code compliant. At that time, he encouraged this area was secured to prevent anyone from falling and being injured. Public Services secured the area at that time. He advised it may cost up to \$500,000 to restore, and bring into code compliance.

Discussion ensued regarding various options to include restoring the structure, demolishing the structure, and a memorial being placed on site. It was also pointed out that the current structure looks like it was built in the 1970's.

Belle Gilliam, Curator of the Apopka Historical Society, spoke of Edwards Field and said many who played ball there went on to become professional baseball players. She said a memorial had been mentioned and she would like to see Edwards Field memorialized. She said Apopka is full of history and we have one of the most diversified museums in Central Florida. She stated she appreciated Council giving this consideration.

It was the consensus of Council to have staff come back with more information on the cost to have the structure removed and an idea for memorializing Edwards Field. Also, to come back with a firm estimate to make the structure ADA and code compliant.

### **2. Final Development Plan – Fire Station No. 5 – Firehouse Lane, east of Jason Dwelley Parkway.** Mayor Kilsheimer announced this was a quasi-judicial hearing. Witnesses were sworn in by the clerk.

David Moon, Planning Manager, said the Planning Commission met on March 14, 2017, and reviewed the proposed Final Development Plan located at Firehouse Lane off of Jason Dwelley Parkway. The Planning Commission found it consistent with the Land Development Code and Comprehensive Plan and recommended approval.

Mayor Kilsheimer opened the meeting to a public hearing. No one wishing to speak, he closed the public hearing.

**MOTION by Commissioner Velazquez, and seconded by Commissioner Bankson to approve the Final Development Plan for Fire Station No. 5. Motion carried unanimously with Mayor Kilsheimer, and Commissioners Dean, Velazquez, Becker, and Bankson voting aye.**

## **PUBLIC HEARINGS/ORDINANCES/RESOLUTION**

1. **Resolution 2017-07 – Adoption of a Wastewater Utility Asset Management Plan.** - The City Clerk read the title as follows:

### **RESOLUTION NO. 2017-07**

**A RESOLUTION OF THE CITY OF APOPKA, FLORIDA, RELATING TO THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION STATE REVOLVING FUND LOAN PROGRAM; MAKING FINDINGS; ADOPTING THE PHASE I WASTEWATER UTILITY ASSET MANAGEMENT PLAN; PROVIDING ASSURANCES; PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

Jay Davoll, Public Services Director, advised this resolution goes along with the requirements of the SRF loan, documenting our assets in order to maintain the 0% rate negotiated by the City.

Mayor Kilsheimer opened the meeting to a public hearing. No one else wishing to speak, he closed the public hearing.

**MOTION by Commissioner Velazquez, and seconded by Commissioner Becker, to approve Resolution No. 2017-07. Motion carried unanimously with Mayor Kilsheimer, and Commissioners Dean, Velazquez, Becker, and Bankson voting aye.**

## **CITY COUNCIL REPORTS**

Commissioner Becker thanked Robert Sargent for the launch of the new City website. Mayor Kilsheimer said in addition to [www.apopka.net](http://www.apopka.net) not to forget [www.apopkapolice.com](http://www.apopkapolice.com) and [www.apopkafire.com](http://www.apopkafire.com). He said Mr. Shackelford mentioned a couple of weeks ago about the diversity of the images on the website and that has been changed.

**MAYOR'S REPORT** – Mayor Kilsheimer reported he, Commissioners Velazquez, Dean, and Bankson traveled to Tallahassee last week. He said they heard uniformly that this session of the legislature is attempting to usurp the home rule powers of local governments like never before. He reported there is a bill before the legislature that no one expects to pass that would limit all local government reserves to no more than 10%. He thanked everyone that made the trip to Tallahassee and spent their time for this worthwhile effort.

Mayor Kilsheimer reported that Commissioner Bankson, Commissioner Velazquez, and he went to Mount Dora this past Friday for the North West Orange East Lake Elected Officials meeting where they heard presentations from the Economic Development Director from Lake County, T.J. Fish of Lake Sumpter MPO, and a presentation on the Wekiva Parkway by Mary Brooks.

Mayor Kilsheimer said he and Mr. Irby have discussed having Marilyn Crotty, Director of the Florida Institute of Government, University of Central Florida, come and do a three hour workshop for the Apopka City Commission that would address Commission Effectiveness, Roles and Responsibilities, and Improving Performance. This would be an all-inclusive fee of

\$550 which would include a pre-workshop consultation with staff and a post workshop report.

Commissioner Velazquez said she has been working with Ms. Crotty for three years and sits on the Board with her for Tri-County. She stated she calls Ms. Crotty often for guidance.

Commissioner Bankson said he had met Ms. Crotty right after being elected and her level of knowledge and encouragement was infectious and beneficial.

Commissioner Becker inquired if this workshop could be held on a Saturday.

**ITEMS NOT REQUIRING ACTION**

1. Thank you note from Apopka Rotary Club to Mayor Kilsheimer thanking the City for assistance with the Apopka Fair.

**ADJOURNMENT** – There being no further business the meeting adjourned at 3:34 p.m.

\_\_\_\_\_/s/\_\_\_\_\_  
Joseph E. Kilsheimer, Mayor

ATTEST:

\_\_\_\_\_/s/\_\_\_\_\_  
Linda F. Goff, City Clerk