CITY OF APOPKA
DEVELOPMENT REVIEW COMMITTEE

DATE: **January 11, 2017**
TIME: **9:00 AM Development Review Committee Meeting**
LOCATION: **120 E. Main Street (City Hall Conference Room – 1st Floor)**

I. Staff Comments on the following:

A. Special Events:

1. Event: 56th Apopka Art and Foliage Festival
Date: April 29, 2017 – Time: 9:00 AM – 5:00 PM
Date: April 30, 2017 - Time 10:00 AM –4:00 PM
Location: Kit Land Nelson Park

B. Concept Plan:

2. Zarabrooke Subdivision (Formerly Paradiso Park) PR17-01C
Concept Plan
Location: 800 Vick Road
Parcel I.D. No.: 05-21-28-00000-00-022

C. Site Plans:

3. Cooper Construction Office Warehouse – Lot 5 SPR17-01
Final Site Plan
Location: 370 Cooper Palms Parkway
Parcel I.D. No.: 09-21-28-1675-00-050

D. Plats:

4. Sandpiper Road (Re-Submittal) PR16-12
Final Development Plan (49 Lots) Residential
Parcel No.'s 03-21-28-0000-00-023, 03-21-28-0000-00-119,
03-21-28-0000-00-115, 03-21-28-0000-00-046,
03-21-28-0000-00-073, 03-21-28-0000-00-072
03-21-28-0000-00-022, 03-21-28-0000-00-047,
02-21-28-0000-00-131, & 02-21-28-0000-00-106

E. Street Name Review: None
F. FLUM / Rezoning: None
G. Special Exception: None

H. Annexation

5. 2017 Annexation Cycle 1 – Central Florida Recovery Center

II. Other Business:

A. Public Hearing: None
B. Vacate/Variance: None
C. Request for Extension: None
D. Discussion: None
E. Peddlers Permit: None
F. Plan Final Review and Sign-off: **Projects at "Zoning Counter"**

Please direct any comments or questions concerning the items scheduled for this meeting to the Community Development Department at (407) 703-1739.

David B. Moon

David B. Moon, AICP,
Planning Manager

Backup material for agenda item:

1. Event: 56th Apopka Art and Foliage Festival
   Date: April 29, 2017 – Time: 9:00 AM – 5:00 PM
   Date: April 30, 2017 - Time 10:00 AM –4:00 PM
   Location: Kit Land Nelson Park

Special Events Permit

Applicants Information

Name of Applicant: SHARON S. FISHER Phone: CELL NO. 407-782-6488 407-889-2628 (HOME)

Address: 3402 MEECE AVENUE City: APOPKA

ZIP: 32703-9588 Email address: ONEBAZAARWOMAN@EMBARQMAIL.COM

Secondary Contact: JO OLIVER (CO-CHAIRMAN) Phone: CELL NO. 407-312-0551 407-884-7907 (HOME)

If Special Event is for an organization, please also complete below

Name of Organization: GFWC APOPKA WOMAN'S CLUB

Tax Exempt: Yes: _____ No: _____ State of Florida Tax Number: _____

If claiming tax exemption a copy of 501-C3 and tax exemption certificates must be provided. Taxes will be charged if not provided.

Type of Event

Name of the Event: 56th APOPKA ART AND FOLIAGE FESTIVAL

Date(s) of the Event: APRIL 29, 2017 — APRIL 30, 2017 Hours of Event: 9:00 AM – 5:00 PM — 10:00 AM – 4:00 PM

Location of the Event: KIT LAND NELSON PARK

Does the location of the event take place on Public or Private Property? PUBLIC

Briefly describe the event and all activities that will occur during the event: FOLIAGE DISPLAYS AND SALES, FOOD CONCESSIONS, SCHOOL ART EXHIBITS, ENTERTAINMENT, BUS TOURS TO FOLIAGE NURSERIES, 100 PLUS ART AND CRAFT BOOTHS AND CHILDRENS AREA

Expected attendance: 10,000

Will there be admission, vendor, participant or other fees: Yes: _____ No: _____

Will you be serving alcohol: Yes: _____ No: ✓

*If yes for serving alcohol, you will be required to obtain approval from City Council. Upon final approval you will need to provide a copy of the liquor license.

Special Events Permit
(*Continued*)

Type of Event

Description of any equipment being used (Tents, Banners, Signs, Animals, Etc.): TENTS, BANNERS, SIGNS, TABLES, CHAIRS, SOUND EQUIPMENT, PORT-O-LETS AND GOLF CARTS. WOODEN (SPLIT RAIL) FENCE SECTIONS PUT UP IN CERTAIN AREAS (FOLIAGE/CHILDRENS AREA)

Will you have any street, lane, or sidewalk closures? Yes: ✓ No: ____

If yes, explain: WE ARE REQUESTING PERMISSION TO HOLD THE 56TH APOPKA ART AND FOLIAGE FESTIVAL AT THE KIT LAND NELSON PARK ON APRIL 29 AND 30, 2017. CERTAIN STREETS BY THE PARK ARE BEING REQUESTED - BLOCKED OFF FOR THE TWO DAY PERIOD - LETTER TO MAYOR WITH REQUESTS.

Once your completed event permit is received the following will happen:

- The event calendar will be checked to make sure there are no conflicting events (if so, you will be notified immediately).
- Your application will be submitted and reviewed by DRC (Development & Review Committee).
- **If approved the event may require additional approval from the City Council if there are any street closures or alcohol sales.**
- If the location of the event takes place on City Property, you will be required to complete the Facility Use Agreement.
- You may be required to hire off-duty Apopka Police and Fire Fighters depending upon the size of the event.
- Temporary event signage will require a weekend directional sign permit from the Building Department.
- Any tents 200 square feet or larger will require the following:
  -Copy of Certificate of Flame Resistance for tent.
  -City Inspection Sheet signed by Fire/Building Department Officials
  -Copy of tent permit from Building Department
- Applicants must provide adequate restroom facilities during event.
- Meetings are scheduled, if need be, to solve any conflicts or concerns. A meeting will be required for events with more than 1,000 people in attendance.
- If approved, your final permit will be sent to you.
- You must have your final permit with you on the day of your event. If you don't provide it when asked, your event may be shut down.

For further information, to determine if the event location is in the City limits, or to inquire about special requirements for your event, please contact the Community Relations and Events Coordinator, at 407-703-1809, or visit us at 120 E. Main Street, 1st Floor, Apopka, Florida, Monday through Friday, 8:30 a.m. until 4:30 p.m.

HOLD HARMLESS AGREEMENT

I, SHARON S. FISHER, on behalf of GFWC APOPKA WOMAN'S CLUB, agree to indemnify and hold harmless the City of Apopka, its agents, employees or any other person against loss or expense including attorneys' fees, by reason of the liability imposed by law upon the City of Apopka except in the case of the City of Apopka's sole negligence, for damage because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damage to property arising out of or in consequence of the issuance of the permit or conduct of the assembly or any of its participants, in whole or in part, whether such injuries to persons or damage to property are due or claim to be due to any passive negligence of its employees or agents or any other person. It is further understood and agreed that GFWC APOPKA WOMAN'S CLUB shall, at the option of the City of Apopka, defend the City of Apopka with appropriate counsel and shall further bear all costs and expenses, including the expense of counsel, in the defense of any suit arising hereunder.

SHARON S. FISHER
PRINTED NAME OF APPLICANT

Sharon S. Fisher
SIGNATURE OF APPLICANT

October 11, 2016
DATE SUBMITTED

56TH APOPKA ART + FOLIAGE FESTIVAL
EVENT NAME / EVENT DATE / LOCATION OF EVENT

STATE OF FLORIDA
COUNTY OF ORANGE

SWORN TO (OR AFFIRMED) AND SUBSCRIBED BEFORE ME THIS 11th DAY OF October, 2016 BY Sharon S. Fisher, WHO IS PERSONALLY KNOWN TO ME OR HAS PRODUCED _____ AS IDENTIFICATION.

Lorena Potter
NOTARY PUBLIC SIGNATURE

LORENA M. POTTER
MY COMMISSION # FF991175
EXPIRES May 10, 2020
(407) 398-0163 FloridaNotaryService.com

NOTARY PUBLIC PRINTED NAME

FOR OFFICIAL USE ONLY

DRC APPROVAL:_____ DATE:_____

DRC COMMENTS:

_____

_____

FIRE APPROVAL:_____ DATE:_____

FIRE COMMENTS:

_____

_____

POLICE APPROVAL:_____ DATE:_____

POLICE COMMENTS:

_____

_____

EVENTS APPROVAL:_____ DATE:_____

EVENTS COMMENTS:

_____

_____

RISK MANAGEMENT APPROVAL:_____ DATE:_____

RISK MANAGEMENT COMMENTS:

_____

_____

RECREATION APPROVAL:_____ DATE:_____

RECREATION COMMENTS:

_____

_____

CITY COUNCIL WILL CONSIDER THIS REQUEST SUBJECT TO APPLICANT MEETING ALL CITY REQUIREMENTS ON:

MEETING DATE:_____ APPROVED:_____ DENIED:_____

PERMIT FEE: $50.00 DATE PAID: _____ REC'D BY: _____ DATE EXEMPTED:_____

CITY OF APOPKA
WAIVER OF SPECIAL EVENT FEES FOR
NOT-FOR-PROFIT ORGANIZATIONS AND CHURCHES

APPLICANT: SHARON S. FISHER

MAILING ADDRESS: 3409 MEECE AVENUE (PO BOX OR STREET) APOPKA (CITY) FLORIDA (STATE) 32703-9588 (ZIP)

HOME PHONE# 407-886-2628 CELL# WORK # 407-782-0488

NAME OF ORGANIZATION: GFWC APOPKA WOMANS CLUB

MAILING ADDRESS: P.O. BOX 336 (PO BOX OR STREET) APOPKA (CITY) FLORIDA (STATE) 32704-0336 (ZIP)

CONTACT PERSON: SHARON S. FISHER PHONE # 407-782-0488

NAME OF EVENT: 56TH APOPKA ART AND FOLIAGE FESTIVAL

DATE(S) OF EVENT: APRIL 29, 2017 APRIL 30, 2017 TIME(S) OF EVENT: 9:00 AM - 5:00 PM 10:00 AM - 4:00 PM

LOCATION OF EVENT: KIT LAND NELSON PARK

APPLICANT MUST SUBMIT PROOF OF NOT-FOR-PROFIT STATUS WITH THE IRS (501-C3)

SIGNATURE OF APPLICANT

DATE SUBMITTED TO COMMUNITY DEVELOPMENT

SHARON S. FISHER

PRINTED NAME OF APPLICANT

STATE OF FLORIDA
COUNTY OF ORANGE

SWORN TO AND SUBSCRIBED BEFORE ME THIS 11TH DAY OF October, 2016,

BY Sharon S. Fisher WHO IS PERSONALLY KNOWN TO ME OR HAS

PRODUCED Sharon S. Fisher AS IDENTIFICATION.

Lorena M. Potter
NOTARY PUBLIC SIGNATURE

(SEAL)

NOTARY PUBLIC PRINTED NAME

LORENA M. POTTER
MY COMMISSION # FF991175
EXPIRES May 10, 2020
(407) 398-0153 FloridaNotaryService.com

OFFICIAL USE ONLY

DATE APPROVED: 12/12/16

Glenn Irby, City Manager

DATE DENIED:

G:\Shared\4020\PLANNING_ZONING\Special Events\Forms\Waiver of Special Event Fees.wpd

Backup material for agenda item:

5. 2017 Annexation Cycle 1 – Central Florida Recovery Center

ANNEXATION

APOPKA HOLDINGS, LLC

157 Rand Court

1109 S Park Avenue

Exhibit "A"

Parcel ID: 15-21-28-7540-00-771

15-21-28-7540-00-772

Total Acres: 0.82 +/-

VICINITY MAP