



APOPKA COMMUNITY REDEVELOPMENT AGENCY MEETING AGENDA

July 19, 2023 6:00 PM

Apopka City Hall Council Chambers

APOPKA CITY COUNCIL MEETING WILL BE LIVE-STREAMED ON YOUTUBE. TO WATCH, PLEASE VISIT:

<https://www.youtube.com/CityofApopkaFL>

CALL TO ORDER

INVOCATION

PLEDGE

PUBLIC COMMENT PERIOD

The Public Comment Period is for City-related issues that may or may not be on today's Agenda. If you are here for a matter that requires a public hearing, please wait for that item to come up on the agenda. If you wish to address the Council, you must fill out an Intent to Speak form and provide it to the City Clerk prior to the start of the meeting. If you wish to speak during the Public Comment Period, please fill out a green-colored Intent-to-Speak form. If you wish to speak on a matter that requires a public hearing, please fill out a white-colored Intent-to-Speak form. Speaker forms may be completed up to 48 hours in advance of the Council meeting. Each speaker will have four minutes to give remarks, regardless of the number of items addressed. Please refer to Resolution No. 2016-16 for further information regarding our Public Participation Policy & Procedures for addressing the City Council.

NEW BUSINESS

1. CRA Fiscal Year 2024 Budget

OLD BUSINESS

ADJOURNMENT

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (407) 703-1704. F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Community Redevelopment Agency with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any opening invocation that is offered before the official start of the Community Redevelopment Agency meeting shall be the voluntary offering of a private person, to and for the benefit of the Community Redevelopment Agency meeting. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Community Redevelopment Agency meeting or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the Community Redevelopment Agency meeting are invited to stand during the opening ceremony. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.



City of Apopka COMMUNITY REDEVELOPMENT AGENCY STAFF REPORT

Section: NEW BUSINESS

Item #: 1.

Meeting Date: July 19, 2023

Department: Community Development

SUBJECT:

CRA Fiscal Year 2024 Budget

REQUEST:

Budget review for Fiscal Year 2024 in accordance with Florida Statutes Chapter 163

SUMMARY:

The *CRA Redevelopment Plan 2017~update* provides the programs and projects that were approved by the CRA Board. Staff is requesting the continuation of various projects and programs and adding a few additional ones for the next budget year. These projects and programs continue to further the economic and redevelopment goals of the CRA.

The Budget approval meeting is currently scheduled for August 16, 2023 at 6:00 PM, here i the City Council Chambers. There will be two Resolutions for approval - one for approving the appropriation of funds remaining in the Redevelopment Trust Fund to certain projects; the second for the CRA budget itself.

Attached is a budget worksheet for the CRA projects that are currently being used, and new projects being proposed for the next fiscal year 2024. The FY 2024 budget is currently at \$4,163,599

Any amendments to these projects will be provided for the August CRA meeting.

A general comparison of three neighboring jurisdictions with CRA's is also provided. This clearly demonstrates that Apopka's proposed budget and projects are similar and in most cases exceed those of the other cities.

FUNDING SOURCE:

The CRA Redevelopment Trust Fund, established by Ordinance No. 783 on June 16, 1993, uses Tax Increment Funding (TIF) from Orange County and the City of Apopka. All projects and programs are in accordance with Florida Statutes and the *CRA Redevelopment Plan 2017~Update*.

RECOMMENDED MOTION:

N/A

ATTACHMENTS:

1. CRA Budget review attachments (3)

FY 2024 budget items and projects in the CRA Budget:

Worksheet: 610-9950: Community
Redevelopment Agency Fund

Account String	Account Name	FY23 Budget	Current Description
610-9950-515.3100	PROFESSIONAL SERVICES	\$ 100,000	Wayfinding Signage - design and specifications for CRA directional signage. Special permitting for US441 (Main St.) through FDOT. Includes general directional, public parking, shopping, Downtown Trail, Police Dept., Fire Dept., Historical Museum.
610-9950-515.3100	PROFESSIONAL SERVICES	\$ 20,000	Marketing and promotions for the CRA district.
610-9950-515.3200	AUDIT SERVICES	\$ 5,500	Separate Annual Audit required by State
610-9950-515.4000	TRAVEL & PER DIEM	\$ 850	FRA - Florida Redevelopment Association annual conference. 3 hotel nights, and misc. food
610-9950-515.4900	CRA BCAP	\$ 30,000	Building Code Assistance Program (BCAP) ~ Pays for interior commercial renovations, i.e. wiring, plumbing, ADA access, etc. \$5,000 max with a 25% match
610-9950-515.4910	CRA (FRAP)	\$ 30,000	Façade Renovation Assistance Program (FRAP) ~ Pays for exterior commercial renovations, i.e. paint, windows, doors, stone work, awning, ADA access, etc. \$5,000 max. /separate storefront, \$10,000 max. / corner – with a 25% match.
610-9950-515.4912	CRA (BPRP)	\$ 20,000	Building Permit Refund Assistance Program (BPRP) ~ Permit fees refunded after building certificate of occupancy for up to 50% of fees for targeted businesses. Max. \$5,000.
610-9950-515.4914	CRA (BIFAP)	\$ 20,000	Business Impact Fee Assistance Program (BIFAP) ~ Pays impact fees for new, expanding, or change of use businesses for up to 50% of fees and a max. \$5,000
610-9950-515.4920	CRA (RFAP)	\$ 400,000	Residential Fee Assistance Program (RFAP) ~ CRA redevelopment program for impact fee assistance on single family lots and multi-family owner-occupied developments. Budgeted for sliding scale and up to \$20,451 each.
610-9950-515.4922	CRA (RRAP)	\$ 10,000	Residential Renovation Assistance Program (RRAP) ~ SF & MF renovation. May include: CPTED review; paint, lighting, windows, doors (energy efficient), gutters, house numbers, etc. Max. \$1,000 Potential Home Renovation CDBG match.

610-9950-515.4950	DEMOLITION	\$ 10,000	Demolition Program - Removal of dilapidated residential and commercial properties in the CRA District to make developable land available for new residential and commercial development
610-9950-515.4960	DOWNTON BENCHES, CANS, ETC.	\$ 25,000	Downtown Furniture - Benches, trash cans, bike racks, misc. furniture
610-9950-515.5400	BOOKS, PUBS, SUBS & MEMBERSHIP	\$ 175	Special District State Mandated Fee
610-9950-515.5400	BOOKS, PUBS, SUBS & MEMBERSHIP	\$ 995	FRA - Florida Redevelopment Association annual membership
610-9950-515.5500	TRAINING	\$ 450	FRA-Florida Redevelopment Association annual conference - registration
610-9950-515.6300	IMPROVEMENTS OTHER THAN BLDGS	\$ 150,000	Electrical AMP Boxes on S. Central Ave. and E. 5th Street, south of Main Street, north of Stations Street and west of Park Ave. ~ used for events.
610-9950-515.6300	IMPROVEMENTS OTHER THAN BLDGS	\$ 500,000	Skate Park & Pump Track at Fran Carlton / Edwards Field
610-9950-515.6300	IMPROVEMENTS OTHER THAN BLDGS	\$ 5,000	City Hall Downtown Park
610-9950-515.6300	IMPROVEMENTS OTHER THAN BLDGS	\$ 20,000	Neighborhood Par at E. 8 th Street and S. Highland Ave.
610-9950-515.6300	IMPROVEMENTS OTHER THAN BLDGS	\$ 250,000	Central Ave Trail Portion
610-9950-515.6300	IMPROVEMENTS OTHER THAN BLDGS	\$ 2,515,629	Downtown Apopka Trail - Construction (funds held over from FY 2023).
610-9950-515.6300	IMPROVEMENTS OTHER THAN BLDGS	\$ 50,000	Cement Downtown Apopka Trail enhancement
	Total:	\$ 4,163,599.00	

Apopka CRA Assistance Programs
FY 2018-2023 Totals



Assistance Program	Number	CRA \$	Applicant \$	Applicant %	Total
BCAP Building Code	16	80,796.56	82,231.86	39.38%	163,028.42
				(minimum 25% required)	
FRAP Façade Renovation	17	70,411.60	35,384.03	31.81%	105,794.64
				(minimum 25% required)	
BPRAP Building Permit Refund	1	480.00	480.00	50%	960.00
				(Max. 50% & \$5,000)	
BIFAP Building Impact Fee	1	5,000.00	7897.00	61%	12,897.00
				(Max. 50% & \$5,000)	
RFIAP Residential Impact Fee	3	43,862.03	n/a	n/a	43,862.03
				(Max. \$20,451)	
RRAP Residential Renovation	1	1,000.00	3,525.00	77.90%	4,525.00
				Max. \$1,000, no match)	
	39	201,550.19	129,517.89		331,067.09

Apopka CRA Budget items – comparison with neighboring jurisdiction CRA's

CRA Items	City of Apopka	Winter Garden	Winter Park	Ocoee
Wayfinding signage	Yes	Yes	no	no
Marketing & promotions	Yes – Include Historical properties (survey complete) – marker program	no	no	no
Mural and art	Yes – Part of the Façade Renovation Assistance program and Marketing & Promotion	Yes		
Events and Economic updates	Yes – Station Street Project stage and event area Apopka Main Street partnership			
Sidewalks and Trails	Yes – Downtown Apopka Trail system with lighting and landscape. New sidewalks and repair	Yes	Yes	Yes
Assistance Programs	See Assistance Fee table – over 39 projects completed • Façade Renovation (exterior) – includes ADA accessibility • Building Code (interior) • Building Permit (new construction) • Business Impact Fee (new construction) • Residential Impact Fee (<i>Affordable Housing</i> – SF & TH) • Residential Renovation (SF)	Yes	Yes	no
Affordable Housing	YES - Part of the Assistance Program Habitat for Humanity Hannibal Square Independent developers	yes	yes	no
Streetscape, benches, trash cans, bike racks, etc. 5 th St. & Central Ave. electrical upgrades	Yes – provide for bike use; on-street events; Station Street events	Yes	Yes	Yes - limited
Community Parks	Yes – Multiple locations: • City Hall Downtown Park • E. 8th Street & S. Highland Ave. neighborhood • Skate Park & Pump Track – Fran Carlton @ Edwards Field	no	no	Yes