CITY OF APOPKA

Minutes of the City Council regular meeting held on November 18, 2020 at 7:00 p.m., in the City of Apopka Council Chambers.

PRESENT: Mayor Bryan Nelson
Commissioner Doug Bankson
Commissioner Kyle Becker
Commissioner Alexander Smith
City Administrator Edward Bass
City Attorney Michael Rodriguez

PRESS PRESENT: John Peery – The Apopka Chief

INVOCATION: Commissioner Smith provided the invocation.

PLEDGE: Tariqe Ballard of the Apopka Youth Council led in the Pledge of Allegiance and provided the fact of the day as follows:

On November 18, 1883 precisely at noon, American and Canadian railroads began using uniform time zones. They created 4 continental time zones as a way to eliminate confusion from all of the local time zones created by individual towns. There were thousands of time zones all based on the movement of the sun and clocks were usually set based on high noon, the time when the sun is at the highest point in the sky. This created major confusion with railroads having to list dozens of timetables based on all the local times. The railroads needed a more uniform time-keeping system. The railroad companies decided to divide the continent into four time zones and Congress officially adopted the railroad time zones in 1918. The time zones they created are very close to the ones we use today.

APPROVAL OF MINUTES

1. Regular Council Meeting Minutes of November 4, 2020

   Mayor Nelson asked if anyone had any other questions about any of the minutes and hearing none, he asked for a motion to approve the Regular Council Meeting Minutes of November 4, 2020.

   MOTION by Commissioner Bankson and seconded by Commissioner Becker to approve the Regular Council Meeting Minutes of November 4, 2020. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker and Smith voting aye.

PRESENTATION

1. Apopka Youth Council (AYC) banner project and member introduction.
   Presented by: Hannah Scarborough & Devin Leath

Jamie Roberson, Finance Director provided an introduction of the 2020-2021 Apopka Youth Council and said that Devin Leath will introduce the team and Hannah Scarborough who provide the presentation.

Devin Leath, stated he is a senior at Apopka High School and said this is his second year as being part of the Apopka Youth Council. He stated that their group has grown to sixteen members, adding on seven new people; which represent the following schools: Apopka High School, Circle Christian School, Montverde Academy and Wekiva High School. Mr. Leath congratulated them all and welcomed them to the Apopka Youth Council.

Hannah Scarborough stated that tonight, she will discuss the Apopka Youth Council's ideas for City Flags and going over their recent events and plans for the future. She thanked the City Council for the opportunity to be here and offer their ideas for the City's flags. She provided an overview of the flags and said informed the council that they created a design that will remind and reflect our fellow citizens of what it means to be an Apopkan, "family, service and community". She stated that they've demonstrated this with two hands reaching across towards each other, against the backdrop focused on tomorrow. She said that as Apopka moves forward, we hope these flags will help maintain these values. She stated that in addition to this design, they also considered a slightly different concept, in light of the struggles that our country has been facing, with the phrase "united we stand." This way, when a citizen spots one of these flags, they can be reminded that Apopkans can maintain a community, together, regardless of what we are facing. She explained the concepts for the Apopka and Wekiva High School flags. With a similar concept of unity, they hope to inspire these schools with a teen mindset, with focusing on bringing them all together. Rather than focus on one individual sport or extracurricular, it shows a feature of the schools Blue Darter mascot paired with the schools cultural saying "Hoka Hay." We followed a similar pattern for Wekiva. Once again, as we wanted to focus on unity, we place the schools saying "prepare for greatness," against their mascot, the Wekiva Mustangs. With this design, students will be encouraged to handle their high school experience with diligence and a sense of belonging. As far as their most recent events, they have taken on eight new members. Each applicant was found to be highly qualified candidates with a promising ability to better our Apopka Youth Council. As we all get to know each other better, as well as begin our community work, we decided to begin our AYC year with a book drive. Together, for the past two weeks, we cleaned and sorted hundreds of books donated to us by Goodwill and once we were done we were able to submit them to several local libraries and local schools. For December, we have planned to revisit our adopted road to clean it. If you are interested you are more than welcome to come out and see how we take care of our road and participate in the cleaning. Ms. Scarborough opened the floor for any questions.

Mayor Nelson asked if anyone had any questions. He then asked what the date and time would be to which Ms. Scarborough said they're currently working on that.

Commissioner Bankson congratulated the AYC and stated that it is great to see several schools coming together and working together. He thinks they did a great job on the flags and the sayings.

Commissioner Smith also congratulated the AYC and stated that he is glad to see the growth and he looks forward to more great things out of all of you.

Commissioner Becker welcomed the new members to the club and encouraged them to make the most of it. He said to focus on the first flag the community service aspect. He asked where the flags would be presented to which Mayor Nelson stated that we are working on that.

2. Police Department accreditation update
Presented by: Chief McKinley

Chief McKinley provided an overview of the accreditation process and remind the community of what it is and what it means to the community and the police department. Accreditation has long been recognized as means of maintaining the highest standards of professionalism. Accreditation is the certification by an independent review and authority, that an entity has met specific requirements and prescribed standards. Schools, universities, and hospitals are some of the most well-known organizations that are required to maintain accreditation. Law Enforcement agencies in Florida can maintain accreditation status through the Commission of Florida Law Enforcement Accreditation. In 2007 the Florida Police Chief Association signed a resolution supporting the commission and its standards. The process: an agency must apply to the commission for Florida Law Accreditation to participate in the accreditation process. The agency will be required to demonstration compliance with applicable mandatory standards; in which there are over one-hundred, and not less than 80% of the applicable non-mandatory standards. We met 94% of the non-mandatory standards. Proof of compliance, with the standards, are determined by an assessment team set by the commission, conducting a formal review of the agencies policies, procedures, and practices. He said that Agencies remain accredited for a period of three years, after the three-year period they must be re-accredited. In 2017 the Apopka Police Department applied to participate in the accreditation process and on November 1, 2017, the police department achieved its first accreditation status. The benefits of accreditation provides a professional review of agency operations, personnel practices and training, policies by an outside entity. Ensures policies and procedures are documented in writing and offend able, it increases community support through transparency of operations, and assurance agency personnel are trained and functioning according to agency policy and procedures, reinforces the agency's ability to maintain the highest standard of professional law enforcement service. It also strengthens the agencies defense against law suits and complaints, establishes the framework of systems that ensures a quality work environment with well-trained professionals that aid in maintaining and recruiting qualified personal. Another benefit, which is not listed is that I have learned that the Federal Government is looking at the

Florida Accreditation standards as the national model. We already meet those standards, because of our accreditation. The agency's first re-accreditation is often the most difficult, over the three-years after the initial accreditation, the agency must implement and maintain many changes to policies and practices that sometimes can be a significant change in the way that the agency use to do business. We have gone through a significant change, from when we became accredited and we must show proof and have proofs documented in files that were following the procedures and compliances requirements that were in the accreditation guidelines. The accreditation process also uses Power DMS, which allows them access to our policies and procedures, so they can review them before our accreditation process and it allows us to download what the requirements are, into our system also. This documentation consists of detailed training files, showing mandatory training was completed, documentation showing commission recommended policy changes had been implemented; currently there are 387 law enforcement agencies in the State of Florida, of which only 174 or 45% of them are accredited. On October 15, 2020 the Apopka Police Department received their first re-accreditation from the commission. He said this is a team effort and thanked the Mayor, Commissioners and the City Administrator for their continued support in the accreditation process. He said he also wanted to thank his staff and all of the men and women of the Apopka Police Department for their continued commitment to the accreditation process. He gave a special thanks to our accreditation manager, Lieutenant, Carol McMaster, who works hard every day to ensure we maintain compliance. He said we're proud of this accomplishment.

Commissioner Becker stated that he completed agrees with the difficulty of re-accreditation and he congratulated the Police Department.

Commissioner Smith thanked the police department for their service and encouraged them to continue to be committed to maintaining accreditation to which Chief McKinley said we will continue and that is his commitment to this City and the men and women of the Apopka Police Department.

Commissioner Bankson also gave kudos to and congratulated the Police Department. He said it's one thing to say this is what we want to do and another to do it consistently. He said this breads confidence and excellence in our City.

3. Financial update for Fire Department
   Presented by: Chief Wylam

   Chief Wylam, Apopka Fire Department Fire Chief, gave an update on the Fire Department and their financials over the last year. He said he wanted to personally thank the entire department or their hard work diligence through the last year & said it's been a very trying year with the Covid Pandemic. He said he's very proud of all of our men and women with our department and the diligence they've showed this year, it's been a rough year. He also thanked his command staff for all their hard work this year in helping to re-evaluate some of our processes, policies and procedures, which has helped our overall efficiency. One thing we wanted to do is redo our vision and mission statements; we are a 12-million-dollar a year operation, so we want to make sure we are fiscally responsible. He said that in order to ensure future growth. In the future, we will need to come before the commission for more personnel and resources, so if we establish these good habits now, it will ensure that we control that growth in the future. The first topic we will hit is overtime; we wanted to tweak that with putting more personnel at station one, where we are more densely populated. Our overtime is separated between suppression and the EMS divisions 2020 and 2030; we have about $75,000 allotted each year for that, for overtime and for EMS we have $185,000. Our total allotted amount for overtime is $260,000 a year. The easiest way to track that is to take 100% of our overtime budget, divide it into twelve months, and if we are in that 8.3% range per month, we are doing well. When we came to you last year, in October and November, we were using 12.3% in October and shooting towards twenty percent use of our overtime budget for that year, already. That is very high. Some things we wanted to re-evaluate: we started adjusting in December and it dropped to 8.6% and the following year month, 7.3%. We started seeing a downward trend, as far as our overtime usage. In February and March, the COVID-19 pandemic hit and the higher number started to peak again in July. Starting in February we had our first a-symptomatic personnel and three personnel that were out on travel restrictions, so we had to start using some of our overtime. Thus far, we have had twenty-five percent of our firefighter work force confirmed positive, forty percent have been affected by illnesses with COVID-like symptoms, and nine personnel out with non-COVID involved injuries. Three-hundred diagnostic test were given out to our department and at one point we had to test our entire department in less that twenty-four hours. The average recovery time was ten days, so that is about 2.5 shifts per personnel that was out. In 2019-‘20, we used 202% of our overtime budget. Due to working with the finance team we have revered $91,000 through CARES Act funding, which is about thirty-five percent of our total overtime budget. In the previous year, we used 278% of our overtime budget. There is about $135,000 different between fiscal year ’18-’19 and fiscal year ’19-’20. When paired with the $91,000 of CARES money, we have a total of $226,000 that we were able to recover. Chief Wylam went on to discuss the MSTU contract with Orange County and other changes made within the department, such as health care, rate changes, and training changes.

Commissioner Bankson stated that this underscores the administrative side of the Fire Department. He gave kudos to the department for pursuing those things.

Commissioner Smith commended the department on an excellent job.

Commissioner Becker asked about the $226,000 in overtime that was listed as a revenue and Chief Wylam stated that that is the savings, the different between two years. Commissioner Becker asked if the CARES Act revenue exhausted or is there additional opportunity there.
Mayor Nelson stated that it is done. City Administrator, Edward Bass, stated that we did a last filing on October 30th.

Mayor Nelson stated that we do need to start thinking about our policy on collections, because we do not have one, at the moment.

AGENDA REVIEW

Edward Bass, City Administrator, stated that there are no changes to the Agenda.

PUBLIC COMMENT PERIOD

David Hoffman, Tayside Court - Rocksprings Ridge, said that what the residents were led to believe has essentially disappeared and asked what these questions that they are planning and having the warranty of the PUD. He also asked what the meaning was of the change between the PUD and PD. He stated that a PUD should be considered a trust agreement, pack, understanding, and reliance against unwanted intrusion of this and asked what the timeline was. He said a recent article regarding Mayor Land was quoted about the urgency of people and to "do the right thing." The voters, the tax payers, the citizens, the children, and the home owners, and renters city-wide.

Susan Bone, City Clerk, read a comment submitted by Eddie Poirier, which read as follows: Hello Commissioners and Mayor Nelson, the City currently has an employee running Human Resources who does not have any HR experience & does not have the required college degree to be the HR Operations Manager. When will the City of Apopka Hire a qualified HR Director? I have employees contacting me every day on my Facebook Page making me aware of allegations they have reported in the past to HR that have not been investigated.

CONSENT (Action Item)

1. Approve the termination and release of the hold harmless and indemnification agreement for Avian Pointe
2. Authorize the two-year renewal of the franchise agreement for Central Environmental Services, Inc.
3. Authorize the Police Department to expend funds from the State Law Enforcement Trust Fund to donate to the Florida Economic Consortium on Violence and Crime.
4. Authorize the Police Department to expend funds from the State Law Enforcement Trust Fund to donate to Harbor House of Central Florida.
5. Authorize the Police Chief to accept Department of Transportation grant for Florida's Bicycle Pedestrian Focused Initiative.
6. Approve agreement for professional engineering services with Metric Engineering in the amount of $85,995.71 to design improvements to the intersection of US 441 and Errol Parkway.

7. Approve agreement for professional engineering services with Newkirk Engineering Inc. in the amount of $307,586.60 to design the extension of Harmon Road, including a signal at the intersection of Harmon Road and Ocoee Apopka Road.
8. Authorize the issuance of evaluated and sole source memos.
9. Authorize the execution of piggyback contracts for fiscal year 2020 & 2021.
10. Accept the disbursement report for October 2020.

Mayor Nelson asked if anyone has any questions or needed to pull any of the items. Hearing none, he asked for a motion to approve the ten (10) items on Consent.

MOTION by Commissioner Bankson, and seconded by Commissioner Becker, to approve the ten (10) items on Consent. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker and Smith voting aye.

BUSINESS (Action Item)

1. Approve increasing the maximum allowable accumulation of PTO due to COVID-19.
   Presented by: Edward Bass

   Edward Bass, City Administrator stated that the current personnel policy allows for a maximum amount of PTO hours that are allowed to be carried over each year. At the end of the year, on December 30th those hours have to come down to a maximum number; they are different hours based on the employee's time. He stated that Commissioner Smith found a discrepancy in the staff report and I want to correct. A forty-hour employee is an eight-hour, ten-hour, or twelve-hour employee. For an employee who has a week's worth of PTO, fifty-six hours would be the average of a twenty-four, forty-eight-hour employee, which is a firefighter. He explained that due to COVID-19 many employees could not take their vacation time and as of December 30th they will lose those hours, if they don't take the time between now and then. We must be staffed and cannot allow everyone to take time at the same time. He asked to allow those forty-hour work week employee to carry over up to forty-hours, if they reach that max and to allow a twenty-four- or forty-eight-hour employee, to carry over fifty-six hours. This is a one-time, just for this year exception. Fifty percent of those employees are firefighter employees and most of them were due to coverage that they had to do, during the pandemic.

   Commissioner Becker asked what's the average number of PTO hours, for a typical employee to carry over.

   Edward Bass stated that a lot of them are long term employees. At the max level, you have right at one-hundred. So, you have one-hundred out of four-hundred and twenty-seven employees that are at their max.

   Commissioner Becker stated that we should encourage employees to take time off to refresh and re-charge, that is what the PTO is there for.

Edward Bass stated that we do and we tell our directors to encourage their staff as well. Those one-hundred employees in this category did not take vacation due to COVID-19, so that is why we are looking at this one-time thing. The carry over rate also depends on years of service; the longer you've been here, the more you can carry over.

Mayor Nelson stated until a few years ago he believes there was no limit and some employees cashed in big dollars, of PTO.

Edward Bass stated that is correct, but we have made some changes. The policy now has caps. We used to have separate PTO and Sick leave, but we've joined them and now call it just PTO and you decide how you want to use it throughout the year.

Chief Wylam said that we have a lot of people that hold over their PTO for emergencies or injuries. With a twenty-four-hour shift, the PTO goes quickly.

Commissioner Smith said he is in support of them having the opportunity to carrying it over and said that he never took time off and said there was no limit to the carrying over where he came from. He has no problem with extending this opportunity for our employees.

Commissioner Bankson stated the he is also in favor of allowing the extended rollover.

Mayor Nelson asked if anyone has any questions or needed to pull any of the items. Hearing none, he asked for a motion to approve increasing the maximum allowable accumulation of PTO due to COVID-19.

MOTION by Commissioner Smith, and seconded by Commissioner Bankson, to approve the ten (10) items on Consent. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker and Smith voting aye.

2. Surplus city-owned properties and the sale process for the city owned properties.
Request to approve two motions:
Presented by: Jim Hitt

James Hitt, Community Development Director stated that this is a continuation of a discuss we had regarding some City-owned properties. We have one more property to discuss, regarding surplus in property; although it is considered real property, it does not have to go through a bid process. Edward and I thought to go ahead and consider it surplus, since it was the process we used on one of our prior properties, one of which we have already sold. Also, we discussed the sale process for these city-owned properties. He said we have four different properties that we have identified. The first one is one is the Park Ave and the Sandpiper property, taking out the road right-of-way brings it down to about 8.093 acres. That will allow us to realign Sandpiper East and Sandpiper East, on each side of the road, in order to put a traffic light there. We are getting a lot of traffic flow during rush hour time. This is a commercial property, so we are hoping for a commercial venture. One of the bid people, that underbid the property, sent in

another proposal, but I told him to hold off until we get this solidified in terms of how to accept the bid. The second property is the FBO Building, at the airport. It is only .09 acres, but it also includes the fuel at the airport, for the airplanes. It is a decent building, but it does need a little work. The options include the possibility to put in a small restaurant. There is parking along the side, but that is parking for the entire airport, so whomever acquires it will probably end up talking to the airport HOA in regards to designating a few spots for the building itself.
The third property is the area adjacent to the airport runway. It is basically an unusable and unsaleable property, because it is used for recovery issues for an airplane. I am not suggesting to put this one out for sale, I think we should talk to the HOA board about taking it over, itself.
The fourth property is one that we identified a few weeks ago, it is down off of 8th Street and Highland. It is a building that we took over from Orange County. This is a maintenance building, but we took the full length of the property, so a little of 300-hundred feet, it would allow for a small sale and the potential for affordable or workforce housing. You can probably get about six lots there or a townhome development. There are different multiple-family developments around the area, so it could be a decent development and bring more residents into the downtown area. We have done property appraisals on three of those properties, we would have to do an appraisal for the fourth one, just so we know valuation for it. Staff has recommended to put the properties on the website for sale and he is recommending for a three-week period, especially for the Sandpiper Street property. That is a million dollar property.
The FBO property is worth about $400 or so. The strip of property, next to the airport came in with an appraised price of $141,000, but you cannot do anything with it.

Commissioner Becker said that this is in the Brownfield designation area; that would be attractive for, if you are seeking someone to do affordable type housing, they would benefit the most for that.

Jim Hitt stated that any bid proposals will be directed to city staff. It does not need to be put out on demand star; we would just accept the bids. I would consider them completed until we actually get the bid submittal time. He stated that we want to make this a valuable bid process. The highest bid is always a big considerable, but the other portion of this, shown in the staff report, is the proposed use itself. The development timeline is very important, as well. He stated that we are looking to declare all four properties as surplus and approve the sale process, so that we can do this in-house.

Commissioner Bankson said there is a strip on the left side and asked if it is not a part of the property.

Jim Hitt stated that it is about sixty-feet and it widens out. The building itself, is on the road right-of-way, so that would be something to considered.

Commissioner Bankson stated that we may way to consider vacating a portion of that road right-of-way and making it a part of this property. He also said that if we channel this property into Martin's Pond drainage area, we have options for the area. As far as the FPO, I will it states that you cannot building a three story building because of its proximity to the runway.

Mayor suggested taking some of the property from the runway and try to swap it with some of the homeowners for some of the parking.

Commissioner Bankson asked why we are eliminating these particular properties. He wants to make sure we are not doing this for quick money, at the same time we know that land that is not getting a tax revenue, it's a loss on that as well.

Edward Bass stated that when we looked at these, we also looked at our five and ten year plans. We looked at the long term to make sure that we are not selling something that we will need for future development and expansion.

Commissioner Smith stated that he is in favor, but he has a question in reference to the Sandpiper location; on the opposite corner, where the convenient store used to be, there is a small fence end area with some type of utilities coming out of the ground, that is constantly being ran into by vehicles. He asked what it is.

Jim Hitt stated that he honestly does not know. Commissioner Smith stated that we need to look at that when we line that area.

Edward Bass stated that that is under a code enforcement review and that particular area is included in the violation; it must be cleaned up.

Commissioner Smith stated that other than that, he is in favor of the suggestions and he likes the idea of using the piece of land at the airport, which is not buildable, as leverage for something else to help benefit the city.

Commissioner Becker asked if selling the airport property completely divest us from the airport operations and Edward Bass stated, yes it would. Commissioner Becker asked if the airport operations budget neutral.

Edward Bass said no, that fund has been struggling. We recently had a $75,000 repair; we get a little bit of rental money and then the fuel sales, but it is tough with the fuel sales. It still needs a lot of improvement now.

Commissioner Becker stated that if we are taking significant loss and we still have some capital expenditures that need to be done on that property, then he is all for it. In terms of the Sandpiper property, he asked what the latitude that we have is, when bid come in, in terms of what we can decide on. He stated that when he picked up the Apopka Chief a few weeks ago, the front page read that another dollar store is coming into Apopka. He asked if we can consider concepts when people are bidding for the property.

Michael Rodriguez, City Attorney, stated that aside from putting restrictive covenants on the property, which would be running with the land to prohibit certain uses, or ending up with certain reverter clauses, which I wouldn't advise against, I don't think we can specifically state "we are not going to sell it unless you develop it as a, b, or c." It is a private property owner who will come in to purchase and will be able to develop the property pursuant to what the zoning and land use allow for it. If they tend to amend it, we will be able to review it as part of their development application.

1. Declare all four properties as surplus to allow for sale.

   Mayor Nelson asked if anyone has any questions about this item. Hearing none, he asked for a motion to declare all four properties as surplus to allow for sale.

   MOTION by Commissioner Bankson and seconded by Commissioner Smith to declare all four properties as surplus and allow for sale. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker and Smith voting aye.

2. Approve the sale process for City-owned properties.

   Mayor Nelson asked if anyone has any questions about this item. Hearing none, he asked for a motion to approve the sale process for City-owned properties.

   MOTION by Commissioner Smith and seconded by Commissioner Becker to approve the sale process for City-owned properties. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker and Smith voting aye.

PUBLIC HEARINGS/ORDINANCES/RESOLUTION (Action Item)

1. Ordinance No. 2796 - Second Reading - Comprehensive Plan - Small Scale Future Land Use Amendment
   From: "County" Low Density Residential (0-4 DU/AC)
   To: "City" Low Density Residential (0-5 DU/AC)
   Owner/Applicant: Beckwood Real Estate Development LLC
   Location: North of W. 12th Street and East of S. Hawthorne Avenue
   Project: 0.41 +/- acres
   Project Manager: Phil Martinez
   The Clerk read the Ordinance Title.

   Mayor Nelson asked if there have been any changes since the first reading to which Bobby Howell said there are none. He then asked if anyone from the public wanted to speak on this item. Hearing none, he asked for a motion to adopt Ordinance No. 2796.

   MOTION by Commissioner Smith and seconded by Commissioner Bankson to adopt Ordinance No. 2796. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker and Smith voting aye.

2. Ordinance No. 2797 - Second Reading - Change of Zoning
   From: T (Transitional District)
   To: RSF-1B (Single-Family Residential District – Large Lot)
   Owner/Applicant: Beckwood Real Estate Development LLC
   Location: North of W. 12th Street and East of S. Hawthorne Avenue
   Project: 0.41 +/- acres
   Project Manager: Phil Martinez
   The Clerk read the Ordinance Title.

   Mayor Nelson asked if there have been any changes since the first reading to which Bobby Howell replied there are none. He then asked if anyone from the public wanted to speak on this item. Hearing none, he asked for a motion to adopt Ordinance No. 2797.

   MOTION by Commissioner Bankson and seconded by Commissioner Smith to adopt Ordinance No. 2797. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker and Smith voting aye.

3. Ordinance No. 2804 - Second Reading - Annexation
   Owner: Orange County Board of County Commissioners
   Applicant: City of Apopka Community Development
   Location: South of U.S. 441 (W. OBT) and west of Lake View Drive
   Project: Platted, Unimproved Right-of-Way
   Project Manager: Phil Martinez
   The Clerk read the Ordinance Title.

   Mayor Nelson asked if there have been any changes since the first reading to which Bobby Howell said there are none. He then asked if anyone from the public wanted to speak on this item. Hearing none, he asked for a motion to adopt Ordinance No. 2804.

   MOTION by Commissioner Smith and seconded by Commissioner Becker to adopt Ordinance No. 2804. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker and Smith voting aye.

4. Ordinance No. 2805 - Second Reading - Land Development Code - Glitch Amendments
   Project: City of Apopka
   Project Manager: James Hitt
   The Clerk read the Ordinance Title.

Mayor Nelson asked if there have been any changes since the first reading to which Jim Hitt said there are none. He then asked if anyone from the public wanted to speak on this item. Hearing none, he asked for a motion to adopt Ordinance No. 2805.

MOTION by Commissioner Bankson and seconded by Commissioner Becker to adopt Ordinance No. 2805. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker and Smith voting aye.

5. Resolution No. 2020-35 - FY19/20 Budget Amendment
   Presented by: Jamie Roberson
   The Clerk read the Resolution Title:

   Jamie Roberson, Finance Director stated that this is the final budget amended for fiscal year 2020. It is an amendment that includes changes in funding and appropriations for the Cops Grant. During fiscal year 2020 grant proceeds were over budgeted and this adjustment is to accommodate and change the funding source to a general fund transfer to allow the coverage of the shortfall in grant proceeds and total appropriations for the Cops Grant. As of the start of fiscal year 2020, there was only $19,755 available in the grant to cover the five officers assigned to the grant for fiscal year '20. Due to the grant agreement, once proceeds are exhausted it is the responsibility of the City to retain these positions and cover funding; therefore, the remaining funding for the year will need to come from the general fund, which is the funding source for all other officer positions. This grant program was housed in the grant fund; therefore, a transfer in, from general fund, in the amount of $277,100 is needed to make the grant fund hold for the shortfall in grant funding and total appropriations for the year.

   Mayor Nelson asked if anyone from the public wanted to speak on this item. Hearing none, he asked for a motion to adopt Resolution No. 2020-35

   MOTION by Commissioner Becker and seconded by Commissioner Smith to adopt Resolution No. 2020-35. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker and Smith voting aye.

6. Resolution No. 2020-36 - FY20/21 Budget Amendment
   Presented by: Jamie Roberson
   The Clerk read the Resolution Title.

   Jamie Roberson, Finance Director stated that this is an actual fiscal year 2021 budget amendment and it is for an item that was on the consent agenda. It is another FDOT sub grant from the Department of Transportation in the amount of $9,513 for the bicycle pedestrian focus initiative grant, which is located and managed by the police department.

Mayor Nelson asked if anyone from the public wanted to speak on this item. Hearing none, he asked for a motion to adopt Resolution No. 2020-36.

MOTION by Commissioner Smith and seconded by Commissioner Becker to adopt Resolution No. 2020-36. Motion carried unanimously with Mayor Nelson, and Commissioners Bankson, Becker and Smith voting aye.

CITY COUNCIL REPORTS

Commissioner Becker had nothing further to discuss and said Happy Thanksgiving.

Commissioner Smith thanked the Mayor and the City for lightening up City Hall and for turning our pond blue for World Diabetes Month. He said he had a few parents expressing concerns about the darkness on Ponkan Road, when leaving the sports fields. He said there are no lights all the way down to Vick Road; it is dark and curvy. They would like to know if we can do something about lighting up that roadway to which Mayor Nelson said this road is a County road.

Commissioner Smith stated that his last comment is in reference to when we will we fill the Deputy Chief of Police position. He wished everyone a Happy Thanksgiving.

Commissioner Bankson stated that it is great to see the lights up in the park already and wished everyone a happy and safe Thanksgiving.

CITY ATTORNEY'S REPORT – No report .

CITY ADMINISTRATOR REPORT – No report

MAYOR'S REPORT –

1. COVID-19 Update - Mayor said there is a free drive-thru COVID-19 testing site at Barnett Park. No appointment needed.

2. Sublease of Qorvo - Oorvo, about a year ago decided to leave Florida, as far as manufacturing, but in the meantime there is a company in Lockhart called Micross that hac outgrown their prior facility to manufacture chips, so they are utilizing some of the Qorvo space on the manufacturing side.. That is good, as far as moving employees here to Apopka.

He announced that we are having a pension meeting tomorrow. He said it is understood that some of the cost that we have been paying for our administration is higher than what it should be, so Prudential has come back with about $100,000 a year for savings. We can either take that or put it out to an RFP.

He gave kudos to Rob and his team, our Mt Plymouth tower site is up and running.

Lastly, he said he saw an article in the Orlando Business Journal and said that he read that they just sold the Coke Warehouse that's out by GOYA foods for $71 million dollars. He said this equates to $300,000 in Ad Valorem.

ADJOURNMENT - There being no further business the meeting adjourned at 8:49p.m.

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Bryan Nelson, Mayor

ATTEST: ______________________________

Susan M. Bone, City Clerk