



APOPKA CITY COUNCIL AGENDA

September 18, 2024 6:00 PM

Apopka City Hall Council Chambers

APOPKA CITY COUNCIL MEETING WILL BE LIVE-STREAMED ON YOUTUBE. TO WATCH, PLEASE VISIT:

<https://www.youtube.com/CityofApopkaFL>

CALL TO ORDER

INVOCATION

PLEDGE

RESOLUTIONS

1. Resolution Number 2024-21 Sanitation Rate Increase

Presented by: Josh Robinson

2. Resolution Number 2024-23 establishing the rate increases for services provided by the Water, Wastewater and Reclaimed Water.

Presented by: Blanche Sherman, Finance Director

PUBLIC HEARINGS

1. Announce and Adopt Tentative Millage Rate of 4.6876, which is a 22.12% increase over the Rollback rate of 3.8384.

Presented by: Blanche Sherman, Finance Director

2. Adopt a Tentative Budget and any Adjustments Resulting from the Public Hearing.

Presented by: Blanche Sherman, Finance Director

3. Announce Final Millage Rate & Budget Hearing: September 25, 2024 at 6:00 p.m.

Presented by: Blanche Sherman, Finance Director

PUBLIC COMMENT PERIOD

The Public Comment Period is for City-related issues that may or may not be on today's Agenda. If you are here for a matter that requires a public hearing, please wait for that item to come up on the agenda. If you wish to address the Council, you must fill out an Intent to Speak form and provide it to the City Clerk prior to the start of the meeting. If you wish to speak during the Public Comment Period, please fill out a green-colored Intent-to-Speak form. If you wish to speak on a matter that requires a public hearing, please fill out a white-colored Intent-to-Speak form. Speaker forms may be completed up to 48 hours in advance of the Council meeting. Each speaker will have four minutes to give remarks, regardless of the number of items addressed. Please refer to Resolution No. 2016-16 for further information regarding our Public Participation Policy & Procedures for addressing the City Council.

ADJOURNMENT

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (407) 703-1704. F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the City Council meeting are invited to stand during the opening ceremony. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.



City of Apopka CITY COUNCIL STAFF REPORT

Section: RESOLUTIONS

Item #: 1.

Meeting Date: September 18, 2024

Department: Public Services

SUBJECT:

Resolution Number 2024-21 Sanitation Rate Increase

REQUEST:

Increase the residential and commercial sanitation rates for collection and disposal of solid waste and recycling effective October 1, 2024.

SUMMARY:

The Sanitation Enterprise Fund is funded by user fees for the curbside collection and disposal of residential waste and recycling and commercial dumpsters. Based on the Division's average increases in expenses over the past years, a rate increase is needed to cover operating expenses due to increase in the population served, and the rising costs of labor, parts, disposal and other operating expenses. The rates in the attached resolution reflect a 10% increase over FY 2024.

The Division is sensitive to the hardship that rate increases cause its customers, and it makes a conscious effort to minimize costs. In asking for this rate increase, the Division also evaluates its quality of service and labor efficiency, both of which have been maintained or improved. Most of the cost increases are due to increased costs faced by the division, including a growing population served, rising labor costs, sharply rising waste disposal costs and an increase in the cost of parts, materials and supplies. It has also compared its rates to those in the central Florida area as a reality check on the Division's rates.

This comparison shows that with this rate increase, the City is still among the most cost-effective in the region. The attached documents provide detailed information from 2021 through 2023 as a basis for this request. It should be noted that the rate increases allowed by City ordinance in order to maintain sanitation services have been extremely rare up until 2020 and then there were only modest increases around 3%.

The Division has benefited recently from Coronavirus funds to help with truck purchases; it utilizes automated collection equipment and has invested in CNG in order to help control cost. However, in the face of historical inflation, and with reserves depleted, the Division can no longer continue to absorb the increases and must increase rates in order to fully fund quality services and expensive truck purchases, in order to maintain a safe and reliable fleet and to maintain a reasonable reserve.

FUNDING SOURCE:

Sanitation Enterprise Fund

RECOMMENDED MOTION:

Approve the 10% sanitation rate increase as reflected in Resolution 2024-21 effective October 1, 2024.

ATTACHMENTS:

1. Resolution 2024-21 -Sanitation Rates 2024/2025
2. 2016-2023 Detail Expenditure Year Analysis Summary Points

3. Solid Waste Rate Comparisons

RESOLUTION NO. 2024-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF APOPKA, FLORIDA ESTABLISHING RATE SCHEDULES PERTAINING TO CITY OF APOPKA MUNICIPAL REFUSE COLLECTION SERVICES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 58-67, Code of Ordinances of the City of Apopka, establishes rate schedules to be adopted by resolution of the city council for residential municipal refuse collection services;

WHEREAS, Section 58-103, Code of Ordinances of the City of Apopka, establishes rate schedules to be adopted by resolution of the city council for non-residential municipal refuse collection services; and

WHEREAS, the City Council has determined that adopting a Rate Schedules for the above listed city utilities serves a municipal and public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF APOPKA, FLORIDA THAT:

SECTION I. The City Council hereby adopts the City's Residential Municipal Refuse Collection Services, Schedule A, attached hereto and by this reference incorporated herein.

SECTION II. The City Council hereby adopts the City's Non-Residential Municipal Refuse Collection Services, Schedule B, attached hereto and by this reference incorporated herein.

SECTION III. Resolution 2023-27 is hereby repealed in its entirety.

SECTION IV. This Resolution shall become effective upon final adoption by the City Council.

ATTEST

CITY COUNCIL OF THE CITY OF
APOPKA, FLORIDA

Susan M. Bone
City Clerk

Bryan Nelson
Mayor

APPROVED as to form and legal sufficiency

City Attorney

**City of Apopka, FL
Sanitation Utility**

Existing and Proposed Sanitation Rates

Line		Existing Rates	Proposed Rates
No	Description	FY 2024 [1]	FY 2025 [2]

SCHEDULE A - RESIDENTIAL MUNICIPAL REFUSE COLLECTION SERVICES

Single-Family Units:

1	1 Household Trash Container	\$21.03	\$23.13
2	2 Household Trash Containers	31.55	34.71

Multifamily Dwellings and Mobile Home Parks:

3	Apartment House per Apartment	\$21.03	\$23.13
4	Condominium, Townhouse, etc. per Condominium, Townhouse, etc..	21.03	23.13
5	Mobile Home Park (Per Residential Unit for Each Water Bill Charged)	21.03	23.13

6	<u>Additional Container (Curbside Service - Refuse and/or Recycling) Per Containe</u>	\$74.22	\$81.64
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7	<u>Senior Citizen Discount and/or Permanently Disabled</u>	\$5.30	\$5.30
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8	<u>Backyard Services</u>	\$35.35	\$38.89
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Bulky Waste / Yard Waste:

9	Up to 4 Cubic Yards	\$0.00	\$0.00
10	Each Additional Cubic Yard	12.74	14.01

Non-Bundled Yard Waste:

11	Up to 4 Cubic Yards	\$12.74	\$14.01
12	Each Additional Cubic Yard	12.74	14.01

White Goods:

13	Extraordinary Handling (Includes Freon-Containing Items)	\$12.74	\$14.01
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14	<u>Customer Deposit</u>	\$52.00	\$57.20
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15	<u>Container Return (Due to Non-Payment)</u>	\$37.08	\$40.79
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16	<u>Roll-back (For Containers Not Removed by 7pm on Day of Collection)</u>	\$24.73	\$27.20
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SCHEDULE B - NONRESIDENTIAL MUNICIPAL REFUSE COLLECTION SERVICES

Fees - Curbside Pickups (Two Weekly Pickups):

17	1 Container	\$33.10	\$36.41
18	2 Containers	67.47	74.22
19	Greater Than Two	33.10	36.41

20	<u>Additional Container (Curbside Service - Refuse and/or Recycling) Per Containe</u>	\$74.22	\$81.64
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Exhibit 5
City of Apopka, FL
Sanitation Utility

Existing and Proposed Sanitation Rates

Line No	Description	Existing Rates FY 2024 [1]	Proposed Rates FY 2025 [2]
<u>Extra Pickups (Containers Two Cubic Yards or Larger):</u>			
21	Two Cubic Yard Container	\$38.19	\$42.01
22	Four Cubic Yard Container	50.92	56.01
23	Six Cubic Yard Container	63.66	70.03
24	Eight Cubic Yard Container	76.38	84.02
<u>Eight Cubic Yard Containers:</u>			
25	1 Pickup Per Week	\$167.53	\$184.28
26	2 Pickups Per Week	335.08	368.59
27	3 Pickups Per Week	502.61	552.87
28	4 Pickups Per Week	670.15	737.17
29	5 Pickups Per Week	837.68	921.45
30	6 Pickups Per Week	1,005.21	1,105.73
31	7 Pickups Per Week	1,172.76	1,290.04
<u>Six Cubic Yard Containers:</u>			
32	1 Pickup Per Week	\$145.59	\$160.15
33	2 Pickups Per Week	291.18	320.30
34	3 Pickups Per Week	436.77	480.45
35	4 Pickups Per Week	582.35	640.59
36	5 Pickups Per Week	727.94	800.73
37	6 Pickups Per Week	873.53	960.88
38	7 Pickups Per Week	1,019.12	1,121.03
<u>Four Cubic Yard Containers:</u>			
39	1 Pickup Per Week	\$100.08	\$110.09
40	2 Pickups Per Week	200.14	220.15
41	3 Pickups Per Week	300.22	330.24
42	4 Pickups Per Week	400.29	440.32
43	5 Pickups Per Week	500.37	550.41
44	6 Pickups Per Week	600.45	660.50
45	7 Pickups Per Week	700.51	770.56
<u>Two Cubic Yard Containers:</u>			
46	1 Pickup Per Week	\$67.72	\$74.49
47	2 Pickups Per Week	135.42	148.96
48	3 Pickups Per Week	198.04	217.84
49	4 Pickups Per Week	270.85	297.94
50	5 Pickups Per Week	338.57	372.43
51	6 Pickups Per Week	406.27	446.90
52	7 Pickups Per Week	473.99	521.39
53	<u>Compacted Refuse (Commercial Customers)</u> - 3 Times Normal Rate for Same Size Container		

Exhibit 5
City of Apopka, FL
Sanitation Utility

Existing and Proposed Sanitation Rates

Line No	Description	Existing Rates FY 2024 [1]	Proposed Rates FY 2025 [2]
54	<u>Sharing of Containers (Minimum Charge Per Involved Party)</u>	\$21.03	\$23.13
	<u>Additional Container Services:</u>		
55	Install Lock	\$61.80	\$67.98
56	Replace Lock	12.74	14.01
57	Steam Clean Container	192.50	211.75
58	Container Rental for Special Events (One Pickup)	160.68	176.75
	<u>Bulky Waste / Yard Waste:</u>		
59	Minimum Up to 4 Cubic Yards	\$37.08	\$40.79
60	Each Additional Cubic Yard	18.55	20.41
	<u>White Goods:</u>		
61	Minimum for First Two (2) Items	\$37.08	\$40.79
62	Each Additional Item	12.74	14.01
63	Extraordinary Handling (Includes Freon-Containing Items)	12.74	14.01
64	<u>Container Return (Due to Non-Payment)</u>	\$37.08	\$40.79

Footnotes:

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- [1] Per Schedules A and B of Resolution 2023-27.
[2] Assumes an overall rate increase applied uniformly to all fees and classes of service of 10%.

Sanitation Rate Increase Justification Summary

Measure	2021	2022	2023	Annual % Change	Annual \$ Change	Comments
House Count	18469.00	19292.00	19702.00	2%	411.00	
Tons	41714.00	43165.00	44244.00	2%	843.33	
Payroll Hours	45706.00	46573.00	48902.07	2%	1065.36	
Hours per ton	\$ 1.10	\$ 1.08	\$ 1.11	0%	0.00	labor efficiency has remained flat
Missed Pickups /1000 homes	\$ 1.09	\$ 0.99	\$ 0.90	-6%		service quality measure has improved - goal is less than 1 per thousand homes
Budget Line Key Points						
Acct	2021	2022	2023	Annual % Change	Annual \$ Change	
Direct Salaries	\$ 1,097,183.91	\$ 1,165,126.60	\$ 1,208,186.20	3%	\$ 37,000.76	
Total Employee Cost	\$ 2,683,269.18	\$ 2,986,430.74	\$ 3,236,829.40	7%	\$ 184,520.07	
Tipping Fees / utilities	\$ 1,461,521.98	\$ 1,616,087.05	\$ 1,970,044.30	12%	\$ 169,507.44	increase in the number of tons due to growth and increase in the cost of disposal of waste collected, mostly from Orange County (they have advised to budget a 12 % increase for the next few years....)
RENTAL AND LEASES	\$ -	\$ -	\$ 296,667.00	#DIV/0!	\$ 98,889.00	truck rentals due to loss of trucks to fire and higher than average down time related to staff shortage in Fleet Maintenance.
VEHICLE MAINTENANCE	\$ 454,241.28	\$ 587,824.89	\$ 632,800.00	13%	\$ 59,519.57	growth in the size of the fleet and increase in the cost of parts and third party maintenance expense and increase in complexity of equipment
TEMPORARY LABOR	\$ 185,000.00	\$ 186,760.40	\$ 277,974.55	17%	\$ 30,991.52	Rate increase plus increase in 1 temp for Pup Route
OPERATING SUPPLIES	\$ 283,971.98	\$ 303,366.16	\$ 378,162.78	11%	\$ 31,396.93	half of the cost increase is in the number of new carts for new residents and increase in the cost of carts, dumpsters and supplies
EQUIPMENT AND MACHINER	\$ (32,975.00)	\$ 402,999.76	\$ 546,592.38	1758%	\$ 193,189.13	increase in cost of trucks and fluctuations in the number of trucks replaced per scheduled replacement plan
Total	\$ 5,088,034.48	\$ 5,394,076.53	\$ 6,654,995.96	10%	\$ 522,320.49	Overall average of 10% cost increase annually

Solid Waste Rate Comparisons

<u>Comparison of Monthly Commercial Solid Waste Bills [1]</u>				
Line No.	Description	2YD 1 Week	4YD 1 Week	8YD 1 Week
	City of Apopka:			
1	Current Rates	\$67.72	\$100.08	\$167.53
	Other Solid Waste Systems:			
2	City of Groveland	\$54.04	\$94.57	\$137.26
3	City of Ocala	80.16	136.75	235.79
4	City of Orlando / O.U.C.	69.95	139.90	171.91
5	City of Sanford	53.92	105.69	209.24
6	City of St. Cloud	73.44	146.89	293.78
7	City of Tavares	158.60	271.11	N/A
8	City of Winter Garden	55.71	107.16	210.38
9	Other Utilities' Average	\$77.98	\$143.15	\$209.73

Municipality	Rate	Service Level	Provided by
Apopka	\$23.12	Twice per week	In house
Ocoee	\$24.85	Twice per week	Contractor
Orlando	\$22.55	Once per week	In house
Winter Garden	\$23.56	Twice per week	In house
City of Ocala	\$26.18	Once per week	In House
Orange County	\$25	Once per week	Contractor

St Johns County raising rates \$170 per year (\$14.17/mo) over the next 4 years with new contract.

Orange County RFP for new hauling contract on the street. Expecting a significant increase.



City of Apopka CITY COUNCIL STAFF REPORT

Section: RESOLUTIONS

Item #: 2.

Meeting Date: September 18, 2024

Department: Finance Department

SUBJECT:

Resolution Number 2024-23 establishing the rate increases for services provided by the Water, Wastewater and Reclaimed Water.

REQUEST:

Adopt Resolution Number 2024-23 establishing the rates for service provided by the Water, Wastewater, and Reclaimed Water for Utility Billing.

SUMMARY:

The City Council established rates for Water, Wastewater and Reclaimed Water Services by City Ordinance 2475. After passage, at the current Council meeting, these proposed rates will be adopted by resolution. The proposed rates reflect a 23.75% increase to support the Proposed FY2024-2025 Utility Operating Fund Services as follows:

Fund 401
FY2024/2025 Proposed Operating & Capital Budget

FY2025
Proposed @23.75%
FY2024/2025 Proposed Budget

Revenue

Water Service Fees	\$ 11,149,568
Reclaimed Water Service Fees	6,596,809
Sewer Service Fees	12,363,076

Subtotal - Fees	\$ 30,109,453
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Effluent Penalty	25,044
Backflow Fee	92,775
Industrial Pretreatment Program	3,744
Backflow Conversions and Inspections	275,995
Interest/Dividend on Investments	1,487,185
Rental Revenue	5,350
Scrap Sales	132,124
Miscellaneous Revenue	46,459
Service and Late Charges	619,081
Distributed Wastewater	17,181
Transfer From GF & Sanitation	

Subtotal - Other Revenue	\$ 2,704,938
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\$ 32,814,391

Funding From Reserves

-

Carry-Over Appropriation (Budget)

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Subtotal	\$ 32,814,391
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Total Revenue	\$ 32,814,391
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Expenses

SW&F	\$ 8,484,624
Other Operating Expenses	13,715,235
Transfers	6,241,453
	\$ 28,441,312

Debt	\$ 128,079
Capital	4,245,000
	\$ 4,373,079

Subtotal	\$ 32,814,391
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Total Expenses	\$ 32,814,391
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Attached is Resolution 2024-23 with the proposed rates submitted for adoption by the City Council. In accordance with the 180.136 Florida Statute, the City's Finance staff noticed all customers through the Utility Billing Process.

FUNDING SOURCE:

FY2024-2025 Proposed Tentative Budget

RECOMMENDED MOTION:

Adopt Resolution Number 2024-23 establishing the rates for service provided by the Water, Wastewater, and Reclaimed Water for Utility Billing.

ATTACHMENTS:

1. Resolution 2024-23_Establishing 2025 Rate Schedules_final
2. Water, Wastewater, & Reclaim Rate Increase Presentation

RESOLUTION NO. 2024-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF APOPKA, FLORIDA ESTABLISHING FY2025 RATE SCHEDULES PERTAINING TO CITY OF APOPKA WATER USE CHARGES AND DEPOSITS, WASTEWATER USE CHARGES AND DEPOSITS, DISTRIBUTED WASTEWATER TREATMENT SYSTEM USE CHARGES AND DEPOSITS, AND RECLAIMED WATER RATES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 78-54, Code of Ordinances of the City of Apopka, establishes rate schedules to be adopted by resolution of the city council for Water Use Charges and Deposits, Wastewater Use Charges and Deposits, Distributed Wastewater Treatment System Use Charges and Deposits, and Reclaimed Water Rates; and

WHEREAS, the City Council has determined that adopting a Rate Schedules for the above listed city utilities serves a municipal and public purpose.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF APOPKA, FLORIDA THAT:

SECTION I. The City Council hereby adopts the City's Water Use Charges and Deposits, Schedule A, attached hereto and by this reference incorporated herein.

SECTION II. The City Council hereby adopts the City's Wastewater Use Charges and Deposits, Schedule B, attached hereto and by this reference incorporated herein.

SECTION III. The City Council hereby adopts the City's Distributed Wastewater Treatment Use System Charges and Deposits, Schedule C, attached hereto and by this reference incorporated herein.

SECTION IV. The City Council hereby adopts the City's Reclaimed Water Rates, Schedule D, attached hereto and by this reference incorporated herein.

SECTION V. Resolution 2023-29 is hereby repealed in its entirety.

SECTION VI. This Resolution shall become effective October 1, 2024.

ATTEST

CITY COUNCIL OF THE CITY OF
APOPKA, FLORIDA

Susan M. Bone
City Clerk

Bryan Nelson
Mayor

APPROVED as to form and legal sufficiency

Clifford B. Shepard
City Attorney

SCHEDULE A
CITY OF AOPKA
WATER USE CHARGES AND DEPOSITS

The connection charge for water service includes the tap fee. A meter set fee shall be required for metered connections.

(a) *Tap fee.*

- (1) The water tap fee does not include the cost of the meter and shall be as follows:

Water Service Size	Short Service	Long Service
¾"	\$300.00	\$912.00
1"	\$300.00	\$912.00
1½"	\$389.00	\$1,001.00
2"	\$389.00	\$1,001.00
Over 2"	Actual cost plus 10%	

- (2) The term "short service" is defined as service located on the same side of a road or driveway of an existing reclaimed water line where the connections is to be made. The term "long service" is defined as service located on the opposite side of a road or driveway of an existing reclaimed water line where the connection is to be made. There will be an additional charge of \$10.00 for every linear foot for service over 50 linear feet.
- (3) An additional charge will be added equal to the county right-of-way permit fee whenever it is required.

(b) *Meter set fee.*

- (1) The meter set fee shall be as follows:

Size of Meter	Single Service	Dual Service
¾"	\$410.00	\$321.00
1"	\$483.00	n/a
1½"	\$1,044.00	n/a
2"	\$1,632.00	n/a
Over 2"	Actual cost plus 10%	

- (2) All reclaimed water connections larger than two inches or involving potable water service larger than two inches will be performed by the contractor; however, in circumstances where the city elects to perform the work, the fee charged shall be the actual cost. The connection charge shall be waived for development activities that will furnish and install taps and backflow prevention devices in accordance with this chapter.
 - (3) Wireless service meters shall be installed for all development.
- (b) *Service charges.* The following shall be the schedule of monthly rates and charges for water service provided by the city:
- (1) *Residential service.* The charges for residential service shall be based upon the monthly amount of water used per dwelling unit as follows: a monthly service fee of \$11.24 per dwelling unit, plus:
 - a. A charge of \$2.07 per thousand gallons for the first 6,000 gallons used per dwelling unit per month.
 - b. A charge of \$2.55 per thousand gallons for each thousand gallons of water used greater than 6,000 gallons per dwelling unit per month, up to and including 15,000 gallons.
 - c. A charge of \$3.80 per thousand gallons for each thousand gallons of water used greater than 15,000 gallons per dwelling unit per month, up to and including 30,000 gallons.
 - d. A charge of \$7.70 per thousand gallons for any water used over and above 30,000 gallons per dwelling unit per month.
 - (2) *Commercial water service.* The monthly charge for commercial service shall be determined per each separate commercial or business unit, for office buildings (per commercial or business unit), service stations, department stores, service businesses, churches, clubs, hospitals, professional office units, etc. A separate business would usually, but not always, be identified as any operation requiring an occupational license from the city, where applicable. Irrigation of common areas in both residential and nonresidential developments shall fall within the commercial rate structure. The usage shall be as measured by the water consumption at the water meter, and the monthly charges shall be as follows: a monthly service fee of \$13.46 per unit, plus:
 - a. A charge of \$2.48 per thousand gallons for the first 6,000 gallons used per unit per month.
 - b. A charge of \$3.09 per thousand gallons for each thousand gallons of water used greater than 6,000 gallons per unit per month, up to and including 15,000 gallons.
 - c. A charge of \$4.59 per thousand gallons for each thousand gallons of water used over and above 15,000 gallons per unit month.
 - (3) *City recreation and parks service.* City-maintained grounds, rights-of-way, parks, and recreational facilities shall be charged for service at \$1.12 per thousand gallons.

- (4) *Wholesale service.* Rates for wholesale users shall be negotiated on a case-by-case basis with final approval of the rate by the city council.
- (b) *Initiation of service.* A service charge of \$35.00 shall be imposed for each initiation of water service.
- (c) *Meter reading re-check.* Manual meter re-check in excess of one per calendar year shall incur a fee of \$35.00.
- (d) *Proration of charges.* There shall be no proration of fees.
- (e) *Deposit.* For each residential customer requesting water service, a utility deposit of \$60.00 per dwelling unit shall be paid by each customer, unless otherwise provided in this chapter. For each commercial customer requesting water service, a utility deposit of \$120.00 per unit shall be paid by each customer, unless otherwise provided in this chapter. A utility deposit of \$2,000.00 per meter for a temporary construction site hydrant meter shall be paid by each customer, unless otherwise provided in Chapter 78, Code of Ordinances, City of Apopka.
- (f) *Deposit for newly annexed property.* The city will waive the deposit requirement for any county customer who connects to the city water system within twelve (12) months of annexing into the city, provided the customer maintains a good payment history.
- (g) *Miscellaneous Charges.*

Late Charge (for payments not received by due date)	Ten (10%) of total bill amount
Non-sufficient Funds charge / Returned Check Fee	• \$25.00, for checks less than \$49.99 • \$30.00, for checks between \$50.00 and \$300.00 • \$40.00, for checks more than \$300.01
Delinquent Reconnection Charge	\$70.00
Meter Tampering Charge (minimum additional reconnect fee)	Actual cost plus ten (10%) percent
Miscellaneous Site Visit	\$35.00
After Hours Site Visit Fee	\$50.00

SCHEDULE B
CITY OF APOPKA
WASTEWATER USE CHARGES AND DEPOSITS

(a) *Service charges.* The following shall be the schedule of monthly rates and charges for wastewater treatment provided by the city:

(1) *Residential service.* The charges for residential service shall be based upon the monthly amount of water used per dwelling unit as follows:

- a. A monthly service fee of \$23.90 per dwelling unit, plus a charge of \$3.97 for each 1,000 gallons of water used per dwelling unit per month, up to and including 12,000 gallons, excluding separately metered irrigation usage.
- b. The maximum service fee for residential service shall be \$71.54 per dwelling unit per month.

(2) *Commercial wastewater service.* The monthly charge for city commercial service shall be determined per each separate commercial or business unit, for office buildings (per commercial or business unit), service stations, department stores, service businesses, churches, clubs, hospitals, professional office units, etc. A separate business would usually, but not always, be identified as any operation requiring an occupational license from the city, where applicable. The usage shall be as measured by the water consumption at the water meter, and the monthly charges shall be as follows:

Water Meter Size	Monthly Base Charge
¾"	\$26.45
1"	\$44.08
1-1/2"	\$88.16
2"	\$141.06
3"	\$264.48
4"	\$440.80
6"	\$881.61
8"	\$1,410.56
10"	\$2,027.67
12"	\$3,790.87

Additionally, a charge of \$4.60 for each 1,000 gallons of potable water used per unit per month, excluding separately metered irrigation usage, shall be included.

(3) *Wholesale service.* Rates for wholesale users shall be negotiated on a case-by-case basis with final approval of the rate by the city council.

- (b) *Sewer tap fee.* The costs of extending or installing six-inch sewer lateral shall be \$860.00 up to 25 feet and including clean out. For additional footage beyond 25 feet, the charge shall be \$12.00 per linear foot. The costs of any applicable county or state permits will also be an additional charge.
- (c) *Meter reading re-check.* Manual meter re-check in excess of one per calendar year shall incur a fee of \$35.00.
- (d) *Proration of charges.* There shall be no proration of fees.
- (e) *Deposit.* For each residential customer requesting wastewater service, a utility deposit of \$95.00 per unit shall be paid by each customer, unless otherwise provided in Chapter 78, Code of Ordinances, City of Apopka. For each commercial customer requesting wastewater service, a utility deposit of \$190.00 per unit shall be paid by each customer, unless otherwise provided in this chapter.
- (f) *Deposit for newly annexed property.* The city will waive the deposit requirement for any county customer who connects to the city water system within twelve (12) months of annexing into the city, provided the customer maintains a good payment history.

SCHEDULE C
CITY OF APOPKA

DISTRIBUTED WASTEWATER TREATMENT SYSTEM USE CHARGES AND DEPOSITS

- (a) *Residential Service charges.* The charges for residential service shall be based upon the monthly operations and maintenance of the unit per dwelling unit as follows, a monthly service fee of \$7.81 per dwelling unit, plus a charge of \$36.60 for the maintenance and operation of the unit.
- (b) *Rate adjustments.* All distributed wastewater treatment system charges established in subsection (a) of this Schedule C shall be adjusted on October 1 of each year through the adoption of the city's annual budget, in accordance with the monthly rate set by the distributed wastewater treatment system service provider.
- (c) *Proration of charges.* There shall be no proration of fees.
- (d) *Deposit.* There is no deposit required at this time.

SCHEDULE D
CITY OF APOPKA
RECLAIMED WATER RATES

The connection charge for reclaimed water service will consist of the tap fee and the fee for installing a backflow prevention device on each potable water service. A meter set fee shall be required for metered connections.

(a) *Tap fee.*

- (1) The reclaimed water tap fee does not include the cost of the meter and shall be as follows:

Reclaimed Water Service Size	Short Service	Long Service
¾"	\$305.00	\$927.00
1"	\$305.00	\$927.00
1½"	\$396.00	\$1,018.00
2"	\$396.00	\$1,018.00
Over 2"	Actual cost plus 10%	

- (2) The term "short service" is defined as service located on the same side of a road or driveway of an existing reclaimed water line where the connections is to be made. The term "long service" is defined as service located on the opposite side of a road or driveway of an existing reclaimed water line where the connection is to be made. There will be an additional charge of \$10.00 for every linear foot for service over 50 linear feet.
- (3) An additional charge will be added equal to the county right-of-way permit fee whenever it is required.

(b) *Backflow prevention fee**. The backflow prevention fee shall be as follows:

Water Service Size	Fee (inside city limits)	Fee (outside city limits)
¾"	\$245.00	\$245.00
1"	\$290.00	\$290.00
1½"	\$445.00	\$445.00
2"	\$512.00	\$512.00
Over 2"	Actual cost plus 10%	Actual cost plus 10%

Fee applies to dual service accounts with a potable water meter.

(c) *Meter set fee.*

(1) The meter set fee shall be as follows:

Size of Meter	Single Service	Dual Service
¾"	\$410.00	\$321.00
1"	\$483.00	n/a
1½"	\$1,044.00	n/a
2"	\$1,632.00	n/a
Over 2"	Actual cost plus 10%	

(2) All reclaimed water connections larger than two inches or involving potable water service larger than two inches will be performed by the contractor; however, in circumstances where the city elects to perform the work, the fee charged shall be the actual cost. The connection charge shall be waived for development activities that will furnish and install taps and backflow prevention devices in accordance with this chapter.

(3) Wireless service meters shall be installed for all development.

(d) *Service charges.* The following shall be the schedule of monthly rates and charges for reclaimed water provided by the city:

(1) *Residential service.* The charges for residential service shall be based upon the monthly amount of reclaimed water consumed per dwelling unit as follows: a monthly service fee of \$11.25, which will include 6,000 gallons of reclaimed water per dwelling unit, plus:

- A charge of \$1.94 for each 1,000 gallons over 6,000 gallons per dwelling unit per month, up to and including 15,000 gallons of reclaimed water.
- A charge of \$2.90 or each 1,000 gallons over 15,000 gallons per dwelling unit per month of reclaimed water.
- A charge of \$5.78 for each 1,000 gallons over 30,000 gallons per dwelling unit per month of reclaimed water.

(2) *Commercial reclaimed water service.* The monthly charge for commercial service shall be determined per each separate commercial or business unit, for office buildings (per commercial or business unit), service stations, department stores, service businesses, churches, clubs, hospitals, professional office units, etc. A separate business would usually, but not always, be identified as any operation requiring an occupational license from the city, where applicable. Irrigation of common areas in both residential and nonresidential developments shall fall within the commercial rate structure. The usage shall be as measured by the reclaimed water consumption at the meter, and the monthly

charges shall be as follows: a monthly service fee of \$13.53, which will include 6,000 gallons of reclaimed water per unit, plus:

- a. A charge of \$2.33 for each 1,000 gallons over 6,000 gallons per unit per month, up to and including 15,000 gallons of reclaimed water.
 - b. A charge of \$3.45 for each 1,000 gallons over 15,000 gallons per unit per month of reclaimed water.
- (3) Consumptive use rate for contract and bulk users will be \$0.83 per 1,000 gallons with on-site storage and \$1.26 per 1,000 gallons without on-site storage. Required storage shall accommodate a minimum 14-day demand. At no time should a bulk user be charged less than \$678.83 per month.
 - (4) Contracts for bulk users who use less than 100,000 gallons per day may be negotiated with the approval of council.
 - (5) *Wholesale service.* Rates for wholesale users shall be negotiated on a case-by-case basis with final approval of the rate by the city council.
 - (e) *Waiver of fees.* The mayor or his designee may adjust or waive reclaimed charges to bulk users willing to take reclaimed water for storage at the request of the city.
 - (f) *Proration of charges.* There shall be no proration of fees.
 - (g) *Deposit.* For each residential customer requesting reclaimed water service, a utility deposit of \$60.00 per dwelling unit shall be paid by each customer, unless otherwise provided in this chapter. For each commercial customer requesting reclaimed water service, a utility deposit of \$120.00 per unit shall be paid by each customer, unless otherwise provided in Chapter 78, Code of Ordinances, City of Apopka.
 - (h) *Deposit for newly annexed property.* The city will waive the deposit requirement for any county customer who connects to the city water system within twelve (12) months of annexing into the city, provided the customer maintains a good payment history.



Fiscal Year 2024–2025

City Council Tentative Budget Hearing

September 18, 2024





Fiscal Year 2025 First Budget Hearing Meeting

FY2025 First Budget Hearing Meeting

Presented By: Blanche Sherman, Finance Director



Fiscal Year 2025 Utility Operating Fund

Fund 401 Water, Wastewater, & Reclaimed Utility Operating Fund



Fiscal Year 2025 Water, Wastewater, & Sewer Rate Increase

- August 5th, First Notification of Utility Rate Increase at 40% -Water, 40% - Sewer, & 15% Reclaim Water.
- Due to the proposed rate increase, we are continuing to work with the rate consultant to re-evaluate the assumptions.
- Over the past few months, City staff discussed the need to increase rates due to significant cost increase and needed improvements during the following meetings:
 - ✓ July 10, 2024 Budget Workshop Meeting - 5:00 PM
 - ✓ July 17, 2024 Special Council Meeting (Budget Meeting) – 6:00 PM
 - ✓ August 28, 2024, Budget Workshop Meeting – 5:00 p.m.
 - ✓ September 4, 2024, Council Meeting – 1:30 p.m.
- September 9, 2024 Final Notification of rate increases



Fiscal Year 2025 Utility Fund Original Proposed Cuts for a 20% rate increase

FY2025 Fund 401 - Proposed Cuts		
20% Rate Increase		
Revenue		
Increase - Miscellaneous Revenue	\$ 72,792	Zero Read Meters - Increase in Estimated Revenue
Staff:		
401-3010-539-1200	\$ 126,297	Freeze Assistant Director of Public Service Director
401-3161-533-1200	109,781	Freeze Customer Service Specialist
401-3410-539-1200	192,279	Transfer City Engineer position to CD
Pension Adjustment	99,055	Pension Adjustment - Per Actuarial Valuation @7.0% vs. 6.75%
Subtotal	\$ 527,412	
Capital & Other Operating Expenses:		
401-3111-533-6300	\$ 150,000	Water Plant Infrastructure Assessment
401-3111-533-6400	47,000	Ford F150 pickup
401-3111-533-6400	130,000	Generator at WTP
401-3121-533-6300	200,000	Reducing WRF Lower reservoir pump funding
401-3121-533-6400	35,000	Ford Maverick pickup
401-3121-533-6400	120,000	Sludge Hauling Trailer
401-3141-533-5201	183,000	Replacement Meter Communication
401-3121-535-6100	200,000	Land purchase for Lift Station 77 Replacement
401-3141-533-6300	500,000	Abestos Water Main Replacement Project
401-3161-533-6400	420,000	Base Stations (Meter Reading Towers)
401-3171-533-6400	85,000	Ford 350 Truck
401-3171-533-6400	400,000	Vac Con Truck
401-3191-535-6400	95,000	F350 Utility Bed Truck
Subtotal	\$ 2,565,000	
Total Proposed Cuts	\$ 3,165,204	
Proposed Cuts Needed	(3,165,204)	
Funding Shortfall - Remaining	\$ -	



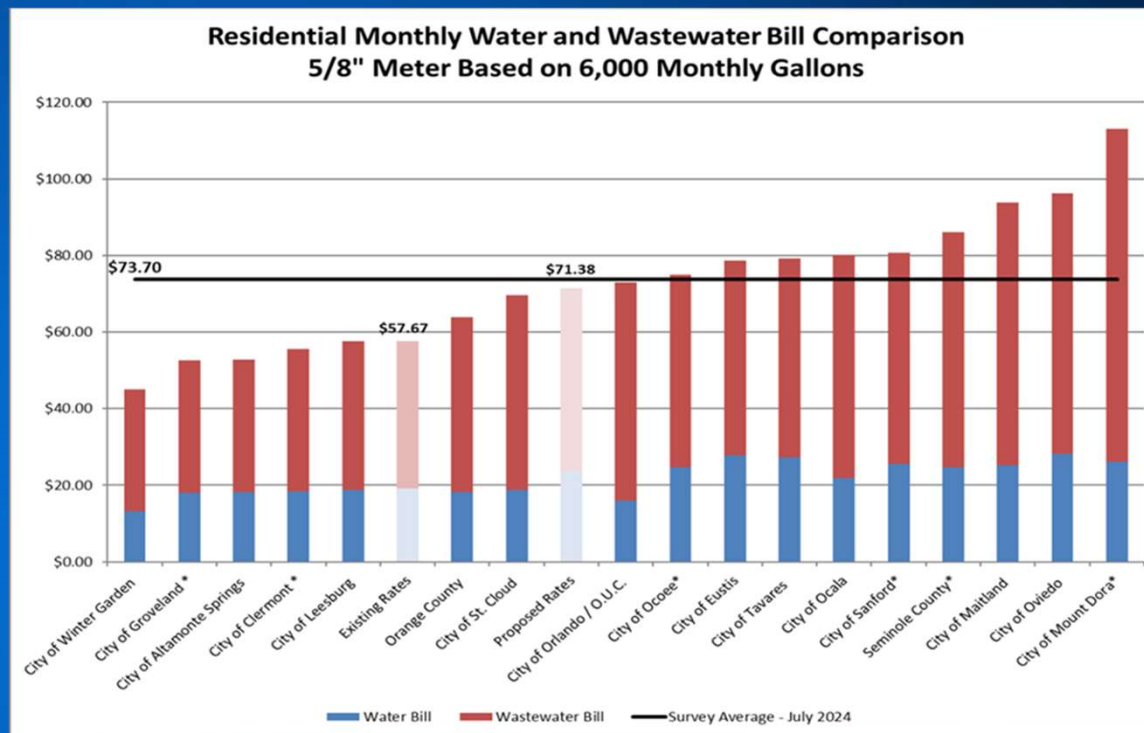
Fiscal Year 2025 Utility Fund Original Proposed Cuts for a 23.75% rate increase

FY2025 Fund 401 - Proposed Cuts 23.75% Rate Increase

Revenue		
Increase - Water, Wastewater, & Reclaimed Water Revenue		
Projection	\$ 912,411	Add'l Revenue for 23.75% vs. 20% Rate Increase
Increase - Miscellaneous Revenue	46,459	Zero Read Meters - Increase in Estimated Revenue
Total Additional Revenue	\$ 958,870	
Staff:		
401-3010-539-1200	\$ -	Freeze Assistant Director of Public Service Director
401-3161-533-1200	-	Freeze Customer Service Specialist
401-3410-539-1200	192,279	Transfer City Engineer position to CD
Pension Adjustment	99,055	Pension Adjustment - Per Actuarial Valuation @7.0% vs. 6.75%
Subtotal	\$ 291,334	
Capital & Other Operating Expenses:		
401-3111-533-6300	\$ -	Water Plant Infrastructure Assessment
401-3111-533-6400	47,000	Ford F150 pickup
401-3111-533-6400	130,000	Generator at WTP
401-3121-533-6300	200,000	Reducing WRF Lower reservoir pump funding
401-3121-533-6400	35,000	Ford Maverick pickup
401-3121-533-6400	120,000	Sludge Hauling Trailer
401-3141-533-5201	183,000	Replacement Meter Communication
401-3121-535-6100	200,000	Land purchase for Lift Station 77 Replacement
401-3141-533-6300	-	Abestos Water Main Replacement Project
401-3161-533-6400	420,000	Base Stations (Meter Reading Towers)
401-3171-533-6400	85,000	Ford 350 Truck
401-3171-533-6400	400,000	Vac Con Truck
401-3191-535-6400	95,000	F350 Utility Bed Truck
Subtotal	\$ 1,915,000	
Total Proposed Cuts	\$ 2,206,334	
Proposed Cuts Needed	(3,165,204)	
Funding Shortfall - Remaining	\$ (958,870)	
Additional Revenue	958,870	
	\$ -	



Fiscal Year 2025 Monthly Water & Wastewater Bill Comparison





Fiscal Year 2025 Utility Operating Fund Operating & Capital Trends (Financial Position)

Fund 401 Operating & Capital Trends					
	FY2024 Amended Budget <i>Including Roll-overs/Amendments</i>	FY2024 Annual Projections As of June 30, 2024 Monthly Budget-to-Actual Report	FY2025 Proposed @20% Budget	FY2025 Proposed @23.75% Budget	FY2025 Proposed @40% Budget
Revenue					
Water Service Fees	\$ 8,011,898	\$ 8,759,625	\$ 10,811,702	\$ 11,149,568	\$ 12,613,653
Reclaimed Water Service Fees	4,630,041	4,959,495	6,396,902	6,596,809	6,130,365
Sewer Service Fees	9,637,786	10,106,976	11,988,438	12,363,076	13,986,511
Subtotal - Fees	\$ 22,867,611	\$ 24,628,289	\$ 29,197,042	\$ 30,109,453	\$ 32,730,529
Effluent Penalty	21,800	24,081	25,044	25,044	25,044
Backflow Fee	71,800	137,958	92,775	92,775	92,775
Industrial Pretreatment Program	-	3,600	3,744	3,744	3,744
Backflow Conversions and Inspections	250,350	265,380	275,995	275,995	275,995
Interest/Dividend on Investments	500,000	1,434,392	1,487,185	1,487,185	1,487,185
Rental Revenue	6,500	5,250	5,350	5,350	5,350
Scrap Sales	147,000	110,936	132,124	132,123	132,124
Miscellaneous Revenue	55,100	-	-	46,459	-
Service and Late Charges	446,000	605,787	619,081	619,081	250,798
Distributed Wastewater	14,200	16,521	17,181	17,181	17,181
Transfer From GF & Sanitation	250,000	250,000	-	-	-
Subtotal - Other Revenue	\$ 1,762,750	\$ 2,868,991	\$ 2,658,479	\$ 2,704,937	\$ 2,290,196
Subtotal - Total Revenue	\$ 24,630,361	\$ 27,497,280	\$ 31,855,521	\$ 32,814,390	\$ 35,020,725
Funding From Reserves	9,135,233	-	3,165,204	-	-
Carry-Over Appropriation (Budget)	11,093,638	-	-	-	-
Subtotal	\$ 46,037,970	\$ 27,497,280	\$ 35,020,725	\$ 32,814,390	\$ 35,020,725
Less: Developer Capital Contributions	-	-	-	-	-
Total Revenue	\$ 46,037,970	\$ 27,497,280	\$ 35,020,725	\$ 32,814,390	\$ 35,020,725
Expenses					
SW&F	\$ 8,102,640	\$ 6,467,233	\$ 8,775,958	\$ 8,484,624	\$ 8,775,958
Other Operating Expenses	13,025,608	9,257,354	13,898,235	13,715,234	13,898,235
Transfers	6,922,237	6,922,237	6,241,453	6,241,453	6,241,453
Subtotal	\$ 28,050,485	\$ 22,646,824	\$ 28,915,646	\$ 28,441,311	\$ 28,915,646
Depreciation	\$ -	\$ -	\$ -	\$ -	\$ -
Debt	128,433	128,432	128,079	128,079	128,079
Capital	17,858,424	7,956,179	5,977,000	4,245,000	5,977,000
Subtotal	\$ 17,986,857	\$ 8,084,611	\$ 6,105,079	\$ 4,373,079	\$ 6,105,079
Total Expenses	\$ 46,037,342	\$ 30,731,435	\$ 35,020,725	\$ 32,814,390	\$ 35,020,725
Less: Depreciation	-	-	-	-	-
Total Expenses	\$ 46,037,342	\$ 30,731,435	\$ 35,020,725	\$ 32,814,390	\$ 35,020,725
	628	(3,234,155)	-	-	-



Fiscal Year 2024 and Prior Years Key Projects

In addition, the following is a list of some of the key projects totaling \$19.8 million that were budgeted in FY2024 and prior years and are currently underway. The list is as follows:

- 1) **Grossenbacher Water Treatment Plant (Well #1, #2, & #3) - \$2.4 million** (As mandated by the City's SJRWMD CUP Condition #32 (requiring the Upper Floridan Aquifer wells to be deepened or replaced and drilled into the Lower Floridan Aquifer), the City is capping Well #1 and #2 and deepening Well #3. The well's capacity from Well #1 and #2 will be transferred to Well #3.)
- 2) **Grossenbacher Water Treatment Plant 1.5 (MG) Gallon Storage Tank (GST) Addition - \$3.7 million.**
- 3) **Watermain Renewal & Replacement Program - \$1.5 million** (Annual replacement of 1.25 miles of asbestos and cast-iron water mains)
- 4) **Northwest Reclaim Water Storage Ponds - \$950,000.**
- 5) **Golden Gem Reuse Pond Retrofit - \$950,000.**
- 6) **Vick Road Wastewater System Force Main Upgrade & Repairs - \$1.7 million.**
- 7) **Water Collections System Pipeline Rehabilitation & Replacement Program - \$500,000.**
- 8) **Lift Stations Renewal & Replacement Program - \$3.0 million.**
- 9) **IDWTS Conversion Project – Wekiva Glen Neighborhood - \$1.5 million** (grant funded).
- 10) **Vehicles, Equipment & Machinery - \$1.6 million.**
- 11) **Other improvements - \$2.0 million.**



Fiscal Year 2025 Water, Wastewater, & Reclaim Water Rate Increase Conclusion

- ✓ Over the past two (2) years, the projects listed above have increased in cost due to inflation, supply demand issues, and other factors contributed to adverse financial position for the City's Utility Operating Fund.
- ✓ In order to continue to improve and maintain our Water, Wastewater, and Reuse Systems, unfortunately, we will need to make a significant increase in our rates.
- ✓ In addition, we continue to work more efficiently and effectively to give our residents the highest quality water at the lowest rate.
- ✓ We are hoping that you find this information useful and informative to help you gain a better understanding of the proposed rate increase of 23.75% for the Utility Operating Fund.



Fiscal Year 2025 Budget Meeting

Questions??



Fiscal Year 2025 Budget Meeting

Thank You!



City of Apopka CITY COUNCIL STAFF REPORT

Section: PUBLIC HEARINGS

Item #: 1.

Meeting Date: September 18, 2024

Department: Finance Department

SUBJECT:

Announce and Adopt Tentative Millage Rate of 4.6876, which is a 22.12% increase over the Rollback rate of 3.8384.

REQUEST:

Announce and Adopt Tentative Millage Rate of 4.6876, which is a 22.12% increase over the Rollback rate of 3.8384.

SUMMARY:

In accordance with Truth in Millage ("TRIM") compliance requirements as set forth in Chapter 200 of Florida Statutes, the City must set the proposed millage rate and advise the property appraiser of the proposed millage rate, rolled back rate, date, time and place of the tentative budget hearing. The Tentative Millage "Rate is hereby set at 4.6876, which represents a 22.12% increase over the roll back millage rate of 3.8384. A mill is the tax rate for each \$1,000 of taxable property value.

The final budget hearing is scheduled for Wednesday, September 25, 2024 at 6:00 p.m. in the City Council Chambers.

FUNDING SOURCE:

A millage rate of 4.6876 generates approximately \$32,079,073 in property tax revenues for the upcoming fiscal year 2024-25.

RECOMMENDED MOTION:

Approve the Tentative Millage Rate for Fiscal Year 2024-25 at 4.6876 mils.

ATTACHMENTS:

None



City of Apopka CITY COUNCIL STAFF REPORT

Section: PUBLIC HEARINGS

Item #: 2.

Meeting Date: September 18, 2024

Department: Finance Department

SUBJECT:

Adopt a Tentative Budget and any Adjustments Resulting from the Public Hearing.

REQUEST:

Adopt a Tentative Budget and any Adjustments Resulting from the Public Hearing.

SUMMARY:

This is the First Budget Hearing for the FY2025 Proposed Budget. Staff will provide an overview of the City's Tentative FY2025 Budget and factor in any approved adjustments resulting from the Public Hearing. The Final Budget Hearing is scheduled for September 25, 2024 at 6:00 p.m. at City Council Chambers. At the Final Budget Hearing, Council will adopt the Final TRIM and the Final City Budget for FY2025.

FUNDING SOURCE:

Tentative FY2025 Budget

RECOMMENDED MOTION:

Adopt a Tentative Budget and any Adjustments Resulting from the Public Hearing

ATTACHMENTS:

1. First Budget Hearing City of Apopka September 18



Fiscal Year 2024–2025

City Council Tentative Budget Hearing

September 18, 2024





Fiscal Year 2025 First Budget Hearing Meeting

FY2025 First Budget Hearing Meeting

Presented By: Blanche Sherman, Finance Director



Fiscal Year 2025 Tentative Budget Overview

Fund 001 General Fund



Fiscal Year 2025 Tentative Budget Overview

FY2025 Budget Workshop Changes included in Tentative Budget

			General Fund Revenues	
			\$	89,780,376
				Original Proposed Budget - Revenues
				Original Estimated Use of General Fund Reserves - FY2025
				8,065,767
			Subtotal	\$ 97,846,143
				Original Proposed Budget - Revenues/Reserves
Increase in Millage	Mayor	increase		.250 Millage Rate Incremental Increase
Increase in Millage	Smith	add'l increase		.500 Millage Rate Incremental Increase
			Subtotal	\$ 101,267,837
				117,885
				Additional Revenue Estimates
				Additional (Reduction in) Use of Reserves - FY2025
				(915,273)
			Subtotal	(797,388)
			Total	\$ 100,470,450
Description	Requestor		General Fund Expenditures	Fund
			\$	97,846,143
				Original Proposed Budget - Expenditures
Transfer to Streets - total \$4,980,848	Smith/Nesta	Add		General Fund Transfer to Streets
SW&F Adjustments - Contingency	Mayor	Add		General Fund - FF Union
			Subtotal	\$ 101,267,837
				(797,388)
			Total	\$ 100,470,450
				Additional Requests/Changes - Mayor & Commissioners



Fiscal Year 2025 Tentative Budget Overview

FY2025 Budget Workshop Changes included in Tentative Budget					
Originally Estimated Use of reserves - FY2025			\$	8,065,767	
Marketing Economic Development	Mayor/Nesta	Remove	(10,000)		General Fund - 1010
Neighborhood Restoration	Nesta	Remove	(25,000)		General Fund - 1010
AYC Apopka Youth Council Health Fair & Food	Nesta	Remove	(7,200)		General Fund - 1010
Rotary Membership	Velazquez	Remove	(1,200)		General Fund - 1010
Tiger Bay Membership (Velazquez and Nesta)	Velazquez	Add	-		General Fund - 1010
Remove "(5) Replace windows at FD Station 5"	Mayor	Remove	(10,000)		General Fund - 1022 (Facilities Maint.)
Lust Road Warehouse	Velazquez	Remove	(20,000)		General Fund - 1022
Cleaning Fire Stations two (2) services per week	Smith	Add	25,055		General Fund - 1022
Non-Profit Sponsorship	Anderson	Add	100,000		General Fund - 1020
Fire Department Events for New Hires & Their Families	Nesta	Add	-		General Fund - 2110
Reduce "(1) Tree/Landscape removal	Mayor	Remove	(2,000)		General Fund - 3512 (Cemetery)
Additional Funding for Cemetery Storage - Title Search	Nesta	Add	5,000		General Fund - 3512 (Cemetery)
Remove Expand Walkways at NWRC for \$100,000 (6300), but add \$50,000 for additional "Concrete Repairs" (4600) for a net budget decrease of \$50,000. Leave at \$100,000	Mayor	Remove	-		General Fund - 3514 (Parks)
Reduce "(13) New Computer Workstations	Mayor	Remove	(3,000)		General Fund - 3612 (Athletics & Events)
New Community Events	Nesta	Remove	(30,000)		General Fund - 3612 (Athletics & Events)
Juneteenth	Nesta	Add	12,000		General Fund - 3612 (Athletics & Events)
Black History Month	Nesta	Add	12,000		General Fund - 3612 (Athletics & Events)
Ukraine Day/event	Nesta	Add	12,000		General Fund - 3612 (Athletics & Events)
Awards Ceremony Reimage Community with OCPs	Nesta	Add	-		General Fund - 3612 (Athletics & Events)
Reduce Pool & Deck upgrades from \$200,000 to \$75,000 for pool design only	Mayor	Remove	(125,000)		General Fund - 3614 (Camp Wewa)
Main Street Apopka	Nesta	Add	50,000		General Fund - 4020
Transportation Coordinator (Do not Eliminate)	Mayor	Remove	-		General Fund - 4020
Administrative Specialist Position - Add to CD	Mayor	Add	76,288		General Fund - 4020
Transfer - City Engineer Position to GF	Mayor	Add	192,279		General Fund - 4020
Revenue Estimates - Updates	Mayor	Add	(117,885)		General Fund
Pension Adjustment - Per Actuarial Valuation @7.0% vs. 6.75%	Mayor	Adjust	(1,010,703)		General Fund
Fire Fighter's - Additional 5%	Mayor	Remove	(475,484)		General Fund
Police - \$1,000 Increase	Mayor	Add	143,925		General Fund
Facebook Boosting	Nesta	Add	4,500		General Fund - 5110
SW&F Adjustments - Contingency - \$2,000,000 total	Nesta	Add	289,153		General Fund - FF Union
Additional (Reduction in) Use of Reserves - FY2025			\$	(915,273)	
Total Use of Reserves - FY2025			\$	7,150,495	



Fiscal Year 2025 Tentative Budget Overview

General Fund – 101

Func	Funds Name	Divisio	Division Name	FY25 PROPOSED	FY25 Adjusted		Pension	Positions	Other			Total
					New Positions	Proposed			Fire Fighters	Additions &	Transfers	
					Requests	Requests			Union	Subtractions		
001	GENERAL FUND	1010	MAYOR'S OFFICE	\$ 741,151		\$ 741,151	\$ (4,784)	\$ -	\$ -	\$ (43,400)	\$ -	\$ 692,967
		1015	LEGAL SERVICES	\$ 3,254,049		\$ 3,254,049	(4,123)	-	-	-	-	3,249,926
		1020	ADMINISTRATIVE SERVICES	\$ 396,389		\$ 396,389	(4,390)	-	-	100,000	-	492,000
		1022	FACILITIES MAINTENANCE	\$ 4,261,246	\$ 90,475	\$ 4,351,721	(5,867)	-	-	(4,945)	-	4,340,908
		1030	CITY CLERK	\$ 385,076		\$ 385,076	(3,807)	-	-	-	-	381,269
		1120	FINANCE	\$ 5,098,542	\$ 127,905	\$ 5,226,447	(22,988)	-	-	-	-	5,203,459
		1170	HUMAN RESOURCES	\$ 938,460		\$ 938,460	(5,862)		2,000,000	-	-	2,932,598
		2110	FIRE CHIEF	\$ 3,200,602	\$ 239,588	\$ 3,440,190	(31,131)	-	-	-	-	3,409,059
		2120	FIRE SUPPRESSION	\$ 10,336,256		\$ 10,336,256	(124,967)	(255,550)	-	-	-	9,955,739
		2130	FIRE EMS	\$ 12,784,002		\$ 12,784,002	(202,754)	(219,933)	-	-	-	12,361,315
		2210	POLICE CHIEF	\$ 1,395,087		\$ 1,395,087	(9,272)	1,263	-	-	-	1,387,078
		2220	POLICE FIELD SERVICES	\$ 15,982,202	\$ 829,432	\$ 16,811,634	(319,561)	103,525	-	-	-	16,595,598
		2230	POLICE SUPPORT SERVICES	\$ 7,535,078	\$ 98,851	\$ 7,633,929	(146,387)	39,138	-	-	-	7,526,680
		2235	CROSSING GUARDS PARK RANGERS	\$ 236,489		\$ 236,489	-	-	-	-	-	236,489
		2240	POLICE ADMINISTRATIVE SERVICES	\$ 380,000		\$ 380,000	-	-	-	-	-	380,000
		2250	DISPATCH	\$ 3,071,747		\$ 3,071,747	(32,637)	-	-	-	-	3,039,110
		3310	FLEET MAINTENANCE	\$ 1,805,642	\$ 417,632	\$ 2,223,275	(14,169)	-	-	-	-	2,209,106
		3512	CEMETERY	\$ 672,231		\$ 672,231	(1,908)	-	-	3,000	-	673,323
		3514	ATHLETIC COMPLEXES	\$ 4,954,410	\$ 109,433	\$ 5,063,843	(15,982)	-	-	-	-	5,047,861
		3612	RECREATION ATHLETICS	\$ 3,512,718	\$ 1,449,692	\$ 4,962,410	(15,594)	-	-	3,000	-	4,949,815
		3614	RECREATION IMPACT FEES	\$ 992,961		\$ 992,961	-	-	-	(125,000)	-	867,961
		4020	COMMUNITY DEVELOPMENT	\$ 1,865,043		\$ 1,865,043	(11,686)	268,567	-	50,000	-	2,171,923
		4021	BUILDING INSPECTIONS	\$ 1,393,649		\$ 1,393,649	(13,930)	-	-	-	-	1,379,719
		4022	ECONOMIC DEVELOPMENT	\$ 261,511		\$ 261,511	(2,287)	-	-	-	-	259,224
		5110	INFORMATION TECHNOLOGY	\$ 5,005,811		\$ 5,005,811	(16,618)	-	-	4,500	-	4,993,693
		9011	TRANSFERS	\$ 4,022,782		\$ 4,022,782	-	-	-	-	1,710,847	5,733,629
001 Total				\$ 94,483,134	\$ 3,363,009	\$ 97,846,143	\$ (1,010,703)	\$ (62,992)	\$ 2,000,000	\$ (12,845)	\$ 1,710,847	\$ 100,470,450



Fiscal Year 2025 Tentative Budget Overview

Tentative Millage Rate



Fiscal Year 2025 Tentative Budget Overview

CITY OF APOPKA MILLAGE & ROLLBACK CALCULATIONS

	Tax Base	millage	Taxes Generated	Amount Budgeted
FY22	4,209,498,924	4.1876	\$ 17,627,698	\$ 16,746,313
FY24	5,954,830,640	4.1876	\$ 24,936,449	\$ 23,689,626
FY25	7,203,568,089	4.1876	\$ 30,165,662	\$ 28,657,379
Difference in dollars	\$ 1,248,737,449		\$ 5,229,213	\$ 4,967,752
Difference as %age	21.0%		21.0%	21.0%

FY25 options:

					Addl Revenue	Incremental Addl Revenue	
Rollback Rate	\$ 7,203,568,089	3.8384	\$ 27,650,176	\$ 26,267,667	\$ (2,389,712)		10.9%
Maintain Current Rate	"	4.1876	\$ 30,165,662	\$ 28,657,379	\$ -		21.0%
Add .1000 Mill	"	4.2876	\$ 30,886,019	\$ 29,341,718	\$ 684,339		23.9%
Add .2500 Mill	"	4.4376	\$ 31,966,554	\$ 30,368,226	\$ 1,710,847	\$ 1,710,847	28.2%
Add .5000 Mill	"	4.6876	\$ 33,767,446	\$ 32,079,073	\$ 3,421,695	\$ 1,710,847	35.4%
Add .6523 Mill	"	4.8399	\$ 34,864,549	\$ 33,121,322	\$ 4,463,943	\$ 1,042,248	39.8%
Add 1.0000 Mill	"	5.1876	\$ 37,369,230	\$ 35,500,768	\$ 6,843,390	\$ 2,379,447	49.9%



Fiscal Year 2025 Tentative Budget Overview

Fund 101 Streets Fund



Fiscal Year 2025 Tentative Budget Overview

Streets Fund					
FY2025 Budget Workshop Changes included in Tentative Budget					
			Streets Fund Revenues		
			\$	2,420,471	Original Proposed Budget - Revenues
				3,450,000	Transfer from General Fund
Subtotal			\$	5,870,471	Original Proposed Budget - Revenues/Transfers
Increase in Millage	Smith	add'l increase		1,710,847	.500 Millage Rate Incremental Increase
Total			\$	7,581,318	
		Streets Fund Expenditures		Fund	
Description	Requestor				
			\$	5,870,471	Original Proposed Budget - Expenditures
Transfer to Streets - total \$4,980,848	Smith/Nesta	Add		1,710,847	General Fund Transfer to Streets
		Total	\$	7,581,318	
FY2025 Budget Workshop Changes included in Tentative Budget					
Original Proposed Budget - Expenditures			\$	5,870,471	
Maintenance Sidewalks/Curb Repairs	Smith	Add		500,000	101-3412-541-5203
Paving & Resurfacing Program	Smith	Add		1,210,847	101-3412-541-6300
Pension Adjustment - Per Actuarial Valuation @7.0% vs. 6.75%	Mayor	Remove		(10,910)	Pension Benefit
Paving & Resurfacing Program	Velazquez	Add		10,910	101-3412-541-6300
Adjusted Proposed Budget - Expenditures			\$	7,581,318	



Fiscal Year 2025 Tentative Budget Overview

Fund 401 Water, Wastewater, & Reclaimed Utility Operating Fund



Fiscal Year 2025 Tentative Budget Overview

FY2025 Fund 401 - Proposed Cuts

23.75% Rate Increase

Revenue

Increase - Water, Wastewater, &
Reclaimed Water Revenue

Prrojection \$ 912,411

Increase - Miscellaneous Revenue 46,459

Total Additional Revenue \$ 958,870

Add'l Revenue for 23.75% vs. 20% Rate Increase

Zero Read Meters - Increase in Estimated Revenue

Staff:

401-3010-539-1200 \$ -

401-3161-533-1200 -

401-3410-539-1200 192,279

Pension Adjustment 99,055

Freeze Assistant Director of Public Service Director

Freeze Customer Service Specialist

Transfer City Engineer position to CD

Pension Adjustment - Per Actuarial Valuation @7.0% vs. 6.75%

Subtotal \$ 291,334

Capital & Other Operating Expenses:

401-3111-533-6300 \$ -

401-3111-533-6400 47,000

401-3111-533-6400 130,000

401-3121-533-6300 200,000

401-3121-533-6400 35,000

401-3121-533-6400 120,000

401-3141-533-5201 183,000

401-3121-535-6100 200,000

401-3141-533-6300 -

401-3161-533-6400 420,000

401-3171-533-6400 85,000

401-3171-533-6400 400,000

401-3191-535-6400 95,000

Water Plant Infrastructure Assessment

Ford F150 pickup

Generator at WTP

Reducing WRF Lower reservoir pump funding

Ford Maverick pickup

Sludge Hauling Trailer

Replacement Meter Communication

Land purchase for Lift Station 77 Replacement

Abestos Water Main Replacement Project

Base Stations (Meter Reading Towers)

Ford 350 Truck

Vac Con Truck

F350 Utility Bed Truck

Subtotal \$ 1,915,000

Total Proposed Cuts \$ 2,206,334

Proposed Cuts Needed (3,165,204)

Funding Shortfall - Remaining \$ (958,870)

Additional Revenue 958,870

\$ -



Fiscal Year 2025 Tentative Budget Overview

Fund 401 Operating & Capital Trends					
	FY2025 Proposed @10% Budget	FY2025 Proposed @15% Budget	FY2025 Proposed @20% Budget	FY2025 @23.75% Budget	FY2025 Proposed @40% Budget
Revenue					
Water Service Fees	\$ 9,910,727	\$ 10,361,215	\$ 10,811,702	\$ 11,149,568	\$ 12,613,653
Reclaimed Water Service Fees	5,863,827	6,130,365	6,396,902	6,596,809	6,130,365
Sewer Service Fees	10,989,401	11,488,920	11,988,438	12,363,076	13,986,511
Subtotal - Fees	\$ 26,763,955	\$ 27,980,500	\$ 29,197,042	\$ 30,109,453	\$ 32,730,529
Effluent Penalty	25,044	25,044	25,044	25,044	25,044
Backflow Fee	92,775	92,775	92,775	92,775	92,775
Industrial Pretreatment Program	3,744	3,744	3,744	3,744	3,744
Backflow Conversions and Inspections	275,995	275,995	275,995	275,995	275,995
Interest/Dividend on Investments	1,487,185	1,487,185	1,487,185	1,487,185	1,487,185
Rental Revenue	5,350	5,350	5,350	5,350	5,350
Scrap Sales	132,124	132,124	132,124	132,123	132,124
Miscellaneous Revenue	-	-	-	46,459	-
Service and Late Charges	619,081	619,081	619,081	619,081	250,798
Distributed Wastewater	17,181	17,181	17,181	17,181	17,181
Transfer From GF & Sanitation					
Subtotal - Other Revenue	\$ 2,658,479	\$ 2,658,479	\$ 2,658,479	\$ 2,704,937	\$ 2,290,196
	\$ 29,422,434	\$ 30,638,979	\$ 31,855,521	\$ 32,814,390	\$ 35,020,725
Funding From Reserves	5,598,291	4,381,746	3,165,204	-	-
Carry-Over Appropriation (Budget)	-	-	-	-	-
Subtotal	\$ 35,020,725	\$ 35,020,725	\$ 35,020,725	\$ 32,814,390	\$ 35,020,725
Total Revenue	\$ 35,020,725	\$ 35,020,725	\$ 35,020,725	\$ 32,814,390	\$ 35,020,725
Expenses					
SW&F	\$ 8,775,958	\$ 8,775,958	\$ 8,775,958	\$ 8,484,624	\$ 8,775,958
Other Operating Expenses	13,898,235	13,898,235	13,898,235	13,715,234	13,898,235
Transfers	6,241,453	6,241,453	6,241,453	6,241,453	6,241,453
	\$ 28,915,646	\$ 28,915,646	\$ 28,915,646	\$ 28,441,311	\$ 28,915,646
Debt	\$ 128,079	\$ 128,079	\$ 128,079	\$ 128,079	\$ 128,079
Capital	5,977,000	5,977,000	5,977,000	4,245,000	5,977,000
	\$ 6,105,079	\$ 6,105,079	\$ 6,105,079	\$ 4,373,079	\$ 6,105,079
Subtotal	\$ 35,020,725	\$ 35,020,725	\$ 35,020,725	\$ 32,814,390	\$ 35,020,725
Total Expenses	\$ 35,020,725	\$ 35,020,725	\$ 35,020,725	\$ 32,814,390	\$ 35,020,725
	-	-	-	-	-



Fiscal Year 2025 Tentative Budget Overview

Fund 610 CRA Tentative Budget



Fiscal Year 2025 Tentative Budget Overview

Account String	Account Name	FY2025 Original Budget Request	Estimated Carryover	FY2025 Proposed Budget	Description
Revenues:					
610-311-1000	Current Ad Valorem Taxes	\$ 573,070	\$ -	\$ 573,070	Current Ad Valorem Taxes
610-311-1001	Ad Valorem Tax Increase for CRA	603,231		603,231	Ad Valorem Tax Increase for CRA
610-311-1000	Interest/Dividend on Investments	272,900		272,900	Interest/Dividend on Investments
610-389-0009	Carry-Over Appropriation (Budget)	-	3,021,828	3,021,828	Carry-Over Appropriation (Budget)
		<u>\$ 1,449,201</u>	<u>\$ 3,021,828</u>	<u>\$ 4,471,029</u>	



Fiscal Year 2025 Tentative Budget Meeting

Account String	Account Name	FY2025 Original Budget Request	Estimated Carryover	FY2025 Proposed Budget	Description
Expenditures:					
610-9950-515-3100	Professional Services	\$ 65,000	\$ -	\$ 65,000	Wayfinding Signage
610-9950-515-3100	Professional Services	-	-	-	Marketing & Promotions
610-9950-515-3100	Professional Services	20,000	-	20,000	Historical Recognition
610-9950-515-3100	Professional Services	125,000	-	125,000	Community Oriented Policing Program
610-9950-515-3200	Audit Services	5,500	-	5,500	CRA Audit - Separate Require by State
610-9950-515-4000	Travel & Per Diem	850	-	850	FRA - Florida Redevelopment Association annual conference. 3 hotel nights, and misc. food
610-9950-515-4900	CRA BCAP	30,000	-	30,000	Building Code Assistance Program (BCAP) ~ Pays for interior commercial renovations, i.e. wiring, plumbing, ADA access, etc. \$5,000 max with a 25% match
610-9950-515-4910	CRA (FRAP)	100,000	-	100,000	Façade Renovation Assistance Program (FRAP) ~ Pays for exterior commercial renovations, i.e. paint, windows, doors, stone work, awning, ADA access, etc. \$15,000 max. /separate storefront, \$25,000 max. / corner – with a 25% match.
610-9950-515-4912	CRA (BPRP)	20,000	-	20,000	Building Permit Refund Assistance Program (BPRP) ~ Permit fees refunded after building certificate of occupancy for up to 50% of fees for targeted businesses. Max. \$5,000.
610-9950-515-4914	CRA (BIFAP)	20,000	-	20,000	Business Impact Fee Assistance Program (BIFAP) ~ Pays impact fees for new, expanding, or change of use businesses for up to 50% of fees and a max. \$5,000
610-9950-515-4920	CRA (RFAP)	300,000	-	300,000	Residential Fee Assistance Program (RFAP) ~ CRA redevelopment program for impact fee assistance on single family lots and multi-family owner-occupied developments. Budgeted for sliding scale and up to \$20,451 each.
610-9950-515-4922	CRA (RRAP)	10,000	-	10,000	Residential Renovation Assistance Program (RRAP) ~ SF & MF renovation. May include: CPTED review; paint, lighting, windows, doors (energy efficient), gutters, house numbers, etc. Max. \$1,000 Potential Home Renovation CDBG match.
610-9950-515-4950	Demolition	10,000	-	10,000	Demolition Program - Removal of dilapidated residential and commercial properties in the CRA District to make developable land available for new residential and commercial development
610-9950-515-4960	Downtown Benches, Cans, Etc.	25,000	-	25,000	Downtown Furniture - Benches, trash cans, bike racks, misc. furniture
610-9950-515-5400	Book, Pubs, Subs, & Membership	175	-	175	Special District State Mandated Fee
610-9950-515-5400	Book, Pubs, Subs, & Membership	995	-	995	FRA - Florida Redevelopment Association annual membership
610-9950-515-5500	Training	450	-	450	FRA-Florida Redevelopment Association annual conference - registration
610-9950-515-6300	Improvements, Other Than Bldgs	-	150,000	150,000	Electrical AMP Boxes on S. Central Ave. and E. 5th Street, south of Main Street, north of Stations Street and west of Park Ave. ~ used for events.
610-9950-515-6300	Improvements, Other Than Bldgs	-	-	-	Skate Park & Pump Track and parking north of the Fran Carlton Center / Edwards Field for new park amenity and park events.
610-9950-515-6300	Improvements, Other Than Bldgs	-	50,000	50,000	City Hall Downtown Park
610-9950-515-6300	Improvements, Other Than Bldgs	-	105,000	105,000	Neighborhood Park at E. 8th Street and S. Highland Ave
610-9950-515-6300	Improvements, Other Than Bldgs	-	250,000	250,000	Central Ave Trail Portion
610-9950-515-6300	Improvements, Other Than Bldgs	716,231	2,416,828	3,133,059	Downtown Apopka Trail - Construction (funds held over from FY 2023).
610-9950-515-6300	Improvements, Other Than Bldgs	-	50,000	50,000	Cement Downtown Apopka Trail enhancement
		<u>\$ 1,449,201</u>	<u>\$ 3,021,828</u>	<u>\$ 4,471,029</u>	



Fiscal Year 2025 Tentative Budget Overview

Fund Name		FY2024/2025 Tentative Proposed Budget
001 Total	General Fund	\$ 100,470,450
101 Total	Streets Improvement Fund	7,581,318
102 Total	Transportaiton Impact Fee Fund	12,842,424
103 Total	Law Enforcement Trust - Federal	135,000
104 Total	Recreation Impact Fee Fund	2,094,560
105 Total	Law Enforcement Trust - State	100,000
106 Total	Police Discretionary Fund (Confiscated)	120,000
110 Total	Building	1,899,888
115 Total	Fire Impact Fees	1,664,481
120 Total	Police Impact Fees	2,144,645
150 Total	Grant Fund	-
171 Total	Special Assessment - Mainline Village	31,700
172 Total	Special Assessment - Main/Ave Villas	57,025
173 Total	Special Assessment - Cimarron Hills	47,200
174 Total	Special Assessment - Martin Place Pond Phase II	8,373
175 Total	Special Assessment - Lovell Terrace	6,404
176 Total	Special Assessment - Lake McCoy Oaks	34,900
177 Total	Special Assessment - Martin Place Pond Phase I	15,000
190 Total	Special Assessment - Street Lights	282,101
401 Total	Water & Wastewater Operating Fund	32,814,390
402 Total	Sanitation Fund	7,629,964
403 Total	Water, Wastewater, and Reuse Impact Fee Fund	27,259,948
610 Total	Community Redevelopment Fund	4,471,029
Grand Total		\$ 201,710,799



Fiscal Year 2025 Budget Meeting

Questions



Fiscal Year 2025 Budget Meeting

Thank You!



City of Apopka CITY COUNCIL STAFF REPORT

Section: PUBLIC HEARINGS

Item #: 3.

Meeting Date: September 18, 2024

Department: Finance Department

SUBJECT:

Announce Final Millage Rate & Budget Hearing: September 25, 2024 at 6:00 p.m.

REQUEST:

Announce Final Millage Rate & Budget Hearing: September 25, 2024 at 6:00 pm.

SUMMARY:

In accordance with Truth in Millage ("TRIM") compliance requirements as set forth in Chapter 200 of Florida Statutes, the City must announce the Final Millage Rate and Budget Hearing.

FUNDING SOURCE:

N/A

RECOMMENDED MOTION:

Announce Final Millage Rate & Budget Hearing: September 25, 2024 at 6:00 pm.

ATTACHMENTS:

None