

APOPKA CITY COUNCIL AGENDA

July 7, 2025 5:00 PM

Apopka City Hall Council Chambers

APOPKA CITY COUNCIL MEETING WILL BE LIVE-STREAMED ON YOUTUBE. TO WATCH, PLEASE VISIT:

<https://www.youtube.com/CityofApopkaFL>

CALL TO ORDER

PUBLIC COMMENT PERIOD

The Public Comment Period is for City-related matters that are not on today's Agenda as business items or public hearings. If you are here to speak for a matter that requires a public hearing, please wait for that item to come up on the agenda. The Public Comment period will be held to a total of thirty (30) minutes. Each speaker will be given three (3) minutes to speak. If you are here for the Public Comment Period, please fill out a GREEN Intent to Speak Form and provide it to the City Clerk prior to the start of the meeting. When the Mayor calls for Public Comment Period, the City Clerk will read the submitted GREEN Intent to Speak Forms in the order they were received. Should a large number of citizens submit public comment period speaker cards, the speaking time per citizen may be reduced to a minimum of two (2) minutes per speaker, to give as many citizens an opportunity to speak as possible during the Public Comment Period. Groups of citizens who wish to speak on the same item or concern may elect a spokesperson to speak on their behalf, in which case an additional one (1) minute will be given to the spokesperson's time per citizen, up to six (6) minutes total. Citizens wishing to elect a spokesperson must be present during the public comment period, indicate the spokesperson on their Intent to Speak forms, and submit their forms together to the City Clerk. If you wish to speak on one of the business items or public hearing items, please fill out a WHITE Intent to Speak Form and provide it to the City Clerk prior to the start of the meeting. Once the item has been presented, the Mayor will call for Public Comment on that specific item. At that time, the City Clerk will read the submitted WHITE Intent to Speak Forms for the current item, in the order they were received. Each speaker will be given three (3) minutes to speak. Please refer to Resolution No. 2025-19 for further information regarding Public Participation Policy & Procedures for addressing the City Council.

INVOCATION

PLEDGE

BUDGET MEETING

1. FY2026 Administration, Legal Services, City Clerk, Human Resources, Community and Economic Development Budget Requests

Presented by: Radley Williams, Interim City Administrator

2. FY2026 Parks, Recreation, Facilities, and Cemetery Budget Request

Presented by: Cynthia Edwards, Interim Parks & Recreation Director

3. FY2026 Finance Department Budget Request

Presented by: Blanche Sherman, Finance Director

ADJOURNMENT

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (407) 703-1704. F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Council with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any opening invocation that is offered before the official start of the Council meeting shall be the voluntary offering of a private person, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the City Council or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views

of such speaker. Persons in attendance at the City Council meeting are invited to stand during the opening ceremony. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.



City of Apopka CITY COUNCIL STAFF REPORT

Section: BUDGET MEETING

Item #: 1.

Meeting Date: July 7, 2025

Department: Finance Department

SUBJECT:

FY2026 Administration, Legal Services, City Clerk, Human Resources, Community and Economic Development Budget Requests

ACTION ITEM INFORMATION:

REQUEST:

Review and consideration of Administration, Legal Services, City Clerk, Human Resources, Community and Economic Development Budget Requests

SUMMARY:

FUNDING SOURCE:

FY2025-2026 Proposed Budget

RECOMMENDED MOTION:

Acceptance of the FY2026 Administration, Legal Services, City Clerk, Human Resources, Community and Economic Development Budget Requests.

ATTACHMENTS:

1. 1 of 3 Budget July 7 2025 City Admin (RW rev)
2. 1010 - Mayor's Office
3. 1015 - Legal & Risk Management
4. 1020 - Administrative Services
5. 1030 - City Clerk
6. 1170 - Human Resources
7. 4020 - Community Development
8. 4021 - Building Inspections
9. 4022 - Economic Development



Fiscal Year 2025–2026

City Council Budget Workshop

July 7, 2025 at 5 PM





City Administration

Fiscal Year 2025–2026



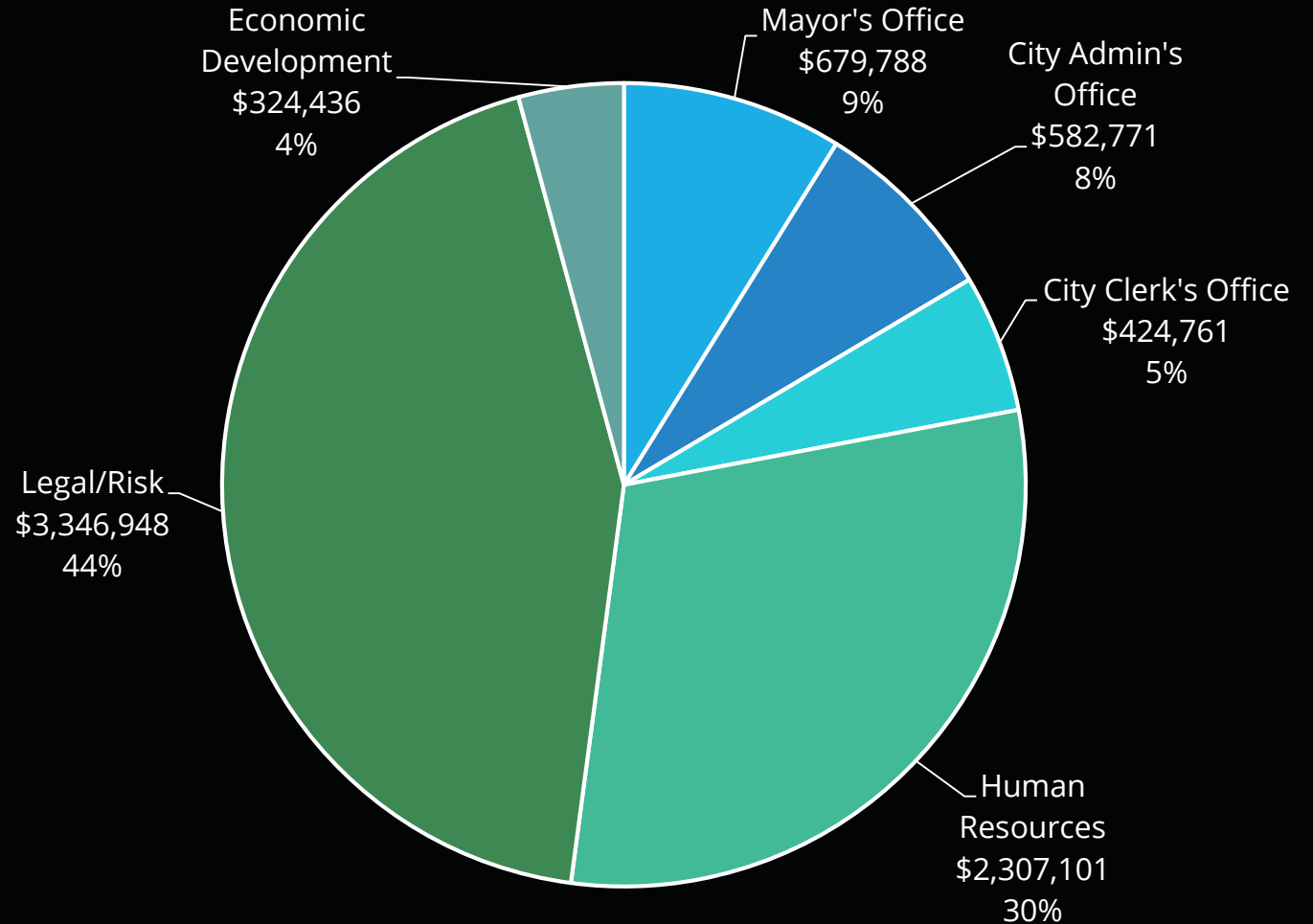


City Organization

- City Administration
 - Mayor's Office
 - City Administrator's Office
 - City Clerk's Office
 - City Attorney
 - Human Resources
 - Community Development
 - Economic Development
- City Services
 - Information Technology
 - Facilities Maintenance
 - Fleet Maintenance
 - Sanitation
- Parks & Recreation
- Public Works
- Utilities Operations
- Police Department
- Fire Department

DEPARTMENT OVERVIEW

City Administration: \$7,665,805





FY 25-26 Budget Highlights

Key Changes Year-Over-Year

City Administration

Budget	FY25	FY26 Proposed	% Change
Mayor's Office	\$692,967	\$679,788	-1.9%
City Administrator's Office	\$492,000	\$582,771	+18.5%
City Clerk Office	\$391,269	\$424,761	+8.6%
Human Resources	\$2,932,598	\$2,307,101	-21.3%
Legal/Risk	\$3,249,927	\$3,346,948	+3%
Economic Development	\$261,511	\$324,436	+24.1%
TOTAL	\$8,020,272	\$7,665,805	-4.4%



FY 25-26 Budget Highlights

Key Changes Year-Over-Year

Mayor's Office

- Continuance of Apopka Youth Works and Apopka Youth Council Programs = \$42,200

City Administrator's Office

- Moving City Commissioner's Training into City Administrator budget = \$5,000

City Clerk's Office

- Standalone Election Tuesday, March 10, 2026 = \$40,000

Legal/Risk

- Included 10% increase to legal fees and insurance costs based on FY25 trend and FY26 estimate



FY 25-26 Budget Highlights

Key Changes Year-Over-Year

Human Resources

- Cost of Health Benefits increased by 11.5% due to high claims in FY25
- Contingency Line (1700) = \$1,096,267
 - Police – Salary Adjustment & Compression = \$700,567
 - Fire – Union Salary Increases = \$295,700
 - General Employees – Pay Plan Adjustment for CPI (2.3%) = \$100,000



FY 25-26 New Initiatives & Programs

City Clerk

- Online Cemetery Search/Map for Edgewood-Greenwood Cemetery

Human Resources

- Team Dynamics & Leadership Training Programs = \$49,900
- Online Employee Development Training Application = \$50,000
- Lock-out/Tag-out Training Program = \$70,000
- FD Union Negotiations = \$40,000
- Electronic Personnel Records & Backgrounds

Legal/Risk

- Digitizing safety and risk policies for improved communication, compliance, and accessibility



FY 25-26 New Initiatives & Programs

Economic Development

- NEW DIRECTOR BEGINNING AUGUST 4th!!



Community Development Department

Fiscal Year 2025–2026



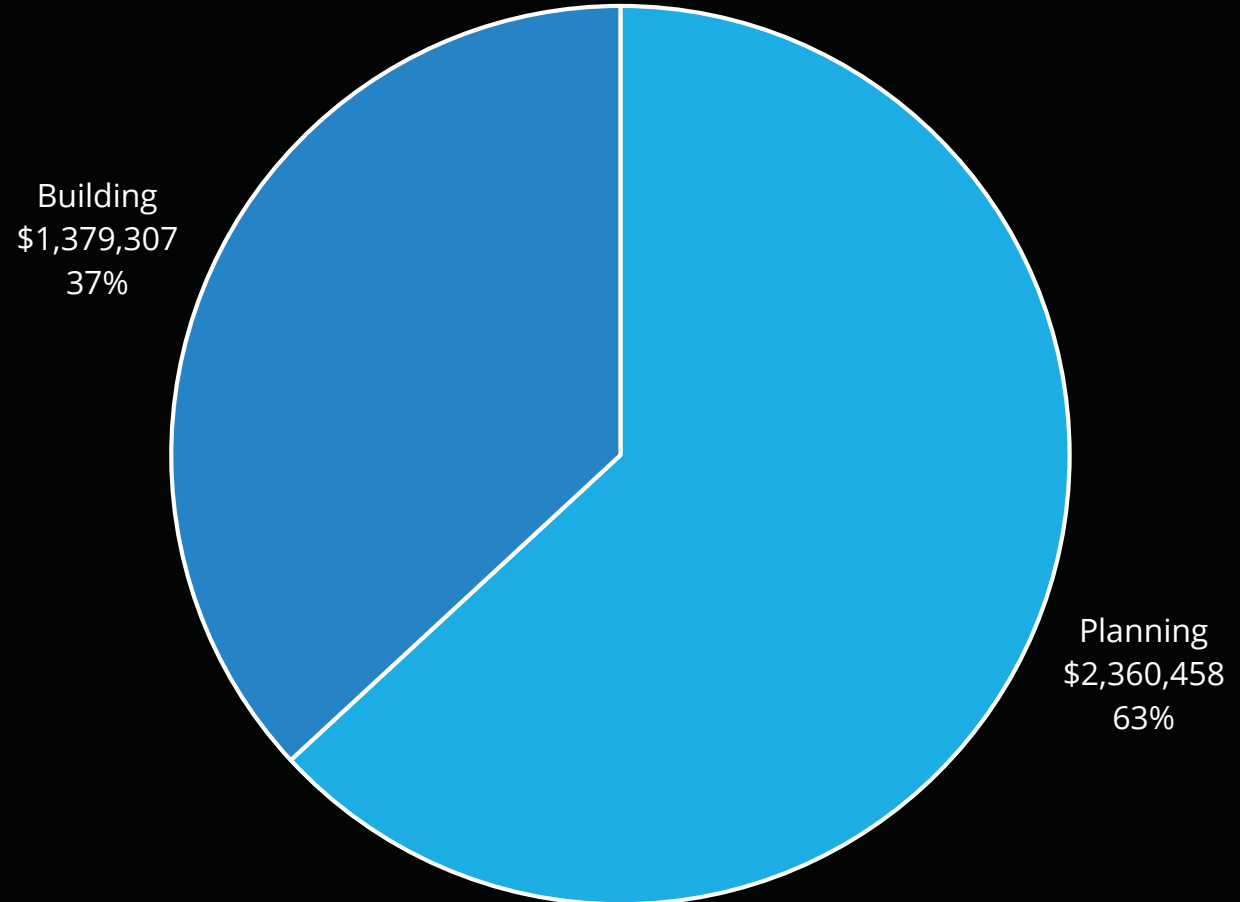


DEPARTMENT OVERVIEW

Community Development: \$3,739,765

Key Department Stats

- 22 Positions
- 67 Development Plan Applications Processed
- 53 Discretionary Applications Processed
- 1603 Residential Building Permits
- 211 Commercial Building Permits
- 6,072 Sub-contractor Permits
- 2,633 Residential Plan Reviews
- 113 Commercial Plan Reviews
- 29,936 Inspections



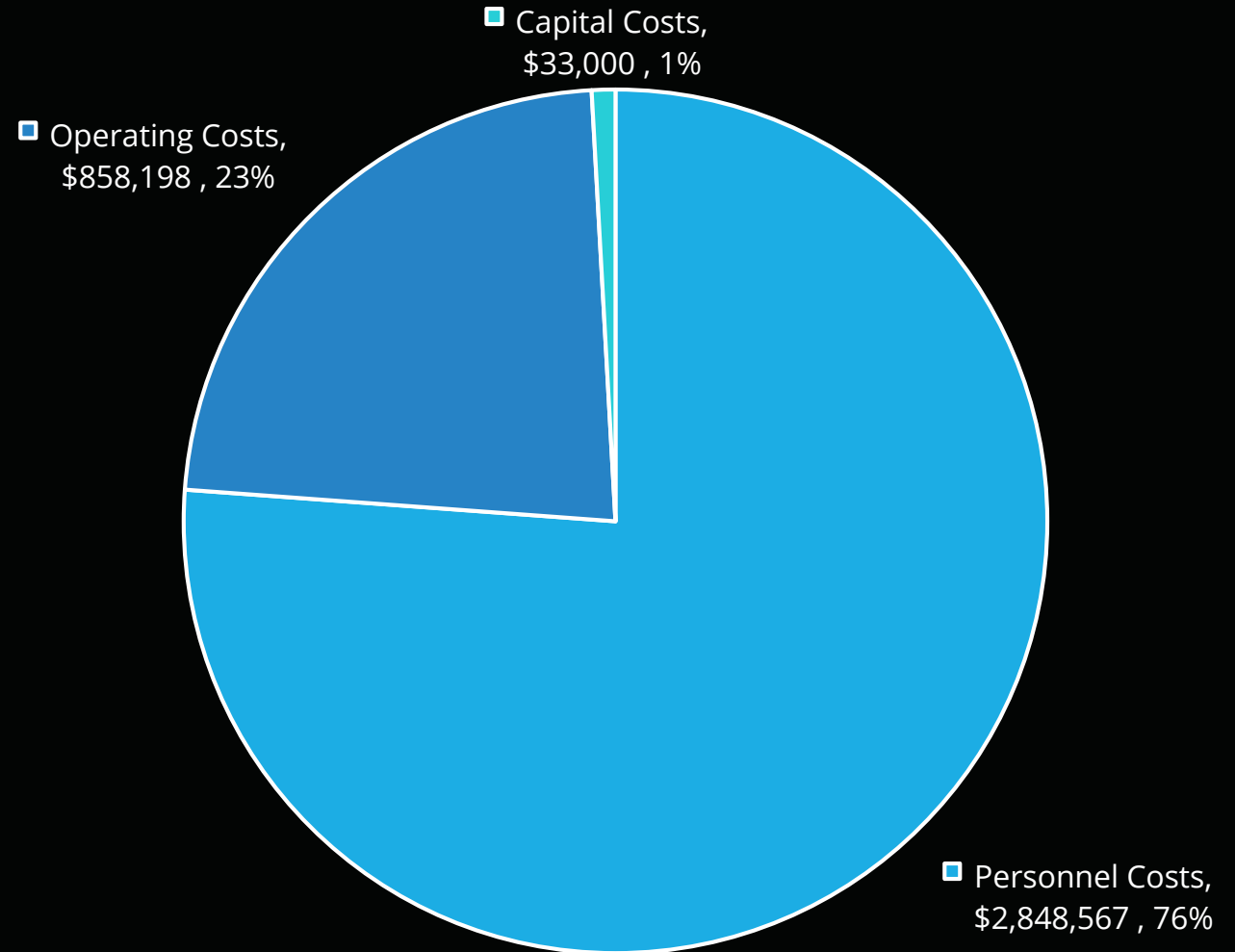


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DEPARTMENT OVERVIEW

Community Development: \$3,739,765





FY 25-26 Budget Highlights

Key Changes Year-Over-Year

Community Development: \$3,739,765

Division	FY25	FY26 Proposed	% Change
Planning	\$2,171,922	\$2,360,458	+8.7%
Building	\$1,379,719	\$1,379,307	-0.03%

- The Planning Division's budget increased due primarily to salary and benefit costs.
- The Building Division's total budget decreased from FY25 to FY26 due to reduced capital needs.



FY 25-26 New Initiatives & Programs

- The Planning Division's main new initiative will be a rewrite of the Land Development Code.
 - Anticipated to commence in FY26 as the Land Development Code is required to be consistent with the newly adopted rewrite of the Comprehensive Plan.
 - The project is anticipated to be completed in approximately 2 years and is budgeted at \$500,000.
- The Building Division:
 - Required no additional capital in FY26 as two high mileage vehicles are being replaced in FY25.
 - Required no additional positions and was able to transfer two vacant and no longer needed staff positions to be utilized by other departments in FY25 (Human Resources and Fleet Maintenance).

General Fund - FY2026 Operating and Capital Requests 1010 - Mayor's Office			
Account String	Account Name	FY2026 Request	Description
001-1010-512-1200	REGULAR SALARIES AND WAGES	\$ 235,821	
001-1010-512-1210	LONGEVITY PAY	815	
001-1010-512-1300	OTHER SALARIES AND WAGES	73,395	
001-1010-512-1600	OTHER REIMBURSED ALLOWANCES	12,000	
001-1010-512-2100	FICA TAXES - CITY MATCHING	24,635	
001-1010-512-2200	CITY RETIREMENT CONTRIBUTION	37,701	
001-1010-512-2300	LIFE AND HEALTH INSURANCE	33,861	
001-1010-512-2400	WORKERS' COMPENSATION	368	
001-1010-512-3100	PROFESSIONAL SERVICES	18,000	Consulting Services for Rescue Act funding opportunities
001-1010-512-3400	OTHER CONTRACTUAL SERVICES	35,000	(01) Apopka Youth Works (AYW) Career Source
001-1010-512-4000	TRAVEL & PER DIEM	3,250	(01) Mayor Travel
001-1010-512-4000	TRAVEL & PER DIEM	9,000	(02) Commissioner Travel (4)
001-1010-512-4200	FREIGHT & POSTAGE SERVICES	1,000	Invitations and Correspondence
001-1010-512-4400	RENTALS & LEASES	1,800	Copier/Printer lease thru Seminole Office Solutions
001-1010-512-4600	REPAIRS AND MAINTENANCE SERVICES	1,000	
001-1010-512-4700	PRINTING SERVICES	500	(01) Business Cards for elected officials and Mayor's Office staff
001-1010-512-4700	PRINTING SERVICES	1,000	(02) Stationary
001-1010-512-4700	PRINTING SERVICES	1,000	(03) State of the City booklets
001-1010-512-4700	PRINTING SERVICES	1,500	(04) Black History Month booklets
001-1010-512-4700	PRINTING SERVICES	500	(05) Other printing costs
001-1010-512-5100	OFFICE SUPPLIES	2,000	(01) Office supplies for support operations of Mayor's Office and Commissioners
001-1010-512-5100	OFFICE SUPPLIES	400	(02) Proclamation supplies
001-1010-512-5100	OFFICE SUPPLIES	3,400	(03) Printer toners
001-1010-512-5200	OPERATING SUPPLIES	15,000	(01) Community Donations - Mayor Discretionary Spending
001-1010-512-5200	OPERATING SUPPLIES	8,000	(02) Luncheons - Table Sponsorship Fees for Various Luncheons (Mayor's Prayer Breakfast, Chamber Gala, Love Banquet, etc.)
001-1010-512-5200	OPERATING SUPPLIES	3,500	(03) Tri-County League of Cities Luncheon - Catering Fees for City-Hosted Luncheon
001-1010-512-5200	OPERATING SUPPLIES	3,000	(04) Miss Apopka - Sponsorship, Portraiture & Program Ad
001-1010-512-5200	OPERATING SUPPLIES	2,000	(05) City Awards and Plaques - recognition of dignitaries and citizens
001-1010-512-5200	OPERATING SUPPLIES	1,000	(06) Flowers - recognition of dignitaries and citizens
001-1010-512-5200	OPERATING SUPPLIES	12,000	(07) Printing Overages
001-1010-512-5200	OPERATING SUPPLIES	25,000	(08) Neighborhood Restoration
001-1010-512-5200	OPERATING SUPPLIES	7,200	(09) AYC Apopka Youth Council Health Fair and Food
001-1010-512-5201	OPERATING SUPPLIES—SPECIFIC TO ACTIVITY	10,000	Commissioners Discretionary Fund Seat 1
001-1010-512-5202	ROAD REPAIR MATERIAL	10,000	Commissioners Discretionary Fund Seat 2
001-1010-512-5203	SIDEWALK/CURB REPAIRS	10,000	Commissioners Discretionary Fund Seat 3
001-1010-512-5204	STREET/STOP SIGN REPLACEMENT PRG	10,000	Commissioners Discretionary Fund Seat 4
001-1010-512-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	32,000	(01) MetroPlan Orlando- Annual Membership
001-1010-512-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	8,500	(02) Apopka Area Chamber of Commerce Executive Trustee Program
001-1010-512-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	11,000	(03) Florida League of Cities - Annual Membership
001-1010-512-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	1,200	(04) Tri-County League of Cities - Annual Membership
001-1010-512-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	2,000	(05) Florida League of Mayors - Annual Membership
001-1010-512-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	600	(06) Visit Florida - Annual Membership
001-1010-512-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	1,000	(07) Newspapers & Magazines - periodical dues
001-1010-512-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	600	(08) Tiger Bay Membership - Annual Membership

General Fund - FY2026 Operating and Capital Requests 1010 - Mayor's Office			
Account String	Account Name	FY2026 Request	Description
001-1010-512-5500	TRAINING	2,250	(01) Mayor
001-1010-512-5500	TRAINING	4,992	(02) Commissioners (4)
001-1010-512-5500	TRAINING	1,000	(03) Ethics Training (5)
	Total - FY2026 Budget Request	\$ 679,788	

General Fund - FY2026 Operating and Capital Requests - 1015 Legal & Risk Management			
Account String	Account Name	FY2026 Request	Description
001-1015-514-1200	REGULAR SALARIES AND WAGES	289,900	
001-1015-514-1210	LONGEVITY PAY	48	
001-1015-514-2100	FICA TAXES - CITY MATCHING	20,709	
001-1015-514-2200	CITY RETIREMENT CONTRIBUTION	44,043	
001-1015-514-2300	LIFE AND HEALTH INSURANCE	47,754	
001-1015-514-2400	WORKERS' COMPENSATION	105	
001-1015-514-3100	PROFESSIONAL SERVICES	6,500	(01) Post-Exposure Services
001-1015-514-3100	PROFESSIONAL SERVICES	35,000	(02) Insurance Agent/Broker Consulting and Service Fees
001-1015-514-3100	PROFESSIONAL SERVICES	1,250	(03) Necessary Services-Urgent/Walk-In Clinic (When City clinic is unavailable)
001-1015-514-3100	PROFESSIONAL SERVICES	70,000	(04) PD Advisor
001-1015-514-3100	PROFESSIONAL SERVICES	5,700	(05) Code Enforcement Hearing Officer
001-1015-514-3100	PROFESSIONAL SERVICES	35,000	(06) Labor Attorney
001-1015-514-3100	PROFESSIONAL SERVICES	5,000	(07) Public Defender
001-1015-514-3100	PROFESSIONAL SERVICES	5,000	(08) Outside Expert Counsel
001-1015-514-3100	PROFESSIONAL SERVICES	4,350	(09) Random Drug Testing (CDL Holders and Public Safety)
001-1015-514-3100	PROFESSIONAL SERVICES	2,250	(10) DOT/SAP Return to Duty Process
001-1015-514-3100	PROFESSIONAL SERVICES	50,000	(11) Collective Bargaining
001-1015-514-3100	PROFESSIONAL SERVICES	470,000	(12) City Attorney
001-1015-514-3100	PROFESSIONAL SERVICES	25,000	(13) Position Recruiter
			(14) After-Hour Post Accident Drug and Alcohol Testing (may be able to add this to line 3)
001-1015-514-3100	PROFESSIONAL SERVICES	3,500	10 Cases X \$350 = \$3,500.00
001-1015-514-3400	OTHER CONTRACTUAL SERVICES	12,000	(01) Supervision MVR Monitoring
001-1015-514-4000	TRAVEL & PER DIEM	750	(01) Florida League of Cities Meetings
001-1015-514-4000	TRAVEL & PER DIEM	750	(02) Florida Municipal Attorneys Association Continuing Education
001-1015-514-4000	TRAVEL & PER DIEM	100	(03) Risk Meetings
001-1015-514-4200	FREIGHT & POSTAGE SERVICES	350	(01) Misc Mailings
001-1015-514-4400	RENTALS & LEASES	2,000	(01) Printer/Copier/Scanner Lease/Maintenance (Split with HR)
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	825,582	(01) Property Insurance
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	406,291	(02) General Liability Insurance
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	13,800	(03) Occupational Accident (ADD&D)
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	12,800	(04) Environmental Liability/Pollution
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	9,550	(05) Fiduciary Liability
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	6,349	(06) Storage Tank Liability
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	31,350	(07) Firefighter Cancer Policy
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	11,254	(08) Drone Insurance
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	7,500	(09) CRA General Liability
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	388,353	(10) Deductibles - All Policies (P&C and WC)
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	15,943	(11) Cyber Liability
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	225,129	(12) Auto Liability
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	199,982	(13) Auto Physical Damage
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	1,658	(14) Fire Explorer Insurance Program
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	7,500	(15) Misc Brokered Policies (Builders Risk, Special Event, Etc.)
001-1015-514-4500	LIABILITY & CASUALTY INSURANCE	4,283	(16) General Reimbursements
001-1015-514-4600	REPAIRS AND MAINTENANCE SERVICES	800	(01) Misc Small Repairs (Paint, Door Locks, Etc.)

General Fund - FY2026 Operating and Capital Requests - 1015 Legal & Risk Management			
Account String	Account Name	FY2026 Request	Description
001-1015-514-4700	PRINTING SERVICES	180	(01) Business Cards
001-1015-514-4900	OTHER CURRENT CHARGES	25,000	(01) Litigation Expenses (Suits, Etc.)
001-1015-514-4900	OTHER CURRENT CHARGES	125	(02) Drug and Alcohol Clearinghouse (DOT)
001-1015-514-5100	OFFICE SUPPLIES	1,000	(01) Pens, Paper, Toner, File Folders, Notepads, Binders, Etc.
001-1015-514-5100	OFFICE SUPPLIES	500	(02) Equipment such as printers, scanner, monitors, etc.
001-1015-514-5200	OPERATING SUPPLIES	1,500	(01) Copier Overages (Split with HR)
001-1015-514-5200	OPERATING SUPPLIES	100	(02) Quarterly drawings for the safety program (4 @ \$25)
001-1015-514-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	450	(01) PRIMA Membership
001-1015-514-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	9,715	(02) West Law Subscription
001-1015-514-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	350	(03) 2024 Florida Statutes
001-1015-514-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	500	(04) Research Resources (Misc)
001-1015-514-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	250	(05) Orlando Sentinel Digital Subscription
001-1015-514-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	350	(06) Florida Bar Membership
001-1015-514-5500	TRAINING	1,050	(01) City, County, and Local Government Section of Florida Bar
001-1015-514-5500	TRAINING	195	(02) Substance Abuse Supervisor Training (FMCSA)
001-1015-514-5500	TRAINING	500	(03) Risk Management Training
	Total - FY2026 Budget Request	\$ 3,346,948	

General Fund - FY2026 Operating and Capital Requests - 1020 Administrative Services			
Account String	Account Name	FY2026 Request	Description
001-1020-512-1200	REGULAR SALARIES AND WAGES	305,816	
001-1020-512-1210	LONGEVITY PAY	810	
001-1020-512-1300	OTHER SALARIES AND WAGES	35,000	
001-1020-512-1600	OTHER REIMBURSED ALLOWANCES	9,600	
001-1020-512-2100	FICA TAXES - CITY MATCHING	23,540	
001-1020-512-2200	CITY RETIREMENT CONTRIBUTION	48,033	
001-1020-512-2300	LIFE AND HEALTH INSURANCE	43,859	
001-1020-512-2400	WORKERS' COMPENSATION	158	
001-1020-512-3400	OTHER CONTRACTUAL SERVICES	100,000	Non-Profit Sponsorship
001-1020-512-4000	TRAVEL & PER DIEM	1,000	(01) Travel / Training for New CA
001-1020-512-4200	FREIGHT & POSTAGE SERVICES	250	USPS, FedEx and UPS fees as required
001-1020-512-4400	RENTALS & LEASES	5,700	Postage Machine Rental and Copier Lease charges and overages
001-1020-512-4650	VEHICLE MAINTENANCE	1,200	Preventative maintenance for vehicles
001-1020-512-5100	OFFICE SUPPLIES	2,500	Supplies needed for daily operation Mail Machine Ink, paper, pens, etc
001-1020-512-5200	OPERATING SUPPLIES	2,700	Toner replacements, small office equipment, misc, mail machine
001-1020-512-5250	FUEL AND GASOLINE	205	pool cars more fuel expense
001-1020-512-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	2,400	Membership FICPA, FGFOA, CFFGFOA, publications, etc
	Total - FY2026 Budget Request	\$ 582,771	

General Fund - FY2026 Operating and Capital Requests - 1030 - City Clerk			
Account String	Account Name	FY2026 Request	Description
001-1030-512-1200	REGULAR SALARIES AND WAGES	240,744	
001-1030-512-1210	LONGEVITY PAY	739	
001-1030-512-1400	OVERTIME PAY	1,261	
001-1030-512-2100	FICA TAXES - CITY MATCHING	18,570	
001-1030-512-2200	CITY RETIREMENT CONTRIBUTION	36,873	
001-1030-512-2300	LIFE AND HEALTH INSURANCE	56,669	
001-1030-512-2400	WORKERS' COMPENSATION	105	
001-1030-512-3100	PROFESSIONAL SERVICES	1,000	(01) ADA required services at meetings
001-1030-512-3400	OTHER CONTRACTUAL SERVICES	40,000	(01) STAND ALONE ELECTION - 2026
			(01) Travel to conferences
			Travel & per diem FACC Spring & Fall
			Academies (CE's for certification)
			or other various required travel
001-1030-512-4000	TRAVEL & PER DIEM	2,000	
001-1030-512-4200	FREIGHT & POSTAGE SERVICES	500	(01) Shipping and Postage
			(01) Lanier C4505
001-1030-512-4400	RENTALS & LEASES	2,000	Copier Maintenance including copy overage
001-1030-512-4600	REPAIRS AND MAINTENANCE SERVICES	2,500	(01) Records Destruction Crown Shredding Contract - 14 Consoles (base cost =\$191 every 4 weeks)
001-1030-512-4700	PRINTING SERVICES	7,500	(01) Codification Supplements / Services
			(01) OC Comptroller Document Recording Fees - There are more development agreements with the
			future growth and these require recording.
001-1030-512-4900	OTHER CURRENT CHARGES	4,000	
001-1030-512-4902	LEGAL ADVERTISING	5,000	(01) Legal Ads Public Hearings; Bid Openings, etc.
001-1030-512-5100	OFFICE SUPPLIES	1,500	(01) General Office Supplies
001-1030-512-5200	OPERATING SUPPLIES	1,000	(01) General Operating Supplies
001-1030-512-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	1,200	(01) FACC Membership (02) Certification requirement
			(01) Academies / Webinars: Attendance at FACC Academy - Jodi Wrigley and Susan Bone
001-1030-512-5500	TRAINING	1,600	Certification Hours
	Total - FY2026 Budget Request	\$ 424,761	

General Fund - FY2026 Operating and Capital Requests - 1170 Human Resources

Account String	Account Name	Final FY2026 Request	Description
001-1170-513-1200	REGULAR SALARIES AND WAGES	420,058	
001-1170-513-1210	LONGEVITY PAY	433	
001-1170-513-1300	OTHER SALARIES AND WAGES	20,800	
001-1170-513-1400	OVERTIME PAY	1,910	
001-1170-513-1600	OTHER REIMBURSED ALLOWANCES	480	
001-1170-513-1700	CONTINGENCY	1,096,267	Salary Adjustment (Pay Plan, Fire-Union, and PD)
001-1170-513-2100	FICA TAXES - CITY MATCHING	33,942	
001-1170-513-2200	CITY RETIREMENT CONTRIBUTION	64,187	
001-1170-513-2300	LIFE AND HEALTH INSURANCE	73,514	
001-1170-513-2400	WORKERS' COMPENSATION	210	
001-1170-513-2500	UNEMPLOYMENT COMPENSATION	32,000	
001-1170-513-3100	PROFESSIONAL SERVICES	30,000	(01) Recruiting Services GovHR
001-1170-513-3100	PROFESSIONAL SERVICES	40,000	(02) Employee Satisfaction Survey
001-1170-513-3100	PROFESSIONAL SERVICES	40,000	(03) Union Negotiation Actuarial/Research
001-1170-513-3400	OTHER CONTRACTUAL SERVICES	19,000	(01) Fingerprint checks for City New Hires
001-1170-513-3400	OTHER CONTRACTUAL SERVICES	51,500	(02) PowerDMS Professional
001-1170-513-3400	OTHER CONTRACTUAL SERVICES	2,000	(03) Electronic Fingerprint Scanner and Maintenance
001-1170-513-3400	OTHER CONTRACTUAL SERVICES	50,000	(04) Online training system to enhance employee onboarding, employee development, customer service, and management training.
001-1170-513-3400	OTHER CONTRACTUAL SERVICES	57,000	(05) Benefits Enrollment and COBRA Administration
001-1170-513-3400	OTHER CONTRACTUAL SERVICES	25,000	(06) Trusaic ACA Compliance and Reporting
001-1170-513-3400	OTHER CONTRACTUAL SERVICES	10,000	(07) Organizational Chart Generation
001-1170-513-3400	OTHER CONTRACTUAL SERVICES	10,500	(08)iSolved Applicant Tracking
001-1170-513-3400	OTHER CONTRACTUAL SERVICES	15,000	(09) FlowForms electronic signature forms
001-1170-513-3400	OTHER CONTRACTUAL SERVICES	70,000	(09) Disc Staff Training & Development Program Citywide
001-1170-513-4000	TRAVEL & PER DIEM	4,000	(01) Annual FPHRA Conference
001-1170-513-4000	TRAVEL & PER DIEM	6,500	(02) HR Florida Annual Meeting and Training
001-1170-513-4000	TRAVEL & PER DIEM	3,000	(03) PRM Conference
001-1170-513-4000	TRAVEL & PER DIEM	700	(04) Local HR meetings
001-1170-513-4200	FREIGHT & POSTAGE SERVICES	500	
001-1170-513-4400	RENTALS & LEASES	4,000	Printer
001-1170-513-4700	PRINTING SERVICES	200	(01) HR Staff Business Cards
001-1170-513-4700	PRINTING SERVICES	-	(02) Recruiting Banner and Tablecloth
001-1170-513-4700	PRINTING SERVICES	1,500	(03) Recruiting promotional items.
001-1170-513-4700	PRINTING SERVICES	2,500	(04) Advertising and Recruitment
001-1170-513-4900	OTHER CURRENT CHARGES	2,000	(01) Flower Arrangements
001-1170-513-4900	OTHER CURRENT CHARGES	8,000	(02) Recruiting Events and External Job Board Postings
001-1170-513-5100	OFFICE SUPPLIES	4,400	General office supplies
001-1170-513-5200	OPERATING SUPPLIES	7,000	(01) Badge/Access Cards System this includes badges, lanyards, and ink.
001-1170-513-5200	OPERATING SUPPLIES	2,000	(02) Employee Recognition (Years of Service pins, certificates and reception)
001-1170-513-5200	OPERATING SUPPLIES	10,000	(03) Employee Annual Luncheon (Lunch, decorations, and door prizes)
001-1170-513-5200	OPERATING SUPPLIES	2,100	(04) Dept. of Labor Employment Law Posters and Employment Law Manual
001-1170-513-5200	OPERATING SUPPLIES	2,000	(05) Copier overages split with Legal
001-1170-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	8,000	(01) FL Public HR, SHRM Local and National Membership

General Fund - FY2026 Operating and Capital Requests - 1170 Human Resources

Account String	Account Name	Final FY2026 Request	Description
001-1170-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	1,500	(02) SHRM NATIONAL MEMBERSHIP
001-1170-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	400	(03) FPHRA Membership
001-1170-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	2,400	(04) Supervisor/Leadership Training Manuals
001-1170-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	3,200	(05) FMLA Tracking
001-1170-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	500	(06) Notary Certification
001-1170-513-5500	TRAINING	10,000	(01) Certifications/ Training
001-1170-513-5500	TRAINING	49,900	(02) Leadership training
001-1170-513-5500	TRAINING	7,000	(03) Mentoring Program
		\$ 2,307,101	

General Fund - FY2026 Operating and Capital Requests - 4020 - Community Development			
Account String	Account Name	FY2026 Request	Description
001-4020-515-1200	REGULAR SALARIES AND WAGES	1,011,212	
001-4020-515-1210	LONGEVITY PAY	1,310	
001-4020-515-1400	OVERTIME PAY	1,056	
001-4020-515-2100	FICA TAXES - CITY MATCHING	77,539	
001-4020-515-2200	CITY RETIREMENT CONTRIBUTION	153,963	
001-4020-515-2300	LIFE AND HEALTH INSURANCE	253,456	
001-4020-515-2400	WORKERS' COMPENSATION	2,517	
			(01) Includes professional services such as: surveys; property appraisals; closing services; design studies; architectural design; environmental analysis; Land Development Code updates; etc. \$500,000
001-4020-515-3400	OTHER CONTRACTUAL SERVICES	600,000	Specific Purpose Studies: Land Development Code (LDC) updates. Bike Walk Central Florida (\$100k).
001-4020-515-3400	OTHER CONTRACTUAL SERVICES	5,000	(02) Scanning services for Planning & Zoning remaining files: Comp Plan and Zoning documents, and site plan required for retention. \$5000
001-4020-515-3400	OTHER CONTRACTUAL SERVICES	10,000	(03) Attorney - independent review of plats, utility and access easements for City projects.
001-4020-515-3400	OTHER CONTRACTUAL SERVICES	56,000	(04) OpenGov
001-4020-515-3400	OTHER CONTRACTUAL SERVICES	37,500	(05) Main Street Apopka
001-4020-515-4000	TRAVEL & PER DIEM	3,000	(01) Planning & Zoning: FAPA-Florida American Planners Association, State Conference. 3 hotel nights for 3 planners
001-4020-515-4000	TRAVEL & PER DIEM	1,000	(02) Planning & Zoning: Training conferences and workshops. APA, FAPA, ISA, MPO-transportation ~ state and local training. Director and 5 planners.
001-4020-515-4000	TRAVEL & PER DIEM	700	(03) Planning & Zoning: Per diem for conferences and workshops - Travel and meals not covered by conference or workshop registration.
001-4020-515-4000	TRAVEL & PER DIEM	1,500	(04) Planning & Zoning: BTR-Business Tax Receipt - Conf. hotel (\$550) and food (\$200), based on 4 days, and 3 nights for 2 staff members.
001-4020-515-4100	COMMUNICATIONS SERVICES	4,450	(01) Cellular data for 5 iPads (Planners)
001-4020-515-4200	FREIGHT & POSTAGE SERVICES	6,000	(01) Postage for BTR-Business Tax Receipts - Notices, Renewal completions, delinquency notices
001-4020-515-4200	FREIGHT & POSTAGE SERVICES	1,000	(02) Public Meeting Notices and Community Meetings on an as needed basis.
001-4020-515-4400	RENTALS & LEASES	2,500	(01) Copier maintenance for CDD, P&Z Division for Lanier MP C6004 copier/printer
001-4020-515-4600	REPAIRS AND MAINTENANCE SERVICES	1,600	(01) Copier repairs
001-4020-515-4650	VEHICLE MAINTENANCE	1,500	(01) Preventive and corrective maintenance of CDD vehicle - Oil changes, tires, etc. from normal wear and tear needed to keep vehicle on the road.
001-4020-515-4700	PRINTING SERVICES	350	(01) Business Cards - 10 P&Z employees
001-4020-515-4700	PRINTING SERVICES	1,000	(02) BTR - envelopes
001-4020-515-4700	PRINTING SERVICES	2,000	(03) Public Hearing Notice Signs - corrugated signs (500)
001-4020-515-4902	LEGAL ADVERTISING	45,000	Public Hearing Notices - newspaper advertising requirements for development reviews, Ordinances, Planning Commission, City Council and any special meetings.
001-4020-515-5100	OFFICE SUPPLIES	10,000	General office operating supplies - paper, pads, pens, markers, files, etc.
001-4020-515-5200	OPERATING SUPPLIES	1,500	(01) General Operating Supplies - boxes, staplers, chairs, etc.
001-4020-515-5200	OPERATING SUPPLIES	900	(02) Work boots for field inspections - Director and 5 Planners . \$150 each
001-4020-515-5200	OPERATING SUPPLIES	600	(03) Staff uniforms (shirts) for CDD staff. 2 shirts each @ \$30 each. 10 staff
001-4020-515-5200	OPERATING SUPPLIES	2,700	(04) iPad (\$1500) for new Community Development Director and laptop computer (\$1200) for remote needs.

General Fund - FY2026 Operating and Capital Requests - 4020 - Community Development			
Account String	Account Name	FY2026 Request	Description
001-4020-515-5250	FUEL AND GASOLINE	220	Gas needed for new fuel operated vehicle that will replace EV.
001-4020-515-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	7,000	(01) APA / FAPA / AICP dues, \$600 each planner, plus salary-based dues (\$3000) for 5 planners. 5 planners - AICP-American Institute of Certified Planners (\$800 ea - \$4000)
001-4020-515-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	150	(02) BTR membership (Office Manager & Secretary) \$75 ea.
001-4020-515-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	995	(03) FRA - Florida Redevelopment Association membership dues. Based on budgeted projects.
001-4020-515-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	250	(04) ISA - Arborist: Staff membership
001-4020-515-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	7,500	(05) GIS ArcMap for 5 planners - Allows staff to use ARC Map for mapping, and receive GIS Shape files for plan review, editing and submittals (\$1,500 ea.)
001-4020-515-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	3,750	(06) Laserfiche License - allows staff to archive and view documents on shared server (5 at \$750 ea.)
001-4020-515-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	4,000	(07) Keep America Beautiful -Community education and hands-on stewardship to end littering, improve recycling, and beautify the community. Annual Fee
001-4020-515-5500	TRAINING	1,000	(01) BTR - Business Tax Receipt conf. registration
001-4020-515-5500	TRAINING	1,500	(02) FAPA conference registration - continuing education (3 planners) \$500 each
001-4020-515-5500	TRAINING	1,000	(03) Continuing Education credits for AICP - Local events to acquire required Continuing Education credits to keep AICP certification.
001-4020-515-5500	TRAINING	1,800	(04) AICP Certification exam fee - 3 planning staff to sit for American Institute of Certified Planners exam (\$600 ea.)
001-4020-515-5500	TRAINING	1,440	(05) Continuing Higher Education - Tuition Reimbursement. Staff courses in line with advancements in job duties. Reimbursement based on passing grade of at least a B. Based on \$120 per credit hour, 4 classes, 3 credit hours each, plus registration costs.
001-4020-515-6400	EQUIPMENT & MACHINERY	33,000	(1) Ford Mavrick to go on job/construction sites. This is a four-wheel drive, current EV cannot go on the majority of job sites.
Total - FY2026 Budget Request		\$ 2,360,458	

General Fund - FY2026 Operating and Capital Requests - 4021 - Building Inspections			
Account String	Account Name	FY2026 Request	Description
001-4021-524-1200	REGULAR SALARIES AND WAGES	897,956	
001-4021-524-1210	LONGEVITY PAY	1,797	
001-4021-524-1400	OVERTIME PAY	2,894	
001-4021-524-2100	FICA TAXES - CITY MATCHING	69,052	
001-4021-524-2200	CITY RETIREMENT CONTRIBUTION	127,729	
001-4021-524-2300	LIFE AND HEALTH INSURANCE	241,009	
001-4021-524-2400	WORKERS' COMPENSATION	7,077	
001-4021-524-4000	TRAVEL & PER DIEM	4,250	ICC Annual Conference for Building Official Hotel \$1000.00. Air flight 600.00, Meals 350.00. Additional travel to state and national code conferences. Airfare \$1200.00, Hotel, \$750.00. Meals \$350.00.
001-4021-524-4200	FREIGHT & POSTAGE SERVICES	100	Postage for mail notifications of permit expirations, fee requirements, stop work orders, licensing.
001-4021-524-4400	RENTALS & LEASES	1,100	(01) Copier Usage Fees - for Epson Workforce Pro WF-C879R)
001-4021-524-4600	REPAIRS AND MAINTENANCE SERVICES	2,000	Division and updates for equipment
001-4021-524-4650	VEHICLE MAINTENANCE	7,000	Preventive and corrective maintenance of Building Division vehicles (6) - Oil changes, tires.
001-4021-524-5100	OFFICE SUPPLIES	2,500	General office supplies - paper, pads, pens, markers, files, staplers, etc.
001-4021-524-5200	OPERATING SUPPLIES	1,320	(01) Field uniforms, . 11 staff - Three shirts each @\$40 each = \$1,320.00.
001-4021-524-5200	OPERATING SUPPLIES	900	(02) Work boots - \$150 each for 6 inspectors
001-4021-524-5250	FUEL AND GASOLINE	5,123	6 vehicles
001-4021-524-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	2,000	(01)Florida Building Code Books and ICC Code Book \$1200.00 per set. \$2400.00. BOAF Membership for 10 employees \$60.00 per \$600.00. ICC Membership for 10 Employees \$100.00 per \$1000.00. 2 National Electric Code Books \$200.00 per \$400.00,
001-4021-524-5500	TRAINING	3,000	(01) Training for 6 Inspectors and 4 Permit Technicians. 500.00 per for a total of \$3,000.00
001-4021-524-5500	TRAINING	2,500	(02) Exams for Inspectors and Permit Tech's and Clerks \$250 each for 10 exams. \$2500.00
	Total - FY2026 Budget Request	\$ 1,379,307	

General Fund - FY2026 Operating and Capital Requests - 4022 - Economic Development			
Account String	Account Name	FY2026 Request	Description
001-4022-515-1200	REGULAR SALARIES AND WAGES	165,137	
001-4022-515-1210	LONGEVITY PAY	24	
001-4022-515-1600	OTHER REIMBURSED ALLOWANCES	480	
001-4022-515-2100	FICA TAXES - CITY MATCHING	12,672	
001-4022-515-2200	CITY RETIREMENT CONTRIBUTION	25,161	
001-4022-515-2300	LIFE AND HEALTH INSURANCE	29,982	
001-4022-515-2400	WORKERS' COMPENSATION	55	
001-4022-515-3100	PROFESSIONAL SERVICES	8,000	
001-4022-515-3400	OTHER CONTRACTUAL SERVICES	50,000	
001-4022-515-4000	TRAVEL & PER DIEM	3,000	
001-4022-515-5200	OPERATING SUPPLIES	900	
001-4022-515-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	17,000	(01)
001-4022-515-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	7,500	(02) Orlando Economic Partnership
001-4022-515-5500	TRAINING	4,525	
		\$ 324,436	



City of Apopka CITY COUNCIL STAFF REPORT

Section: BUDGET MEETING

Item #: 2.

Meeting Date: July 7, 2025

Department: Parks and Recreation

SUBJECT:

FY2026 Parks, Recreation, Facilities, and Cemetery Budget Request

ACTION ITEM INFORMATION:

REQUEST:

Review and consideration of the Parks, Recreation, Facilities, and Cemetery Budget Request.

SUMMARY:

The Parks, Recreation, Facilities, and Cemetery budget presentation and details are attached for your review and consideration. Cynthia Edwards, Parks and Recreation Director (Interim), will present the budget highlights and be present for any questions.

FUNDING SOURCE:

FY2025-2026 Proposed Budget

RECOMMENDED MOTION:

Acceptance of the FY2026 Parks, Recreation, Facilities, and Cemetery Budget Request.

ATTACHMENTS:

1. 1 of 3 Budget July 7 2025 Parks & Rec (RW rev)
2. 1022 - Facilities Management
3. 3512 - Cemetery
4. 3514 - Athletic Complexes
5. 3612 - Recreation Athletics
6. 3614 - Camp Wewa
7. Park & Recreation Impact Fee Fund 104 FY2026 Budget Request



Fiscal Year 2025–2026

City Council Budget Workshop

July 7, 2025 at 5 PM





Parks & Recreation Department

Fiscal Year 2025–2026



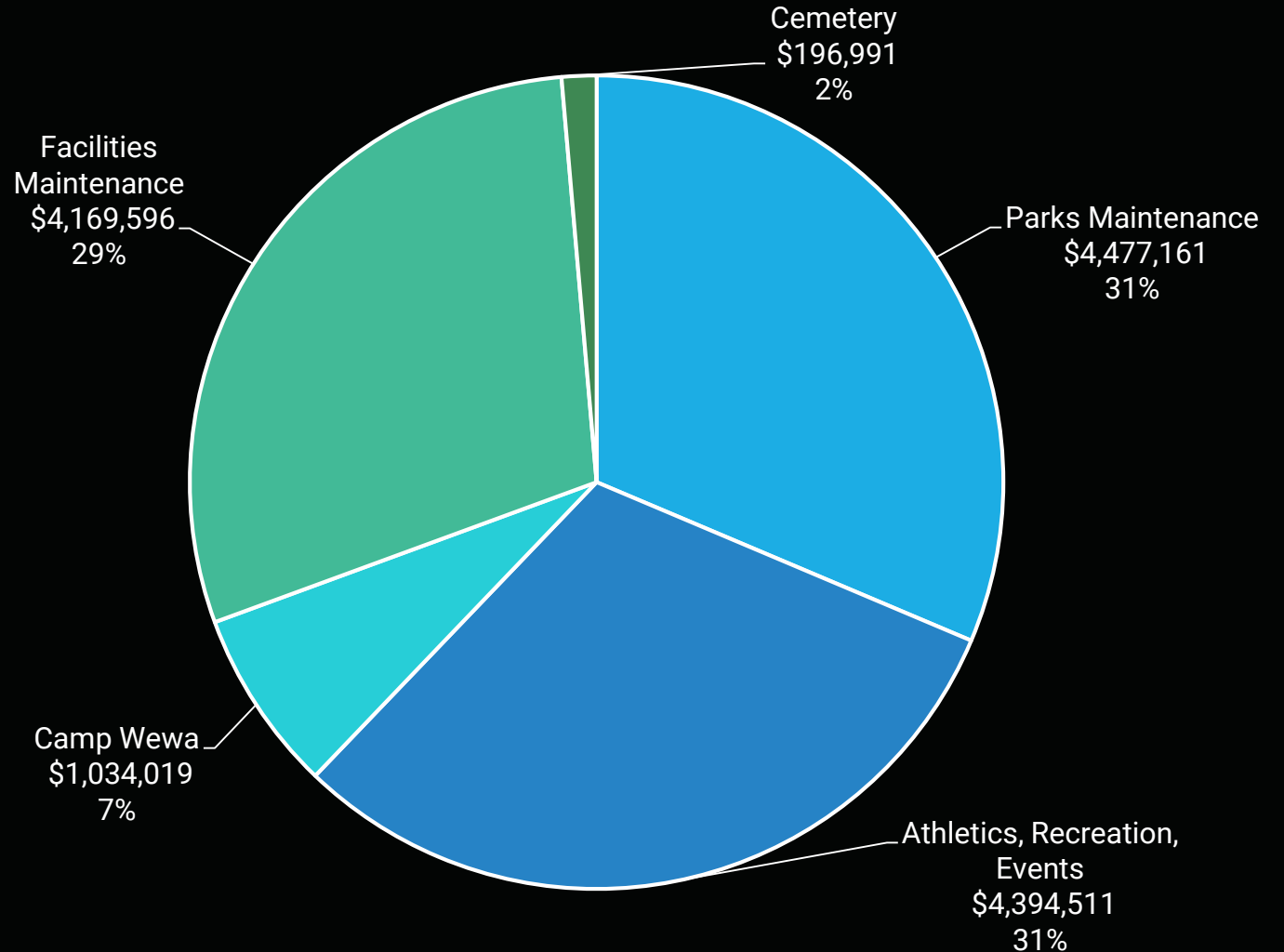


Key Department Stats

- 2,436 Youth Athletics Program Participants
- 156 Adult Athletics Program Participants
- 180 Summer Camp Participants
- 479 Acres Maintained
- 28 Amphitheater Events
- 17 Community Events
- 436 Indoor Facility Rentals
- 20 Camp Wewa Retreat Rentals

DEPARTMENT OVERVIEW

Parks & Recreation = \$14,272,278



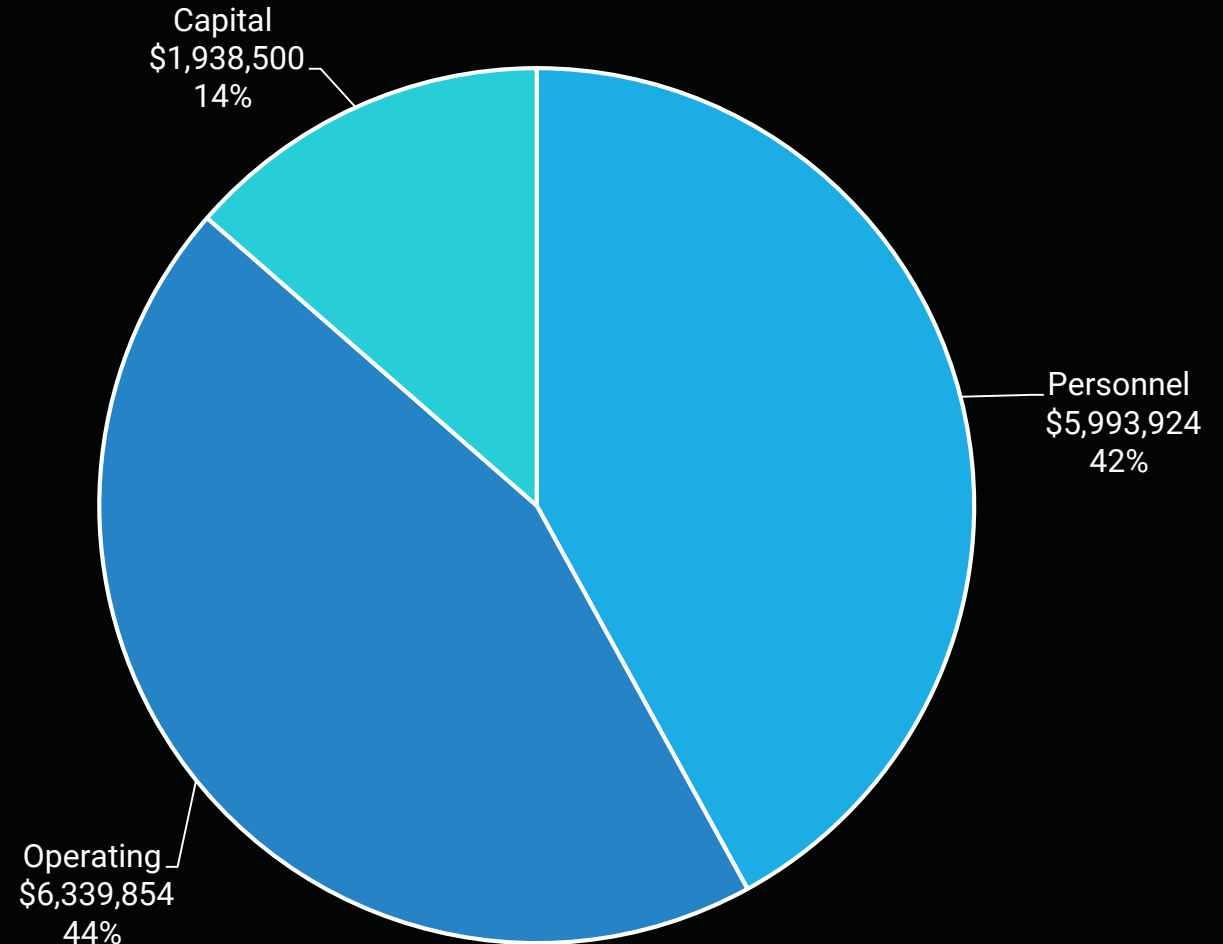


Key Department Stats

- 2,436 Youth Athletics Program Participants
- 156 Adult Athletics Program Participants
- 180 Summer Camp Participants
- 479 Acres Maintained
- 28 Amphitheater Events
- 17 Community Events
- 436 Indoor Facility Rentals
- 20 Camp Wewa Retreat Rentals

DEPARTMENT OVERVIEW

Parks & Recreation = \$14,272,278





FY 25-26 Budget Highlights

Key Changes Year-Over-Year

Parks & Recreation: \$14,272,278

Division	FY25	FY26 Proposed	% Change
Parks Maintenance	\$5,047,861	\$4,477,161	-11.3%
Athletics, Recreation, Events	\$4,949,815	\$4,394,511	-11.2%
Camp Wewa	\$867,961	\$1,034,019	+19.1%
Cemetery	\$673,324	\$196,991	-70.7%
Facilities Maintenance	\$4,340,909	\$4,169,596	-4%

FY 25-26 Budget Highlights

Key Changes Year-Over-Year

Parks Maintenance	\$5,047,861	\$4,477,161	-11.3%
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- Contracted Mowing Services request reduced 27.8% from FY25 due to need/trend.
- Operating increases requested for Athletic Field Turf Replacement (+87.5%) in 5200 and Quad 1 Redesign (+66.7%) in 3100.
- No new positions required.



Athletics, Recreation, Events	\$4,949,815	\$4,394,511	-11.2%
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- Removed Athletic Field Light Repair (-\$30,000)
- Removed Amphitheater Events:
 - Spring Orchestra Concert (-\$30,000)
 - Apopka Proud Concert (-\$200,000)
- No new positions required.





FY 25-26 Budget Highlights

Key Changes Year-Over-Year

Camp Wewa

\$867,961

\$1,034,019

+19.1%

- Increases to additional seasonal staffing hours to assist with rental retreat operations year round and to operating supplies for the general park operation and upkeep.



FY 25-26 Budget Highlights

Key Changes Year-Over-Year

Cemetery	\$673,324	\$196,991	-70.7%
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- Overall budget decrease due to no capital needs for this FY.
- No new positions required.



FY 25-26 New Initiatives & Programs

\$75k for proposed Community Event Grant Program

6200 – Buildings

- Replace Tractor Pole Barn = \$150k

6300 – Improvements Other Than Buildings

- Rebuild Sand Volleyball Courts = \$90k
- NWRC Perimeter Fencing = \$50k
- Replace NWRC Soccer Pavilion = \$55k

6400 – Equipment & Machinery

- Replace Toro Sandpro = \$27,500
- Replace Utility Cart = \$14,500





FY 25-26 New Initiatives & Programs

6200 – Buildings

- Renovate – Double Cabin Restrooms = \$75k

6300 – Improvements Other Than Buildings

- Front Dock Rebuild= \$15k
- Gaga Pit Rebuilds = \$5k

6400 – Equipment & Machinery

- Park Furniture Replacements = \$25K
- Replace Utility Passenger Cart = \$18K



FY 25-26 New Initiatives & Programs

Recreation Impact Fees

Improvement other than Buildings (6300)

- NEW – NWRC Inclusive Playground Pavilion 16x16 = \$55,000
- NEW – NWRC Inclusive Playground Pavilion 28x20 = \$95,000
- NEW – Tennis & Pickleball Facility Building = \$800,000
- NEW – Tennis & Pickleball Facility Parking Lot = \$750,000
- NEW – Mountain Bike Park Development = \$500,000
- Environmental Studies for Land Acquisition = \$100,000



FY 25-26 Budget Highlights

Key Changes Year-Over-Year

Facilities Maintenance	\$4,340,909	\$4,169,596	-4%
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- Overall budget remained relatively flat, with a small 4% decrease
- No additional staff required in FY26
- City-wide Door Lock Replacements = \$20K
- City-wide Toilet & Sink Valve Replacements = \$69,500
- Painting Projects:
 - Apopka Athletic Complex Exterior = \$30K
 - Annex Building Exterior = \$21K
 - KLNP Racquetball Court = \$25K
 - NWRC Quad Building Ext. (Little League) = \$30K
 - Utilities Lab Exterior = \$23K
 - Public Works Admin Exterior = \$35K
- NWRC Pad 13 Building (PopWarner) Repairs = \$60K

FY 25-26 New Initiatives & Programs

Facilities Maintenance

Buildings (6200)

- Annex Renovations = \$100K
- Fire Station #2 Renovations = \$500K
- Fire Station Bay Door Replacements = \$112K
- Utility Building Roof = \$50K
- Water Plant (Joshua Ridge) Roof = \$65K
- Dorfman/Carroll Building Roof = \$15K
- Apopka Community Center Phase II Interior Renovations = \$250K



FY 25-26 New Initiatives & Programs

Facilities Maintenance

Improvement other than Buildings (6300)

- NEW – Police Department K9 Kennel Fencing = \$6,500

Improvement other than Buildings (6300)

- HVAC Replacements (as-needed) = \$70K
- Office Furniture Replacements = \$80K
- NEW F250 = \$65K
- Additional Citywide Security/Access System Upgrades = \$100K

General Fund - FY2026 Operating and Capital Requests - 1022 - Facilities Management			
Account String	Account Name	FY2026 Request	Description
001-1022-519-1200	REGULAR SALARIES AND WAGES	405,693	
001-1022-519-1210	LONGEVITY PAY	598	
001-1022-519-1400	OVERTIME PAY	30,247	
001-1022-519-2100	FICA TAXES - CITY MATCHING	33,395	
001-1022-519-2200	CITY RETIREMENT CONTRIBUTION	66,310	
001-1022-519-2300	LIFE AND HEALTH INSURANCE	93,341	
001-1022-519-2400	WORKERS' COMPENSATION	1,888	
001-1022-519-3100	PROFESSIONAL SERVICES	50,000	(01) Architectural/Civil Engineering/Electrical design services (as needed)
001-1022-519-3400	OTHER CONTRACTUAL SERVICES	140,000	(01) Demolition services
001-1022-519-3400	OTHER CONTRACTUAL SERVICES	9,500	(02) City-wide floor cleaning and maintenance services
001-1022-519-3400	OTHER CONTRACTUAL SERVICES	275,000	(03) City-wide janitorial services
001-1022-519-3400	OTHER CONTRACTUAL SERVICES	40,000	(04) City-wide fire protection services & monitoring (fire alarms, fire extinguishers, hood systems, inspections, testing)
001-1022-519-3400	OTHER CONTRACTUAL SERVICES	30,000	(05) City-wide security alarm services & monitoring
001-1022-519-3400	OTHER CONTRACTUAL SERVICES	45,000	(06) City-wide pest/rodent/termite control
001-1022-519-3400	OTHER CONTRACTUAL SERVICES	30,000	(07) City-wide emergency generator services
001-1022-519-3400	OTHER CONTRACTUAL SERVICES	10,000	(08) Elevator Service - City Hall
001-1022-519-3400	OTHER CONTRACTUAL SERVICES	10,000	(09) City Hall Chiller/Air-Handler/Boiler Inspections & maintenance services
001-1022-519-3400	OTHER CONTRACTUAL SERVICES	20,000	(10) Facility building/sidewalk pressure washing services
001-1022-519-3400	OTHER CONTRACTUAL SERVICES	20,000	(11) HVAC maintenance services
001-1022-519-3400	OTHER CONTRACTUAL SERVICES	10,000	(12) Ice machine inspections/maintenance services
001-1022-519-4300	UTILITY SERVICES	150,000	(01) Power/Gas
001-1022-519-4300	UTILITY SERVICES	50,000	(02) Water/Sewer
001-1022-519-4400	RENTALS & LEASES	5,000	(01) General rental equipment
001-1022-519-4400	RENTALS & LEASES	1,300	(02) Copier Lease
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	50,000	(01) City-wide Fire Protection System Repairs & Maintenance
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	25,000	(02) City-wide Security Alarm System Repairs & Maintenance
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	25,000	(03) City-wide Emergency Generator Repairs & Maintenance
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	100,000	(04) City-wide general facility repairs (plumbing, electrical, HVAC, appliances, etc.)
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	50,000	(05) City-wide roofing repairs & maintenance
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	40,000	(06) City-wide fencing/gate repairs & maintenance
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	3,500	(07) City-wide facility miscellaneous painting and sealing
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	10,000	(08) City-wide ice machine repairs & maintenance
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	25,000	(09) City-wide HVAC repairs and maintenance
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	10,000	(10) Elevator Repairs
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	100,000	(11) Emergency Repairs
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	300	(12) Copies
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	15,000	(13) Bunker Gear Washer and Dryer Installations (FD1, FD5)
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	20,000	(14) City-wide Door Lock Replacement and Rekeying
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	69,500	(15) Toilet and Sink Valve / Faucet replacements
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	20,000	(16) Concrete/Sidewalk repairs
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	100,000	(17) Emergency Repairs

General Fund - FY2026 Operating and Capital Requests - 1022 - Facilities Management			
Account String	Account Name	FY2026 Request	Description
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	10,000	(18) Hand Drier install
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	30,000	(19) AAC - Exterior Paint and Seal
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	21,000	(20) Annex - Paint Exterior
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	2,500	(21) FS- 5 Gear Washer relocation
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	7,000	(22) FS-1 & FS-5 Drier install
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	25,000	(23) KLNP - Racquetball Court - Paint and seal Interior and exterior
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	30,000	(24)NWRC - Little League Building Exterior Paint and Seal
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	10,000	(25) NWRC /REC - Best door handles and locks
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	60,000	(26) NWRC Pop Warner Building interior repairs
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	23,000	(27) PS - Lab - Ext Paint and seal
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	35,000	(28) PS- Office Paint and Seal
001-1022-519-4600	REPAIRS AND MAINTENANCE SERVICES	20,000	(29) Wewa kitchen ceiling replacement
001-1022-519-4650	VEHICLE MAINTENANCE	10,000	
001-1022-519-4900	OTHER CURRENT CHARGES	50,000	
001-1022-519-5100	OFFICE SUPPLIES	1,000	(01) General Office Supplies (paper, pens, notepads, etc.)
001-1022-519-5100	OFFICE SUPPLIES	1,000	(02) Small Office Equipment (laminators, chairs, keyboards, computer screens, desks, etc.)
001-1022-519-5200	OPERATING SUPPLIES	60,000	(01) Janitorial Supplies & Paper Products (ADM2, ADM3, ADM4, ADM5, FI/IT, PD1, PS6g, PS6i)
001-1022-519-5200	OPERATING SUPPLIES	10,000	(02) Miscellaneous hand tools and small equipment (drills/drivers, saws, tablets, etc.)
001-1022-519-5200	OPERATING SUPPLIES	130,000	(03) General Facilities Maintenance supplies (nuts, bolts, screws, lumber, paint, grease, door hardware, locks, keys/keysets, etc.)
001-1022-519-5200	OPERATING SUPPLIES	10,000	(04) City-wide replacement of flags and flag supplies (25 locations)
001-1022-519-5200	OPERATING SUPPLIES	4,025	(05) Uniforms (shirts, hats, jackets, etc.) @ \$575/staff (7 staff)
001-1022-519-5200	OPERATING SUPPLIES	1,995	(06) Safety Gear (boots, vests, helmets, gloves, etc.) @ \$285/staff (7 staff)
001-1022-519-5200	OPERATING SUPPLIES	1,000	(07) New tablet for staff for workorder system
001-1022-519-5250	FUEL AND GASOLINE	2,000	(01) Fuel for vehicles
001-1022-519-5250	FUEL AND GASOLINE	3,504	(02) Fuel for emergency generators
001-1022-519-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	2,500	(01) Associated Builders and Contractors membership
001-1022-519-5500	TRAINING	5,000	(01) Additional Continuing Education Training Classes
001-1022-519-6200	BUILDINGS	100,000	(01) Annex Renovations
001-1022-519-6200	BUILDINGS	500,000	(02) Fire Station #2 Interior Renovations
001-1022-519-6200	BUILDINGS	112,000	(03) Fire Station Bay Door Replacements (FD1, FD2, FD3)
001-1022-519-6200	BUILDINGS	50,000	(04) PS - Utility Building Roof
001-1022-519-6200	BUILDINGS	65,000	(05) Water Plant - Joshua Ridge Roof
001-1022-519-6200	BUILDINGS	15,000	(06) Dorfman / Carroll Building Roof
001-1022-519-6200	BUILDINGS	250,000	(07) ACC - Phase II walls & Stage
001-1022-519-6300	IMPROVEMENTS OTHER THAN BLDGS	6,500	(01) New Apopka Police Department Dog Kennel Fence
001-1022-519-6400	EQUIPMENT & MACHINERY	70,000	(01) HVAC Replacements (as needed)
001-1022-519-6400	EQUIPMENT & MACHINERY	80,000	(02) Office Furniture Replacements
001-1022-519-6400	EQUIPMENT & MACHINERY	65,000	(03) NEW F250 for new Facilities staff
001-1022-519-6400	EQUIPMENT & MACHINERY	100,000	(04) Additional Citywide Security/Access System Upgrades
		\$ 4,169,596	

General Fund - FY2026 Operating and Capital Requests -3512 - Cemetery			
Account String	Account Name	FY2026 Request	Description
001-3512-539-1200	REGULAR SALARIES AND WAGES	96,986	
001-3512-539-1210	LONGEVITY PAY	349	
001-3512-539-1400	OVERTIME PAY	948	
001-3512-539-2100	FICA TAXES - CITY MATCHING	7,519	
001-3512-539-2200	CITY RETIREMENT CONTRIBUTION	14,929	
001-3512-539-2300	LIFE AND HEALTH INSURANCE	27,754	
001-3512-539-2400	WORKERS' COMPENSATION	3,023	
001-3512-539-3400	OTHER CONTRACTUAL SERVICES	15,000	(01) Tree Care and Maintenance
001-3512-539-4300	UTILITY SERVICES	500	(01) Water (cemetery/dog park irrigation)
001-3512-539-4300	UTILITY SERVICES	1,500	(02) Power (new building and new automatic gates)
001-3512-539-4600	REPAIRS AND MAINTENANCE SERVICES	10,000	(01) Fencing/Grounds Repairs
001-3512-539-4600	REPAIRS AND MAINTENANCE SERVICES	1,000	(02) Headstone Repairs
001-3512-539-4650	VEHICLE MAINTENANCE	2,000	(01) Cemetery Vehicles
001-3512-539-4650	VEHICLE MAINTENANCE	2,000	(02) Cemetery Small Equipment
001-3512-539-5200	OPERATING SUPPLIES	2,000	(01) General Cemetery Operating supplies
001-3512-539-5200	OPERATING SUPPLIES	1,000	(02) Turf Chemicals (in-house applications)
001-3512-539-5200	OPERATING SUPPLIES	4,500	(03) Landscaping Replacement (sod, mulch, plants, etc.)
001-3512-539-5200	OPERATING SUPPLIES	500	(04) Small Equipment Replacement
001-3512-539-5200	OPERATING SUPPLIES	1,150	(05) Staff Uniforms
001-3512-539-5200	OPERATING SUPPLIES	500	(06) Safety Gear (boots, vests, helmets, gloves, etc.)
001-3512-539-5250	FUEL AND GASOLINE	3,833	(01) Fuel for vehicles
	Total - FY2026 Budget Request	\$ 196,991	

General Fund - FY2026 Operating and Capital Requests -3514 - Athletic Complexes			
Account String	Account Name	FY2026 Request	Description
001-3514-572-1200	REGULAR SALARIES AND WAGES	955,649	
001-3514-572-1210	LONGEVITY PAY	2,943	
001-3514-572-1300	OTHER SALARIES AND WAGES	18,720	
001-3514-572-1400	OVERTIME PAY	50,309	
001-3514-572-1600	OTHER REIMBURSED ALLOWANCES	480	
001-3514-572-2100	FICA TAXES - CITY MATCHING	78,650	
001-3514-572-2200	CITY RETIREMENT CONTRIBUTION	152,942	
001-3514-572-2300	LIFE AND HEALTH INSURANCE	322,603	
001-3514-572-2400	WORKERS' COMPENSATION	10,214	
001-3514-572-3100	PROFESSIONAL SERVICES	10,000	(01) Testing Services (turf, soil, water quality, etc.)
001-3514-572-3100	PROFESSIONAL SERVICES	10,000	(02) Surveys, Environmental Studies, Assessments, etc.
001-3514-572-3100	PROFESSIONAL SERVICES	50,000	(03) Quad 1 Redesign
001-3514-572-3400	OTHER CONTRACTUAL SERVICES	325,000	(01) City Property Mowing
001-3514-572-3400	OTHER CONTRACTUAL SERVICES	15,000	(02) City Property Turf Chemical Treatments
001-3514-572-3400	OTHER CONTRACTUAL SERVICES	225,000	(03) Athletic Field Turf Chemical Treatments
001-3514-572-3400	OTHER CONTRACTUAL SERVICES	45,000	(04) Tree Care/Maintenance
001-3514-572-3400	OTHER CONTRACTUAL SERVICES	40,000	(05) Parks Lightning Alert System
001-3514-572-3400	OTHER CONTRACTUAL SERVICES	14,100	(06) Pool Services (Apopka Splash Pad)
001-3514-572-3400	OTHER CONTRACTUAL SERVICES	5,000	(07) Bulk Debris Removal
001-3514-572-3400	OTHER CONTRACTUAL SERVICES	50,000	(08) Parks Beautification Projects
001-3514-572-3400	OTHER CONTRACTUAL SERVICES	150,000	(09) Park Holiday Decorations
001-3514-572-4000	TRAVEL & PER DIEM	500	
001-3514-572-4200	FREIGHT & POSTAGE SERVICES	100	
001-3514-572-4300	UTILITY SERVICES	310,000	(01) Electrical (ADD New Field and Court Lighting at NWRC)
001-3514-572-4300	UTILITY SERVICES	100,000	(02) Water/Sewer (ADD New Irrigation and Tennis/Pickleball Facility)
001-3514-572-4300	UTILITY SERVICES	14,000	(03) Utility budget for 3513-4300
001-3514-572-4400	RENTALS & LEASES	5,000	
001-3514-572-4600	REPAIRS AND MAINTENANCE SERVICES	100,000	(01) Concrete Repair Services
001-3514-572-4600	REPAIRS AND MAINTENANCE SERVICES	25,000	(02) Fence Repair Services
001-3514-572-4600	REPAIRS AND MAINTENANCE SERVICES	5,000	(03) Irrigation Repair Services
001-3514-572-4600	REPAIRS AND MAINTENANCE SERVICES	10,000	(04) Splash Pad Repair Services
001-3514-572-4600	REPAIRS AND MAINTENANCE SERVICES	5,000	(05) Park Repair Services
001-3514-572-4600	REPAIRS AND MAINTENANCE SERVICES	5,000	(06) Small Equipment Repair Services
001-3514-572-4600	REPAIRS AND MAINTENANCE SERVICES	20,000	(07) Electrical / Field Light Repairs
001-3514-572-4650	VEHICLE MAINTENANCE	30,000	(01) Vehicle Maintenance
001-3514-572-4650	VEHICLE MAINTENANCE	60,000	(02) Equipment Maintenance
001-3514-572-5200	OPERATING SUPPLIES	165,000	(01) General Park Operating Supplies
001-3514-572-5200	OPERATING SUPPLIES	144,000	(02) Athletic Field Maintenance & Management
001-3514-572-5200	OPERATING SUPPLIES	35,000	(03) Chemicals (in-house applications)
001-3514-572-5200	OPERATING SUPPLIES	75,000	(04) Turf Replacement
001-3514-572-5200	OPERATING SUPPLIES	40,000	(05) Mulch Replacement
001-3514-572-5200	OPERATING SUPPLIES	18,450	(06) Staff Uniforms
001-3514-572-5216	PARKS TREE BANK EXPENDITURE	500,000	
001-3514-572-5250	FUEL AND GASOLINE	42,656	(01) Tanks @ Northwest
001-3514-572-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	375	(01) Florida Turfgrass Association

General Fund - FY2026 Operating and Capital Requests -3514 - Athletic Complexes			
Account String	Account Name	FY2026 Request	Description
001-3514-572-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	340	(02) Central Florida Sports Turf Managers Association
001-3514-572-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	515	(03) Irrigation Association
001-3514-572-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	340	(04) Florida Recreation & Park Association
001-3514-572-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	300	(05) Florida ISA
001-3514-572-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	55	(06) Tree City USA
001-3514-572-5500	TRAINING	2,000	(01) Continuing Education classes and seminars
001-3514-572-5500	TRAINING	630	(02) FRPA Annual Conference
001-3514-572-5500	TRAINING	840	(03) Florida ISA Annual Conference
001-3514-572-5500	TRAINING	2,950	(04) Professional Certifications
001-3514-572-6200	BUILDINGS	150,000	(01) Replace Tractor Pole Barn
001-3514-572-6300	IMPROVEMENTS OTHER THAN BLDGS	50,000	New Perimeter Fencing at NWRC
001-3514-572-6400	EQUIPMENT & MACHINERY	27,500	(01) Replace Toro Sandpro 1997 (28-0493)
	Total - FY2026 Budget Request	\$ 4,477,161	

General Fund - FY2026 Operating and Capital Requests - 3612 - Recreation Athletics			
Account String	Account Name	FY2026 Request	Description
001-3612-572-1200	REGULAR SALARIES AND WAGES	1,454,411	
001-3612-572-1210	LONGEVITY PAY	3,063	
001-3612-572-1300	OTHER SALARIES AND WAGES	730,780	Part-time & Seasonal Staff
001-3612-572-1400	OVERTIME PAY	15,586	
001-3612-572-1600	OTHER REIMBURSED ALLOWANCES	2,400	
001-3612-572-2100	FICA TAXES - CITY MATCHING	168,777	
001-3612-572-2200	CITY RETIREMENT CONTRIBUTION	226,091	
001-3612-572-2300	LIFE AND HEALTH INSURANCE	456,401	
001-3612-572-2400	WORKERS' COMPENSATION	14,541	
001-3612-572-3400	OTHER CONTRACTUAL SERVICES	43,500	(01) Youth Soccer Program Services (officials, assignors, etc.)
001-3612-572-3400	OTHER CONTRACTUAL SERVICES	20,000	(02) Youth Flag Football Program Services (officials, assignors, etc.)
001-3612-572-3400	OTHER CONTRACTUAL SERVICES	7,200	(03) Youth Basketball Program Services (officials, assignors, etc.)
001-3612-572-3400	OTHER CONTRACTUAL SERVICES	18,600	(04) Adult Softball & Kickball Program Services (officials, assignors, sanctioning fees, etc.)
001-3612-572-3400	OTHER CONTRACTUAL SERVICES	10,000	(05) New Athletic Programming Services (officials, assignors, sanctioning fees, etc.)
001-3612-572-3400	OTHER CONTRACTUAL SERVICES	26,000	(06) Program Bus Services (camps, programs, etc.)
001-3612-572-3400	OTHER CONTRACTUAL SERVICES	23,720	(07) Recreation Senior Program Services (instructors, classes, etc.)
001-3612-572-3400	OTHER CONTRACTUAL SERVICES	30,000	(08) VFW Agreement Services (Apopka Community Center)
001-3612-572-3400	OTHER CONTRACTUAL SERVICES	16,000	Athletics Program Bussing Services
001-3612-572-3400	OTHER CONTRACTUAL SERVICES	10,000	Recreation Program Bussing Services
001-3612-572-4000	TRAVEL & PER DIEM	500	Athletics Division Travel & Per Diem
001-3612-572-4000	TRAVEL & PER DIEM	500	Events Division Travel & Per Diem
001-3612-572-4000	TRAVEL & PER DIEM	500	Recreation Division Travel & Per Diem
001-3612-572-4200	FREIGHT & POSTAGE SERVICES	400	
001-3612-572-4400	RENTALS & LEASES	12,000	(01) Department Copier Leases
001-3612-572-4400	RENTALS & LEASES	55,000	(02) Tennis/Pickleball temporary office lease
001-3612-572-4400	RENTALS & LEASES	1,600	(03) Billie Dean Community Garden Port-o-lets
001-3612-572-4600	REPAIRS AND MAINTENANCE SERVICES	4,000	(01) General Repairs and Maintenance
001-3612-572-4600	REPAIRS AND MAINTENANCE SERVICES	1,900	Athletics Copy Machine Copies
001-3612-572-4600	REPAIRS AND MAINTENANCE SERVICES	250	Events Copy Machine Copies
001-3612-572-4600	REPAIRS AND MAINTENANCE SERVICES	1,600	Recreation Copy Machine Copies
001-3612-572-4650	VEHICLE MAINTENANCE	8,000	(01) Vehicles
001-3612-572-4650	VEHICLE MAINTENANCE	8,000	(02) Equipment
001-3612-572-4700	PRINTING SERVICES	2,000	Athletics Division Banners/Signage
001-3612-572-4700	PRINTING SERVICES	1,000	Athletics Division Miscellaneous Printing (flyers, rack cards, posters, business cards, etc.)
001-3612-572-4700	PRINTING SERVICES	5,000	Events Division Banners/Signage
001-3612-572-4700	PRINTING SERVICES	1,000	Events Division Miscellaneous Printing (flyers, rack cards, posters, business cards, etc.)
001-3612-572-4700	PRINTING SERVICES	2,000	Recreation Division Banners/Signage
001-3612-572-4700	PRINTING SERVICES	1,000	Recreation Division Miscellaneous Printing (flyers, rack cards, posters, business cards, etc.)
001-3612-572-4800	PROMOTIONAL ACTIVITIES	2,000	(01) Athletic Program Promotions (social media, radio, newspaper, target marketing, promotional items, etc.)
001-3612-572-4800	PROMOTIONAL ACTIVITIES	2,000	(02) Recreation Program Promotions (social media, radio, newspaper, target marketing, promotional items, etc.)

General Fund - FY2026 Operating and Capital Requests - 3612 - Recreation Athletics			
Account String	Account Name	FY2026 Request	Description
001-3612-572-4800	PROMOTIONAL ACTIVITIES	21,000	(03) Billboard Advertisements
001-3612-572-4800	PROMOTIONAL ACTIVITIES	14,800	Events Promotions (social media, radio, newspaper, target marketing, promotional items, etc.)
001-3612-572-5100	OFFICE SUPPLIES	1,000	(01) General Office Supplies for Athletics Division (paper, pens, notepads, etc.)
001-3612-572-5100	OFFICE SUPPLIES	1,000	(02) General Office Supplies for Recreation Division (paper, pens, notepads, etc.)
001-3612-572-5100	OFFICE SUPPLIES	1,000	(03) General Office Supplies for Events Division (paper, pens, notepads, etc.)
001-3612-572-5100	OFFICE SUPPLIES	1,500	(04) Small Office Equipment for Athletics Division (laminators, chairs, keyboards, computer screens, desks, etc.)
001-3612-572-5100	OFFICE SUPPLIES	1,500	(05) Small Office Equipment for Recreation Division (laminators, chairs, keyboards, computer screens, desks, etc.)
001-3612-572-5100	OFFICE SUPPLIES	1,500	(06) Small Office Equipment for Events Division (laminators, chairs, keyboards, computer screens, desks, etc.)
001-3612-572-5200	OPERATING SUPPLIES	5,600	Adult Softball and Kickball Supplies (Championship shirts, trophies, & equipment)
001-3612-572-5200	OPERATING SUPPLIES	50,500	Athletics Summer Camp Program Supplies
001-3612-572-5200	OPERATING SUPPLIES	6,210	Billie Dean Community Center Spring Break Camp Program Supplies
001-3612-572-5200	OPERATING SUPPLIES	24,360	Billie Dean Community Center Summer Camp Program Supplies
001-3612-572-5200	OPERATING SUPPLIES	3,760	Billie Dean Community Center Winter Camp Program Supplies
001-3612-572-5200	OPERATING SUPPLIES	3,000	First Aid supplies - (ice packs, band-aids, peroxide, etc.)
001-3612-572-5200	OPERATING SUPPLIES	40,000	General Operating Supplies (brooms, mops, rags, chemicals, etc.)
001-3612-572-5200	OPERATING SUPPLIES	10,000	New Athletic Program Supplies
001-3612-572-5200	OPERATING SUPPLIES	4,000	Senior Event Supplies
001-3612-572-5200	OPERATING SUPPLIES	4,000	Senior Programs Supplies
001-3612-572-5200	OPERATING SUPPLIES	14,000	Staff Uniforms
001-3612-572-5200	OPERATING SUPPLIES	16,600	Youth Basketball Supplies (uniforms, awards, & equipment)
001-3612-572-5200	OPERATING SUPPLIES	37,500	Youth Flag Football Supplies (uniforms, awards, & equipment)
001-3612-572-5200	OPERATING SUPPLIES	76,500	Youth Soccer Supplies (uniforms, awards, & equipment)
001-3612-572-5201	OPERATING SUPPLIES—SPECIFIC TO ACTIVITY	4,000	Amphitheater Rental Equipment
001-3612-572-5201	OPERATING SUPPLIES—SPECIFIC TO ACTIVITY	20,000	Event Janitorial Services for Amphitheater
001-3612-572-5201	OPERATING SUPPLIES—SPECIFIC TO ACTIVITY	30,000	Holiday Orchestra Concert
001-3612-572-5201	OPERATING SUPPLIES—SPECIFIC TO ACTIVITY	20,000	New Amphitheater Entertainment Opportunities
001-3612-572-5201	OPERATING SUPPLIES—SPECIFIC TO ACTIVITY	20,000	Parking Services for Amphitheater
001-3612-572-5201	OPERATING SUPPLIES—SPECIFIC TO ACTIVITY	160,000	Saturday Sounds Concert Series
001-3612-572-5201	OPERATING SUPPLIES—SPECIFIC TO ACTIVITY	20,000	Security Services for Amphitheater
001-3612-572-5203	SIDEWALK/CURB REPAIRS	118,000	Annual Holiday Events
001-3612-572-5203	SIDEWALK/CURB REPAIRS	75,000	Community Events Grants Program
001-3612-572-5203	SIDEWALK/CURB REPAIRS	14,000	Partner Events
001-3612-572-5206	RECREATION SCHOLARSHIPS - ADVENT HEALTH	5,000	Scholarship revenue from Advent Health sponsorship
001-3612-572-5250	FUEL AND GASOLINE	10,161	
001-3612-572-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	400	Florida Festivals and Events Association Membership
001-3612-572-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	1,700	Florida Recreation & Park Association Memberships
001-3612-572-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	700	Team Sideline Annual Fee
001-3612-572-5500	TRAINING	3,000	Additional Continuing Education Training Classes
001-3612-572-5500	TRAINING	3,400	Florida Recreation & Park Association Annual Conference
001-3612-572-5500	TRAINING	3,000	Professional Certifications
001-3612-572-6300	IMPROVEMENTS OTHER THAN BLDGS	90,000	REBUILD NWRC Sand Volleyball Courts

General Fund - FY2026 Operating and Capital Requests - 3612 - Recreation Athletics			
Account String	Account Name	FY2026 Request	Description
001-3612-572-6300	IMPROVEMENTS OTHER THAN BLDGS	-	REBUILD NWRC Tennis Courts (4)
001-3612-572-6300	IMPROVEMENTS OTHER THAN BLDGS	-	REPLACE NWRC Football Scoreboard (Mayor will try to secure via Sponsorship/Donation)
001-3612-572-6300	IMPROVEMENTS OTHER THAN BLDGS	55,000	REPLACE NWRC Pavilion (PAD 2)
001-3612-572-6400	EQUIPMENT & MACHINERY	-	REPLACE Utility Cart (12-1406) for Athletics Operations
001-3612-572-6400	EQUIPMENT & MACHINERY	14,500	REPLACE Utility Cart (12-1890) for Athletics Operations
	Total - FY2026 Budget Request	\$ 4,394,511	

General Fund - FY2026 Operating and Capital Requests -3614 - Camp Wewa				
Account String	Account Name	FY2026 Request	Description	
001-3614-572-1200	REGULAR SALARIES AND WAGES	89,107		
001-3614-572-1210	LONGEVITY PAY	113		
001-3614-572-1300	OTHER SALARIES AND WAGES	351,960		
001-3614-572-1400	OVERTIME PAY	14,063		
001-3614-572-1600	OTHER REIMBURSED ALLOWANCES	-		
001-3614-572-2100	FICA TAXES - CITY MATCHING	34,826		
001-3614-572-2200	CITY RETIREMENT CONTRIBUTION	20,576		
001-3614-572-2300	LIFE AND HEALTH INSURANCE	27,754		
001-3614-572-2400	WORKERS' COMPENSATION	7,985		
001-3614-572-3400	OTHER CONTRACTUAL SERVICES	10,000	(01) Mosquito Spraying	
001-3614-572-3400	OTHER CONTRACTUAL SERVICES	5,000	(02) Lake Management Services	
001-3614-572-3400	OTHER CONTRACTUAL SERVICES	10,000	(03) Tree Maintenance/Care	
001-3614-572-3400	OTHER CONTRACTUAL SERVICES	22,000	(04) Pool Chemicals	
001-3614-572-3400	OTHER CONTRACTUAL SERVICES	25,000	(05) Camp Program Bussing	
001-3614-572-3400	OTHER CONTRACTUAL SERVICES	10,000	(06) Rockwall Operations	
001-3614-572-4000	TRAVEL & PER DIEM	100		
001-3614-572-4200	FREIGHT & POSTAGE SERVICES	50		
001-3614-572-4300	UTILITY SERVICES	40,000	(01) City Utilities (Water, Sewer, and Sanitation)	
001-3614-572-4300	UTILITY SERVICES	6,000	(02) Electrical	
001-3614-572-4300	UTILITY SERVICES	2,000	(03) Propane	
001-3614-572-4400	RENTALS & LEASES	2,000	(01) Miscellaneous Rental Equipment (generators, lifts, portable restrooms, etc.)	
001-3614-572-4400	RENTALS & LEASES	1,200	(02) Copier Lease (add second copier at Dining Hall)	
001-3614-572-4600	REPAIRS AND MAINTENANCE SERVICES	15,000	(01) General Repair and Maintenance Services (flooring, roofing, doors/hardware, commercial kitchen cleaning, appliances, etc.)	
001-3614-572-4600	REPAIRS AND MAINTENANCE SERVICES	10,000	(02) Rock Wall and Low Rope Repair and Maintenance Services	
001-3614-572-4600	REPAIRS AND MAINTENANCE SERVICES	38,000	(03) Pool Repair and Maintenance Services	
001-3614-572-4600	REPAIRS AND MAINTENANCE SERVICES	1,000	(04) Copies and Copier Maintenance (add copier to Dining Hall offices)	
001-3614-572-4600	REPAIRS AND MAINTENANCE SERVICES	10,000	(05) Back Dock Repairs	
001-3614-572-4650	VEHICLE MAINTENANCE	1,000	(01) Vehicles	
001-3614-572-4650	VEHICLE MAINTENANCE	2,000	(02) Equipment	
001-3614-572-4700	PRINTING SERVICES	4,000	(01) Signs/Posters/Banners	
001-3614-572-4700	PRINTING SERVICES	1,000	(02) Miscellaneous (flyers, rack cards, etc.)	
001-3614-572-4800	PROMOTIONAL ACTIVITIES	1,000	(01) Social Media Advertisement	
001-3614-572-4800	PROMOTIONAL ACTIVITIES	1,500	(02) Summer Camp Marketing	
001-3614-572-4800	PROMOTIONAL ACTIVITIES	1,000	(03) Promotional Items	
001-3614-572-5100	OFFICE SUPPLIES	1,000	(01) General Office Supplies	
001-3614-572-5100	OFFICE SUPPLIES	500	(02) Small Office Equipment	
001-3614-572-5200	OPERATING SUPPLIES	22,000	(01) General Park Operating Supplies	
001-3614-572-5200	OPERATING SUPPLIES	5,000	(02) Pool & Lifeguard Supplies	
001-3614-572-5200	OPERATING SUPPLIES	15,000	(03) Camp Recreational Equipment	
001-3614-572-5200	OPERATING SUPPLIES	10,000	(04) Retreat Activities/Enrichment Programs	
001-3614-572-5200	OPERATING SUPPLIES	56,600	(05) Summer Camp Program	

General Fund - FY2026 Operating and Capital Requests -3614 - Camp Wewa			
Account String	Account Name	FY2026 Request	Description
001-3614-572-5200	OPERATING SUPPLIES	3,000	(06) Staff Uniforms
001-3614-572-5200	OPERATING SUPPLIES	5,000	(07) Bunk Bed replacements (as needed)
001-3614-572-5250	FUEL AND GASOLINE	3,300	
001-3614-572-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	340	(01) FRPA memberships (2)
001-3614-572-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	500	(02) Certification renewals (archery)
001-3614-572-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	395	(03) ACA Camp Membership
001-3614-572-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	850	(04) Website Annual Renewal
001-3614-572-5500	TRAINING	1,000	(01) CPR/AED
001-3614-572-5500	TRAINING	3,000	(02) Activity Operator Training (Ropes, Rockwall, Archery)
001-3614-572-5500	TRAINING	2,000	(03) Lifeguard Training
001-3614-572-5500	TRAINING	300	(04) FRPA Conference (2 staff)
001-3614-572-5500	TRAINING	1,000	(05) Continuing Education Trainings
001-3614-572-6200	BUILDINGS	75,000	(01) Double Cabins Restroom Renovations
001-3614-572-6300	IMPROVEMENTS OTHER THAN BLDGS	15,000	(01) Front Dock Rebuild
001-3614-572-6300	IMPROVEMENTS OTHER THAN BLDGS	5,000	(02) Gaga Pit Rebuilds
001-3614-572-6400	EQUIPMENT & MACHINERY	25,000	(01) Park Furniture Replacements
001-3614-572-6400	EQUIPMENT & MACHINERY	18,000	(02) Passenger Cart (27-1403) Replacement
	Total - FY2026 Budget Request	\$ 1,034,019	

Parks & Recreation Impact Fee - Fund 104			
Account String	Account Name	FY2026 Request	Description
104-3614-572-6300	IMPROVEMENTS OTHER THAN BLDGS	55,000	(01) NEW NWRC Inclusive Playground Pavilion 16x16
104-3614-572-6300	IMPROVEMENTS OTHER THAN BLDGS	95,000	(02) NEW NWRC Inclusive Playground Pavilion 28x20
104-3614-572-6300	IMPROVEMENTS OTHER THAN BLDGS	2,082,250	(03) Project Balance - to be broken-out
104-3614-572-6300	IMPROVEMENTS OTHER THAN BLDGS	800,000	Tennis & Pickleball Facility Building
104-3614-572-6300	IMPROVEMENTS OTHER THAN BLDGS	750,000	Tennis & Pickleball Facility Parking Lot
104-3614-572-6300	IMPROVEMENTS OTHER THAN BLDGS	500,000	Land Acquisition for Mountain Bike Park Development
104-3614-572-6300	IMPROVEMENTS OTHER THAN BLDGS	100,000	Environmental Studies for Land Acquisition
	Subtotal	\$ 4,382,250	



City of Apopka CITY COUNCIL STAFF REPORT

Section: BUDGET MEETING

Item #: 3.

Meeting Date: July 7, 2025

Department: Finance Department

SUBJECT:

FY2026 Finance Department Budget Request

ACTION ITEM INFORMATION:

REQUEST:

Review and consideration of the Finance Department budget request.

SUMMARY:

The Finance Department budget presentation and details are attached for your review and consideration. Blanche W. Sheman, Finance Director, will present the budget highlights and be present for any questions.

FUNDING SOURCE:

Proposed FY2025-2026 Budget

RECOMMENDED MOTION:

Acceptance of the FY2026 Finance Department budget request.

ATTACHMENTS:

1. Finance Budget July 7 2025 v2 (RW rev)
2. 1120 - Finance Department
3. 3161 - Utility Billing



Fiscal Year 2025–2026

City Council Budget Workshop

July 7, 2025 at 5 PM





Finance Department

Fiscal Year 2025–2026



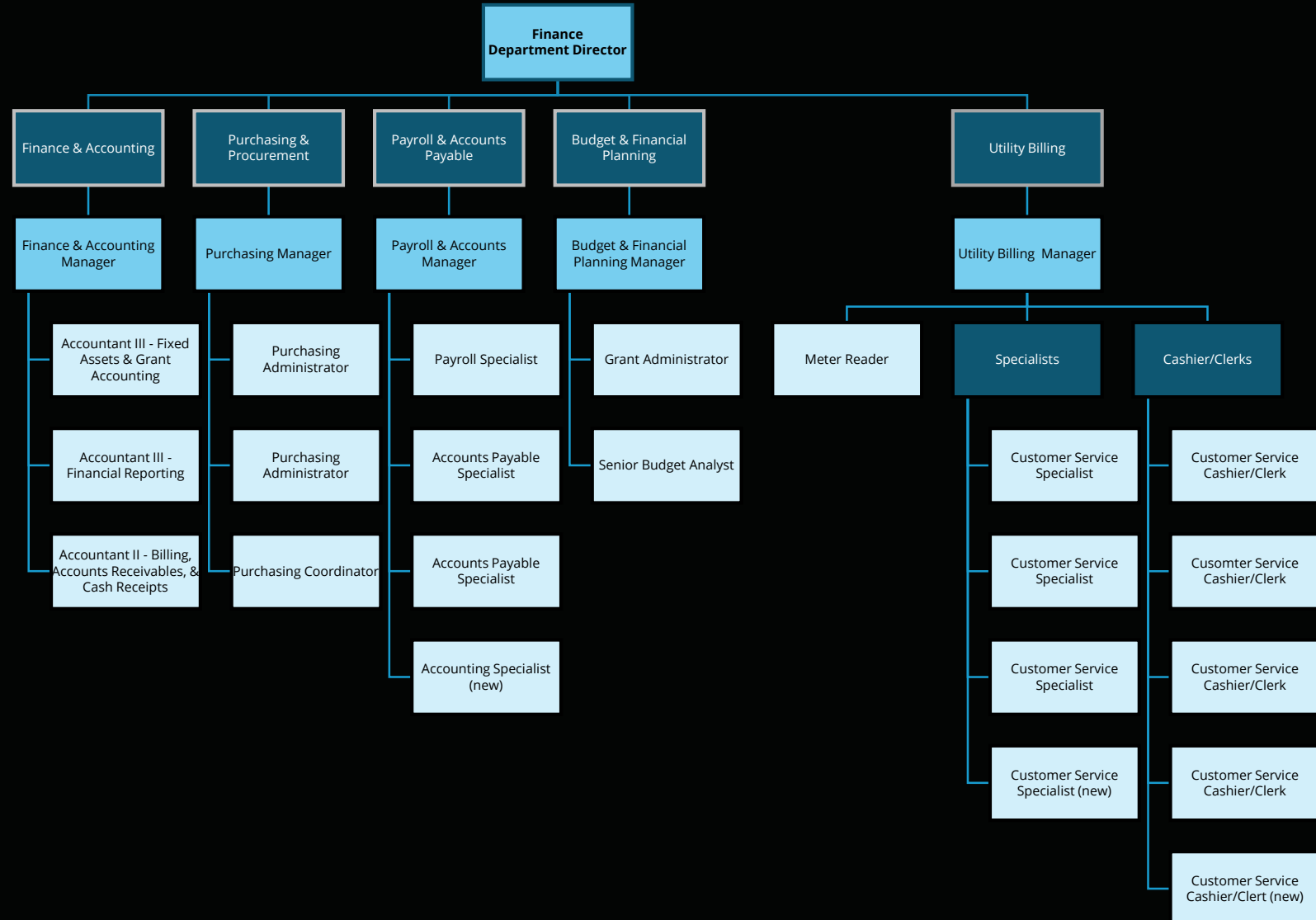


Key Department Stats

- 24 Full-Time Positions
- 3 New position requests
- Department Divisions
 - Finance, Accounting, & Financial Reporting
 - Purchasing, Contracts, & Procurement
 - Payroll & Accounts Payable
 - Budget, Financial Planning, & Grant Administration
 - Utility Billing



DEPARTMENT OVERVIEW





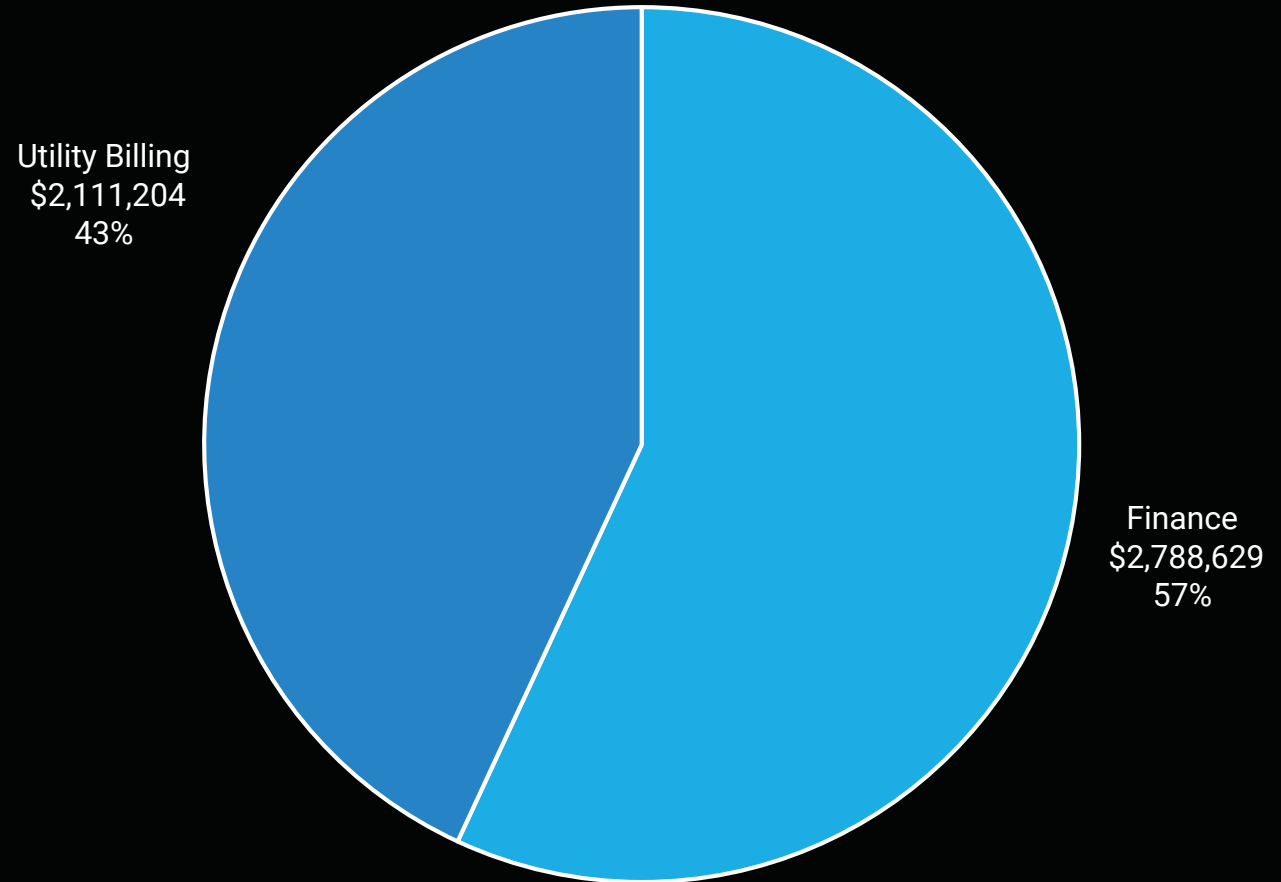
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DEPARTMENT OVERVIEW

Finance Department = \$4,899,833

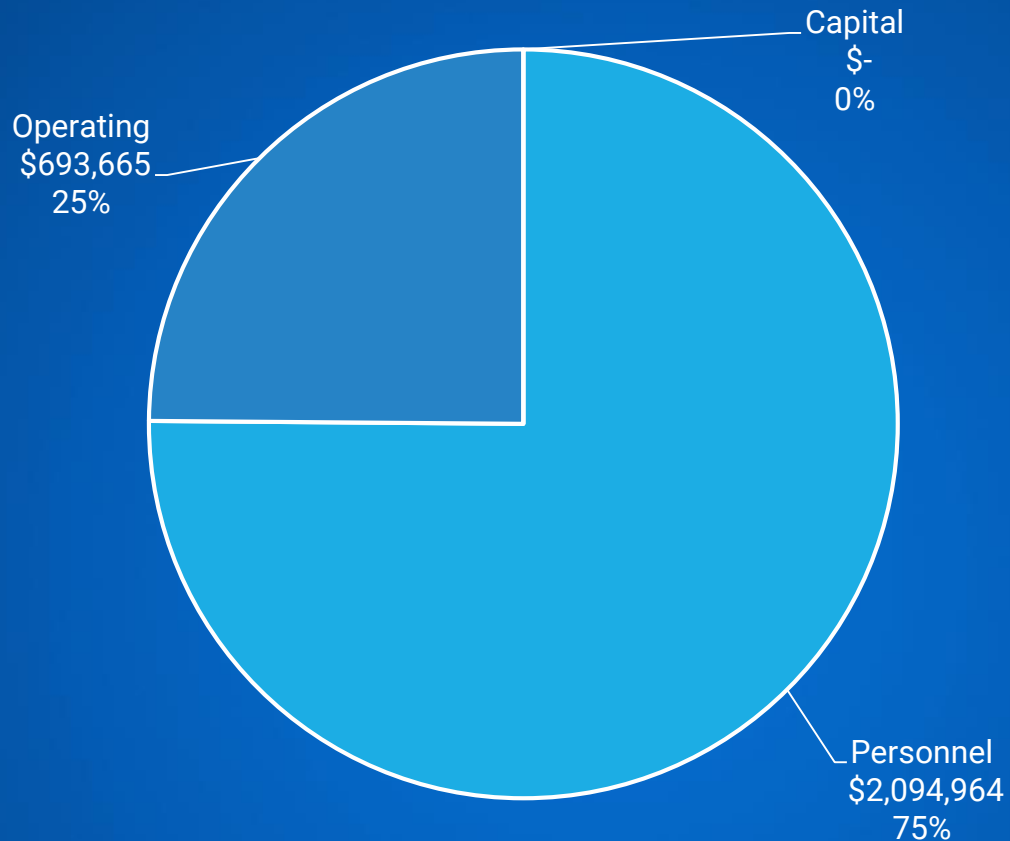




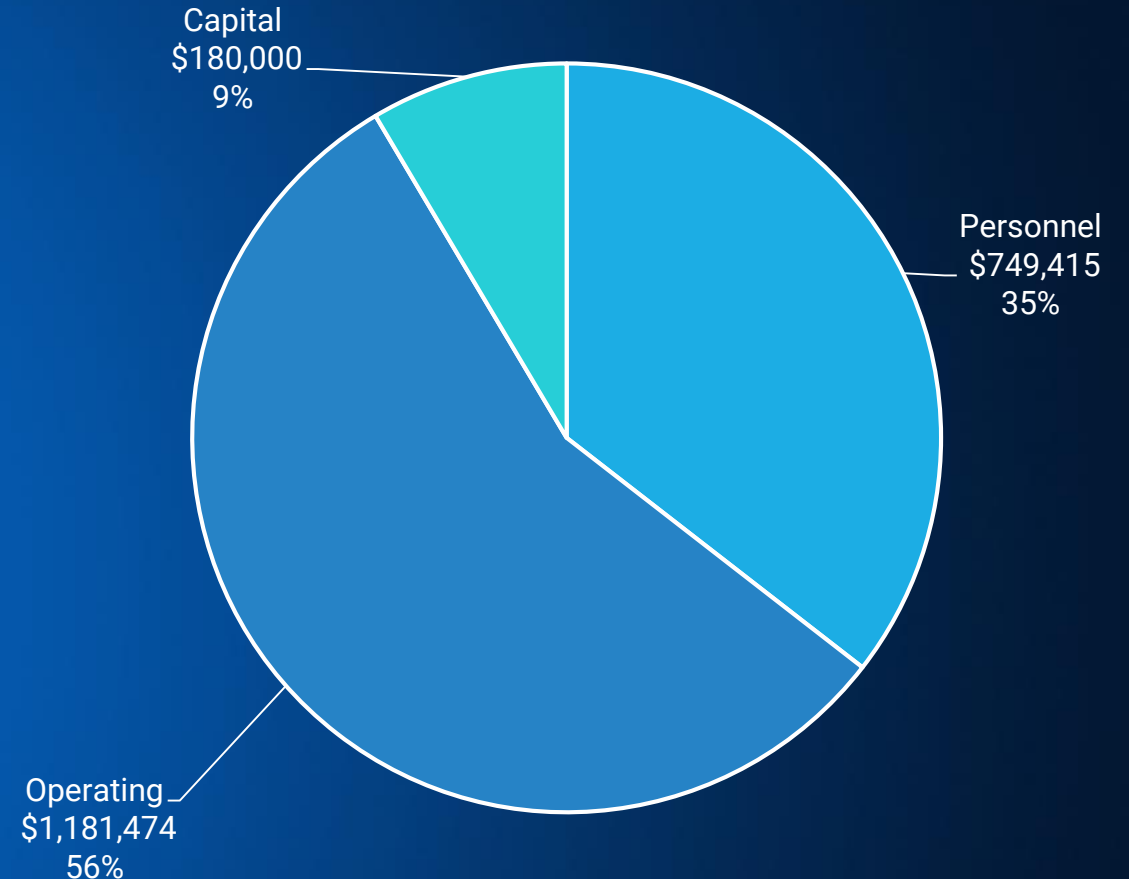
FY 25-26 Budget Highlights

Key Changes Year-Over-Year

Finance = \$2,788,629



Utility Billing = \$2,111,204





FY 25-26 Budget Highlights

Key Changes Year-Over-Year

Budget	FY25	FY26 Proposed	% Change
Finance (1120)	\$5,203,460	\$2,788,629	-46.4%

- **One additional full-time position requested for FY26**
 - Accounting Specialist – Needed to replace the temporary staff for scanning documents due to the significant increase in the number of projects, vendors and growth over the past few years
- **Decrease funding request for:**
 - **3400 Other Contractual Services** - \$35K reduction in Temporary staff support
 - **6400 Equipment & Machinery** - \$557K reduction for the purchase of the equipment and the implementation costs for a new Enterprise Resource Planning (ERP) and Asset Management (EAM) System
 - **6800 Intangible Assets** - \$1.9 million reduction for the purchase and implementation costs for the new Enterprise Resource Planning (ERP) and Asset Management (EAM) System.
 - The project for Enterprise Resource Planning (ERP) and Asset Management (EAM) System are currently under way in FY2025.



FY 25-26 Budget Highlights

Key Changes Year-Over-Year

Budget	FY25	FY26 Proposed	% Change
Utility Billing (3161)	\$2,131,675	\$2,111,204	-1%

- **Two additional full-time position requested for FY26**
 - **Customer Service Specialist** – Needed to perform utility billing account analysis on Leak Adjustments, Mid-month Notices, Automatic Payments, Online Payments, Phone Payments & Amscot payments processing
 - **Customer Service Clerk (call center)** – Needed due to the ongoing growth in customers, a call center clerk is needed to address Customer Calls to allow Clerks and Customer Service Specialist to focus on billings, new sets, work orders, lien searches, non-payments, cut-ons & cut-offs, vendor payments, & customer adjustments, etc.
- **Decrease funding request for:**
 - **3400 Other Contractual Services** – Primarily a decrease in Merchant Data Fees

General Fund - FY2026 Operating and Capital Requests - 1120 - Finance			
Account String	Account Name	FY2026 Request	Description
001-1120-513-1200	REGULAR SALARIES AND WAGES	1,475,002	
001-1120-513-1210	LONGEVITY PAY	1,233	
001-1120-513-1400	OVERTIME PAY	11,716	
001-1120-513-2100	FICA TAXES - CITY MATCHING	113,828	
001-1120-513-2200	CITY RETIREMENT CONTRIBUTION	226,020	
001-1120-513-2300	LIFE AND HEALTH INSURANCE	266,692	
001-1120-513-2400	WORKERS' COMPENSATION	473	
001-1120-513-3100	PROFESSIONAL SERVICES	5,000	(01) GFOA - Distinguished Budget Presentation Award Application Fee for Award
001-1120-513-3100	PROFESSIONAL SERVICES	5,000	(02) GFOA - Certificate of Achievement for Excellence in Financial Reporting Application Fee for Award
001-1120-513-3100	PROFESSIONAL SERVICES	6,000	(03) GASB New Rules
001-1120-513-3100	PROFESSIONAL SERVICES	8,500	(04) Mid Florida Armored - Money Transfer Services (\$642 x 12 + 10%)
001-1120-513-3100	PROFESSIONAL SERVICES	6,500	(05) Bond Council - Anticipation of Issuing Bond for Public Safety Complex
001-1120-513-3100	PROFESSIONAL SERVICES	5,000	(06) Financial Advisor - Hilltop Securities
001-1120-513-3100	PROFESSIONAL SERVICES	49,500	(07) Investment Advisor
001-1120-513-3100	PROFESSIONAL SERVICES	75,000	(08) Accounting Services
001-1120-513-3100	PROFESSIONAL SERVICES	10,500	(09) OPEB Valuation
001-1120-513-3100	PROFESSIONAL SERVICES	1,000	(10) Dun & Bradstreet Financial Reporting Services - NEW ITEM FY25
001-1120-513-3200	AUDIT SERVICES	46,100	(01) Annual Audit and CAFR
001-1120-513-3200	AUDIT SERVICES	18,900	(02) Annual Single Audits
001-1120-513-3400	OTHER CONTRACTUAL SERVICES	130,000	(01) Merchant Services Fees (Estimated from \$3,955 per month + 10% total for all departments)
001-1120-513-4000	TRAVEL & PER DIEM	2,000	(01) FGFOA - Annual Conference - Florida Govt. Financial Officers Assoc.
001-1120-513-4000	TRAVEL & PER DIEM	1,200	(02) FBA - Florida Brownfields Association - Grant Conference
001-1120-513-4000	TRAVEL & PER DIEM	2,300	(03) FAPPO - Florida Association of Public Procurement Officials - Annual Conference
001-1120-513-4000	TRAVEL & PER DIEM	2,400	(04) APA - American Payroll Association - Annual Conference
001-1120-513-4000	TRAVEL & PER DIEM	2,300	(05) SOGF - School of Governmental Finance Committee - Conference
001-1120-513-4000	TRAVEL & PER DIEM	700	(06) FICPA - Florida Institute of Certified Public Accountants - Accounting Conference - NEW ITEM FY25
001-1120-513-4000	TRAVEL & PER DIEM	500	(07) Conference overages for any conferences/classes that require additional funding.
001-1120-513-4200	FREIGHT & POSTAGE SERVICES	2,200	(01) Mail machine postage associated with accounts payable, W-2, 1099 reporting and other mailings.
001-1120-513-4200	FREIGHT & POSTAGE SERVICES	2,300	(02) Grants additional mailing information.
001-1120-513-4600	REPAIRS AND MAINTENANCE SERVICES	2,000	(01) Printer Maintenance and Overages: Main Printer & Procurement Printer - NEW ITEM FY25
001-1120-513-4700	PRINTING SERVICES	570	(01) ACFR Printing for Administration and Council
001-1120-513-4700	PRINTING SERVICES	500	(02) Budget Book Printing for Administration and Council
001-1120-513-4700	PRINTING SERVICES	400	(03) Accounts Payable and Payroll checks stock
001-1120-513-4700	PRINTING SERVICES	700	(04) Grants Printing Forms
001-1120-513-4700	PRINTING SERVICES	500	(05) W2 forms and envelopes
001-1120-513-4700	PRINTING SERVICES	500	(06) Business Cards
001-1120-513-4900	OTHER CURRENT CHARGES	250,000	(01) Matching funds for grant awards
001-1120-513-4902	LEGAL ADVERTISING	850	(01) Budget Summary and Tax Increment

General Fund - FY2026 Operating and Capital Requests - 1120 - Finance			
Account String	Account Name	FY2026 Request	Description
001-1120-513-4902	LEGAL ADVERTISING	1,050	(02) Grant & Bid Misc Advertising
001-1120-513-4902	LEGAL ADVERTISING	5,000	(03) Procurement Bid Advertising
001-1120-513-5100	OFFICE SUPPLIES	1,500	(01) Paper
001-1120-513-5100	OFFICE SUPPLIES	5,000	(02) Pens, Post-Its, Staples, Paperclips, Folders, Banker Boxes, Binders, etc.
001-1120-513-5100	OFFICE SUPPLIES	500	(03) Grant and Finance Stamps
001-1120-513-5100	OFFICE SUPPLIES	1,600	(04) Toner and Ink Cartridges (MICR)
001-1120-513-5200	OPERATING SUPPLIES	9,500	(01) General Operating Supplies - Non Capital - Chairs, Monitors, event attendance for grants/procurement, furniture, etc.
001-1120-513-5200	OPERATING SUPPLIES	3,500	(02) Credit Card Machine Upgrades or additional machines
001-1120-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	50	(01) Central FL. Govt. Finance Officers Association (FGFOA) - \$10 per staff
001-1120-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	625	(02) Florida Govt. Finance Officers Association (FGFOA) - \$125 per staff
001-1120-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	640	(03) Govt. Finance Officers Association (GFOA) - City Membership
001-1120-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	550	(04) Sams Club - \$110 per member
001-1120-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	800	(05) National Institute of Public Procurement (NIGP) - \$200 per staff
001-1120-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	160	(06) Central Florida NIGP - \$40 per staff
001-1120-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	800	(07) Florida Brownsfield Association (FBA) - Grants - \$150 per staff + City
001-1120-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	500	(08) Amazon Prime Business Account
001-1120-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	370	(09) American Payroll Association (APA) - \$35 per staff + City
001-1120-513-5400	BOOKS, PUBS, SUBS & MEMBERSHIP	100	(10) Orlando Business Journal (OBJ) - Digital
001-1120-513-5500	TRAINING	3,000	(01) FGFOA Annual Conference \$600 per staff
001-1120-513-5500	TRAINING	1,500	(02) Continuing Education - CPA/CGFO CPEs required for professional certifications (1)
001-1120-513-5500	TRAINING	1,500	(03) GFOA National Conference CPEs required for CGFO
001-1120-513-5500	TRAINING	500	(04) Pro-tests \$50
001-1120-513-5500	TRAINING	1,500	(05) Grants additional training
001-1120-513-5500	TRAINING	750	(06) Edmunds Training
001-1120-513-5500	TRAINING	750	(07) Grant Certification-CFRE
001-1120-513-5500	TRAINING	8,000	(08) Professional Procurement Training for 4 Staff Members
001-1120-513-5500	TRAINING	2,000	(09) Procurement Certifications (CPP, CPPO) for 4 Staff Members
001-1120-513-5500	TRAINING	3,000	(10) OpenGov Training - New staff members
	Total - FY2026 Budget Request	\$ 2,788,629	

Utility Operating Fund - 401 FY2026 Operating and Capital Requests - 3161 Utility Billing			
Account String	Account Name	FY2026 Request	Description
401-3161-533-1200	REGULAR SALARIES AND WAGES	483,034	
401-3161-533-1210	LONGEVITY PAY	1,113	
401-3161-533-1400	OVERTIME PAY	12,654	
401-3161-533-2100	FICA TAXES - CITY MATCHING	38,005	
401-3161-533-2200	CITY RETIREMENT CONTRIBUTION	75,464	
401-3161-533-2300	LIFE AND HEALTH INSURANCE	138,830	
401-3161-533-2400	WORKERS' COMPENSATION	315	
401-3161-533-3100	PROFESSIONAL SERVICES	10,000	(01) Lock Box Service
401-3161-533-3400	OTHER CONTRACTUAL SERVICES	145,000	(01) First Card Merchant - Credit Card Fees
401-3161-533-3400	OTHER CONTRACTUAL SERVICES	80,000	(02) Collection Company Expense - Utility Billing Account Collections
401-3161-533-3400	OTHER CONTRACTUAL SERVICES	145,000	(03) IVR
401-3161-533-3400	OTHER CONTRACTUAL SERVICES	235,000	(04) Water Company of America - Water Loss Study Fee
401-3161-533-4200	FREIGHT & POSTAGE SERVICES	87,000	(01) POSTAGE Water bills (312,000 x .50/ea)
401-3161-533-4200	FREIGHT & POSTAGE SERVICES	45,000	(02) POSTAGE-post card Mid month notices (15,000 x .35/ea)
401-3161-533-4200	FREIGHT & POSTAGE SERVICES	35,000	(03) POSTAGE Customer refunds, etc.
401-3161-533-4200	FREIGHT & POSTAGE SERVICES	35,000	(04) POSTAGE Miscellaneous letters & Daily Office Postage
401-3161-533-4400	RENTALS & LEASES	15,000	Copy Machine Rental. Admin. reduced to \$3,500
401-3161-533-4600	REPAIRS AND MAINTENANCE SERVICES	12,500	(01) Fire Extinguishers Annual maintenance
401-3161-533-4600	REPAIRS AND MAINTENANCE SERVICES	7,500	(02) Service Calls For mail machine
401-3161-533-4600	REPAIRS AND MAINTENANCE SERVICES	7,500	(03) Sensus Analytics Annual Maintenance (Contract has 3% increase annually)
401-3161-533-4600	REPAIRS AND MAINTENANCE SERVICES	20,000	(04) Sensus Analytics RNI Maintenance (Contract has 3% increase annually)
401-3161-533-4600	REPAIRS AND MAINTENANCE SERVICES	12,000	(05) Sensus Basestation Extended Warranty (Contract has 3% increase annually)
			(06) Sensus Analytics Consumer Usage Portal Usage Fee
401-3161-533-4600	REPAIRS AND MAINTENANCE SERVICES	15,000	Currently only 965 users
			(07) Profit Star/Remit Plus Annual License & Hosting Fees
401-3161-533-4600	REPAIRS AND MAINTENANCE SERVICES	8,700	Monthly Fee of \$275 per month which increased June 2020 + license fee of \$3,000
401-3161-533-4600	REPAIRS AND MAINTENANCE SERVICES	4,000	(08) Printer Maintenance
			Vehicle Maintenance
401-3161-533-4650	VEHICLE MAINTENANCE	4,000	UB Meter Reader Vehicle Maintenance.
401-3161-533-4700	PRINTING SERVICES	7,500	(01) Business cards and Information for customers
401-3161-533-4700	PRINTING SERVICES	50,000	(02) Courtesy Reminder Notices For water bills (4000 x 12 = 48,000) Window Envelopes 48,000 (.095)
401-3161-533-4700	PRINTING SERVICES	7,500	(03) Water bill paper - For water bills (26,000 x 12 = 312,000) Window Envelopes 312,000 (.105)
401-3161-533-4700	PRINTING SERVICES	20,000	(04) Water bill paper - Final Bills For water bills (210 x 12 = 2,520) Window Envelopes 2,520 (.095)
401-3161-533-4700	PRINTING SERVICES	7,500	(05) Miscellaneous printing services Newsletters 2500 x 12 =
401-3161-533-4700	PRINTING SERVICES	30,000	(06) Additional flyer inserts 50,000 (.08)
401-3161-533-4700	PRINTING SERVICES	17,500	(07) 15000Mid month notices Postcards 15,000 (.080)
401-3161-533-4700	PRINTING SERVICES	15,000	(08) Envelopes - For general correspondence and refund
401-3161-533-4700	PRINTING SERVICES	72,000	(09) Printing of the City Newsletter
401-3161-533-5100	OFFICE SUPPLIES	2,500	(01) 2023 Calendars for UB staff
			(02) Copy paper (all sizes)
			8 1/2 x 11 (\$1,000)
			8 1/2 x 14 (\$100)
401-3161-533-5100	OFFICE SUPPLIES	2,500	8 1/2 x 11 - colors (\$400)
401-3161-533-5100	OFFICE SUPPLIES	2,500	(03) Validator cash receipt tape
401-3161-533-5100	OFFICE SUPPLIES	1,500	(04) Credit card receipt tape
401-3161-533-5100	OFFICE SUPPLIES	1,500	(05) Folders (all types, labels)
401-3161-533-5100	OFFICE SUPPLIES	1,500	(06) Paper clips, staples, pens, tape, etc.
401-3161-533-5100	OFFICE SUPPLIES	1,500	(07) Storage boxes
401-3161-533-5100	OFFICE SUPPLIES	1,500	(08) Batteries
			(01) Meter Testing Fees - Used to test water meters as requested by customers. (Note: This fee may be charged back to customer in the event the meter is not over-registering.)
401-3161-533-5200	OPERATING SUPPLIES	2,500	(02) Annual record disposal after RDR approval
401-3161-533-5200	OPERATING SUPPLIES	2,500	(03) Safety Shoes
401-3161-533-5250	FUEL AND GASOLINE	2,589	(01) Vehicle Maintenance
401-3161-533-5500	TRAINING	4,000	MISC Training
401-3161-533-6400	EQUIPMENT & MACHINERY	180,000	(01) Tower Base Station Equipment
		\$ 2,111,204	