CITY OF APOPKA

Minutes of the City Council workshop held on October 4, 2016, at 3:00 p.m., in the City of Apopka Council Chambers.

PRESENT: Mayor Joe Kilsheimer
Commissioner Billie Dean
Commissioner Diane Velazquez
Commissioner Doug Bankson
Commissioner Kyle Becker
City Administrator Glenn Irby

PRESS PRESENT: John Peery - The Apopka Chief
Reggie Connell, The Apopka Voice

PLEDGE OF ALLEGIANCE – Mayor Kilsheimer led in the Pledge of Allegiance.

DISCUSSION

This workshop gives the opportunity for the City Council to review and discuss any questions or concerns on the finalized impact fee study report that has been submitted by PRMG.

Staff Report

Glenn Irby, City Administrator, reported the City has engaged PRMG to conduct several studies. The one before Council today is Fire and Police Impact Fees. He advised the City of Apopka has never had Fire, EMS, or Police impact fees before. He stated the City is looking at building two new fire stations and bringing on personnel. Impact fees will not pay for personnel, however, equipment required is expensive and impact fees can pay for the equipment.

Public Resources Management Group Presentation / Fire Department, EMS & Police Department Impact Fee Study Report

Henry Thomas, Vice President, said Public Resources Management Group is out of Maitland and they have been working with the City now for a number of years on the utility rates. He stated municipal impact fees is another area they specialize in. He reviewed a PowerPoint presentation sharing the results of their analysis. He said impact fees allow recovering a cost of capacity needed to serve new development and they help pay for this. He stated today they will be discussing Police Protection Services, Fire, and EMS impact fees. He affirmed that impact fees have been developed under Florida Statutes and Case Law. One of the requirements is that the City have a revenue producing ordinance and the fees are maintained in a separate account. A copy of the PowerPoint presentation is on file in the Clerk's office.

Mr. Thomas went over the recommendation for proposed impact fee levels. The recommended proposed Police full impact fee is $747.00 per dwelling and the staff proposed impact fee is $519.00 per dwelling. The recommendation for proposed Fire/EMS full impact fee is $708.00 per dwelling and the staff proposed impact fee is $516.00 per dwelling. He advised the fees can be incrementally phased-in to full level over time. PRMG recommends to consider adopting the impact fees based on a percentage of calculated fees, and include a dispute process in the ordinance. He recommended the level of impact fees be revisited every

three to five years, particularly with the new growth. A copy of the study is on file in the Clerk's office.

Following discussion, it was the consensus of City Council to set the impact fees at 80% of the full impact fee.

ADJOURNMENT – There being no further business the meeting adjourned at 4:26 p.m.

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Joseph E. Kilsheimer, Mayor

ATTEST:

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Linda F. Goff, City Clerk