

CITY OF APOPKA
DEVELOPMENT REVIEW COMMITTEE

DATE: September 21, 2016
TIME: 9:00 AM Development Review Committee Meeting
LOCATION: 120 E. Main Street (Administration Conference Room – 1st Floor)

I. Staff Comments on the following:

A. Special Events:

1. Event: Apopka SDA Church
Date: October 9, 2016
Time: 8:00 A.M. thru 11:00 A.M.
Location: 340 E. Votaw Road
2. Event: Trader Maes Fall Festival
Date: September 24, & 25, 2016
Time: 9:00 A.M. thru 6:00 P.M.
Location: 2001 N. Rock Springs Road
3. Event: Fall Festival/Trunk or Treat
Date: October 22, 2016
Time: 4:00 PM thru 7:00 PM
Location: 1022 S. Orange Blossom Trail (Church Parking Lot)

B. Concept Plan: None

C. Site Plans:

4. Northwest Distribution Center (Industrial Subdivision)
Minor Plat Revision Plan
Location: Between S.R. 451 and Ocoee Apopka Road, and east of Boy Scout Road
Parcel No.'s: 17-21-28-5953-03-000 & 17-21-28-5953-04-0000
SPR16-21R
5. Raynor Shine Recycling Solutions, LLC (Re-Submittal)
Final/Major Development Plan
Parcel No.: 01-21-27-0000-00-080 & 01-21-27-0000-00-026
Location: Hermit Smith Road
SPR16-14
6. Southland Construction (Re-Submittal)
Redevelopment Site Plan
Parcel ID #: 09-21-28-0196-10-340
Location: 179 W. 4th Street
SPR16-18R

D. Subdivisions/Plats:

7. Vista at Water Edge (FKA Views at Waters Edge) (Re-Submittal)
Master Site Plan/Preliminary Development Plan
Parcel I.D. #19-21-28-0000-00-011; 19-21-28-0000-00-021 & 19-21-28-0000-00-022
Location: S. Binion Road at Harmon Road
PR16-17

E. Street Name Review: None
F. FLUM / Rezoning: None
G. Special Exception: None

II. Other Business:

- A. Public Hearing: None
- B. Vacate/Variance: None
- C. Request for Extension: None
- D. Discussion: None
- E. Peddlers Permit: None
- F. Plan Final Review and Sign-off: **Projects at "Zoning Counter"**

Please direct any comments or questions concerning 1 items scheduled for this meeting to the Community Development Department at (407) 703-1712.

SEP 19 2016

Special Event Permit Application 2016

Special Events Permit

Applicants Information

Name of Applicant: Andrew Moreno Phone: (407) 756-7476
 Address: 599 Parker Lee City: Loop
 ZIP: 32702 Email address: letsmove.apopka@gmail.com
 Secondary Contact: _____ Phone: _____

If Special Event is for an organization, please also complete below

Name of Organization: Apopka SDA Church
 Tax Exempt: Yes: ☒ No: _____ State of Florida Tax Number: _____
If claiming tax exemption a copy of 501-C3 and tax exemption certificates must be provided. Taxes will be charged if not provided.

Type of Event

Name of the Event: 5K Run/walk & 10k run
 Date(s) of the Event: October 9, 2016 Hours of Event: 8:00am - 11:00am
 Location of the Event: 340 E. Volano Rd. Apopka FL 32703
 Does the location of the event take place on Public or Private Property? Private
 Briefly describe the event and all activities that will occur during the event: A half event where walker & runners will participate. Please see 5K & 10k route included with the application.

Expected attendance: 200

Will there be admission, vendor, participant or other fees: Yes: ☒ No: _____

Will you be serving alcohol: Yes: _____ No: ☒

**If yes for serving alcohol, you will be required to obtain approval from City Council. Upon final approval you will need to provide a copy of the liquor license.*

Special Events Permit (Continued)

Type of Event

Description of any equipment being used (Tents, Banners, Signs, Animals, Etc.): We will have tents, banners, and signs but all of that will be on private property or on the orange county trail.

Will you have any street, lane, or sidewalk closures?

Yes: _____ No: X

If yes, explain: We will require the presence of police in certain points of the 5k & 10k route.

Once your completed event permit is received the following will happen:

- ☐ The event calendar will be checked to make sure there are no conflicting events (if so, you will be notified immediately).
- ☐ Your application will be submitted and reviewed by DRC (Development & Review Committee).
- ☐ **If approved the event may require additional approval from the City Council if there are any street closures or alcohol sales.**
- ☐ If the location of the event takes place on City Property, you will be required to complete the Facility Use Agreement.
- ☐ You may be required to hire off-duty Apopka Police and Fire Fighters depending upon the size of the event.
- ☐ Temporary event signage will require a weekend directional sign permit from the Building Department.
- ☐ Any tents 200 square feet or larger will require the following:
 - Copy of Certificate of Flame Resistance for tent.
 - City Inspection Sheet signed by Fire/Building Department Officials
 - Copy of tent permit from Building Department
- ☐ Applicants must provide adequate restroom facilities during event.
- ☐ Meetings are scheduled, if need be, to solve any conflicts or concerns. A meeting will be required for events with more than 1,000 people in attendance.
- ☐ If approved, your final permit will be sent to you.
- ☐ You must have your final permit with you on the day of your event. If you don't provide it when asked, your event may be shut down.

For further information, to determine if the event location is in the City limits, or to inquire about special requirements for your event, please contact the Community Relations and Events Coordinator, at 407-703-1809, or visit us at 120 E. Main Street, 1st Floor, Apopka, Florida, Monday through Friday, 8:30 a.m. until 4:30 p.m.

HOLD HARMLESS AGREEMENT

I, Andrew Moreno, on behalf of Apopka SDA, agree to indemnify and hold harmless the City of Apopka, its agents, employees or any other person against loss or expense including attorneys' fees, by reason of the liability imposed by law upon the City of Apopka except in the case of the City of Apopka's sole negligence, for damage because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damage to property arising out of or in consequence of the issuance of the permit or conduct of the assembly or any of its participants, in whole or in part, whether such injuries to persons or damage to property are due or claim to be due to any passive negligence of its employees or agents or any other person. It is further understood and agreed that Apopka SDA shall, at the option of the City of Apopka, defend the City of Apopka with appropriate counsel and shall further bear all costs and expenses, including the expense of counsel, in the defense of any suit arising hereunder.

Pastor Andrew Moreno
PRINTED NAME OF APPLICANT

G. Allen
SIGNATURE OF APPLICANT

DATE SUBMITTED

Lets Move Apopka 340 E. Volaw Apopka FL 32703
EVENT NAME / EVENT DATE / LOCATION OF EVENT

STATE OF FLORIDA
COUNTY OF ORANGE

SWORN TO (OR AFFIRMED) AND SUBSCRIBED BEFORE ME THIS 2 DAY OF September 2016 BY Andrew moreno, WHO IS PERSONALLY KNOWN TO ME OR HAS PRODUCED — AS IDENTIFICATION.

Jennifer Perez
NOTARY PUBLIC SIGNATURE

Jennifer Perez
NOTARY PUBLIC PRINTED NAME



Special Event Permit Application 2016

FOR OFFICIAL USE ONLY

DRC APPROVAL: _____ DATE: _____

DRC COMMENTS:

FIRE APPROVAL: _____ DATE: _____

FIRE COMMENTS:

POLICE APPROVAL: _____ DATE: _____

POLICE COMMENTS:

EVENTS APPROVAL: _____ DATE: _____

EVENTS COMMENTS:

RISK MANAGEMENT APPROVAL: _____ DATE: _____

RISK MANAGEMENT COMMENTS:

RECREATION APPROVAL: _____ DATE: _____

RECREATION COMMENTS:

CITY COUNCIL WILL CONSIDER THIS REQUEST SUBJECT TO APPLICANT MEETING ALL CITY REQUIREMENTS ON:

MEETING DATE: _____ APPROVED: _____ DENIED: _____

PERMIT FEE \$50.00 DATE PAID: _____ REC'D BY: _____ DATE EXEMPTED: _____



CERTIFICATE OF INSURANCE REQUEST

12501 Old Columbia Pike - Silver Spring, MD 20904

OFFICE: 1(888) 951-4276 - FAX: 1(866) 460-8767

RUSH ☒ YES ☐ NO

▷ ORGANIZATION INSURED: FLORIDA CONFERENCE OF SDA

POLICY #:

LIMIT:

▷ TYPE OF INSURANCE: ☒ GENERAL LIABILITY ☐ PROPERTY ☐ HOSPITAL PROPERTY ☐ AUTOMOBILE ☐ EXCESS LIABILITY ☐ WORKERS COMPENSATION

▷ CERTIFICATE HOLDER:

ORGANIZATION: City of Apopka

ADDRESS: 120 East Main Street., FL 32703

CITY: Apopka

STATE: FL

ZIP CODE: 32703

CONTACT NAME:

PHONE NUMBER:

▷ EVENT LOCATION: (IF DIFFERENT FROM CERTIFICATE HOLDER):

ADDRESS: 340 East Votaw Rd.

CITY: Apopka

STATE: FL

ZIP CODE: 32703

▷ ACTIVITY REQUIRING CERTIFICATE:

BEGINNING DATE (MM/DD/YYYY): 10/9/2016

ENDING DATE (MM/DD/YYYY): 10/9/2016

ADDITIONAL INSURED: ☒ YES ☐ NO

SPECIFIC WORDING REQUIRED:

City of Apopka is listed as additional insured in regards to general liability.

SPONSORED BY: Apopka SDA Church

▷ NEEDED FOR PROPERTY / EQUIPMENT

VALUE:

SERIAL#:

MODEL#:

LOAN #:

PLEASE EMAIL CERTIFICATE OF INSURANCE TO: USE A SEMICOLON TO SEPARATE E-MAIL ADDRESSES IN CASE YOU NEED TO SEND A COPY OF THE CERTIFICATE OF INSURANCE TO MULTIPLE RECIPIENTS
letsmove.apopka@gmail.com

CERTIFICATES WILL NO LONGER BE ISSUED BY FAX OR MAIL. PLEASE PROVIDE E-MAIL ADDRESSES OF ANYONE NEEDING TO RECEIVE A COPY OF THE CERTIFICATE.

COMMENTS:

City of Apopka is listed as additional insured in regards to general liability

▷ REQUESTED BY: Pastor Andrew Moreno

DATE (MM/DD/YYYY): 8/31/2016

SELECT YOUR CUSTOMER SERVICE REPRESENTATIVE: Vilma Reynolds: armsouthern@adventistrisk.org

Current Membership # *****

Log in

Don't know your current membership number or password?

Join/Renew Now



USATF STORE



Lets Move Day Apopka 5K

Distance: 3.11 miles / 5.00 km
Location: Start: Apopka SDA Church
West Orange Trail - Apopka, FL, US
Attributes: out & back, mostly flat, paved path



Added by Jacob Smith on 8/16/2016

DISCLAIMER: USATF and the author of this route make no warranties as to the conditions, safety, distance accuracy, or suitability for running of this route. Run at your own risk!



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USATF

REWARDS

USATF STORE

Lets Move Day Apopka 10K

Distance: 6.21 miles / 10.00 km

Location: Start: Apopka SDA Church
West Orange Trail - Apopka, FL, US

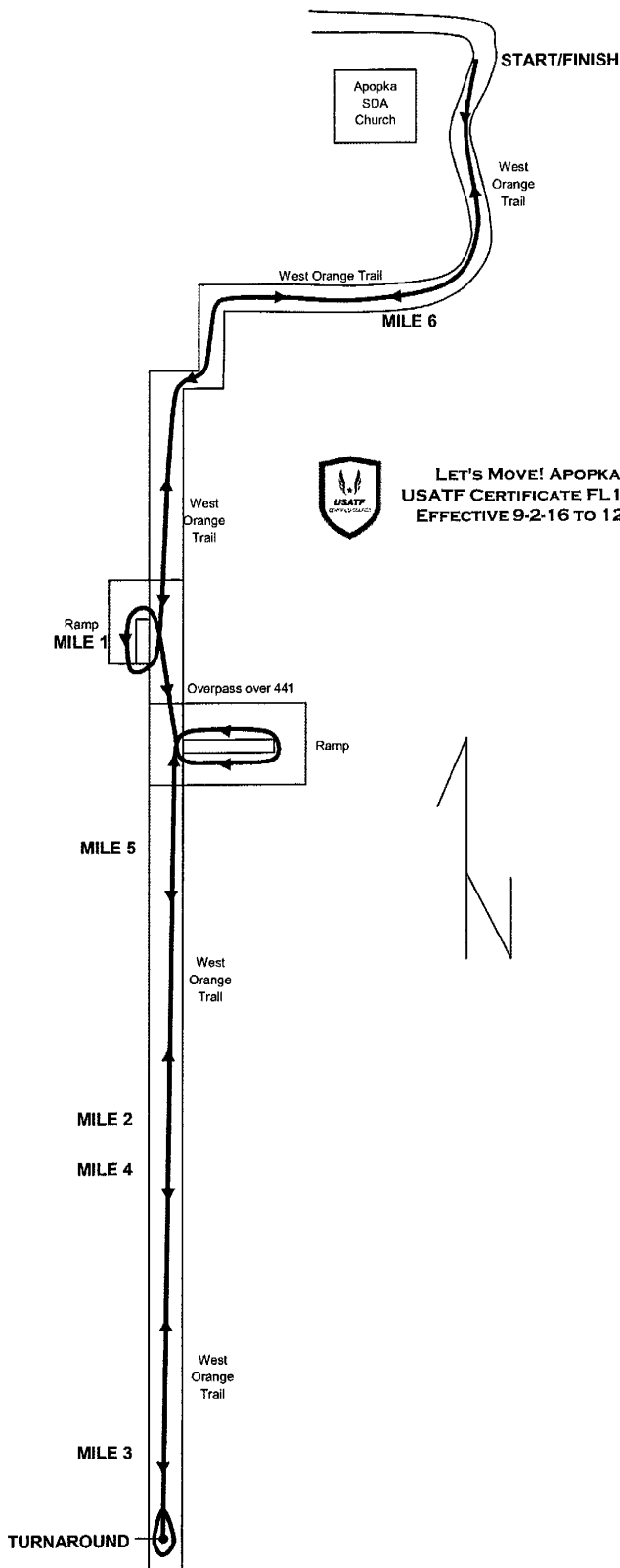
Attributes: out & back, mostly flat, paved path

Added by Jacob Smith on 8/16/2016

DISCLAIMER: USATF and the author of this route make no warranties as to the conditions, safety, distance accuracy, or suitability for running of this route. Run at your own risk!



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Associations	Athlete Bios	Track & Field	Youth Athletes	Search the Calendar	Log In
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Course Certification			Event Directors		
			Media		



Let's Move! Apopka 10K

Apopka, FL

List of Measured Points

Map is not to scale.
Points marked with yellow paint on the trail.

Start/Finish -- On the West Orange Trail, just east of the Apopka SDA Church, 55 feet 1 inch south of the north edge of the retaining wall. 28°40'59.83"N 81°30'08.02"W

Mile 1 -- On the West Orange Trail, 28°40'25.01"N 81°30'26.53"W

Mile 2 -- On the West Orange Trail, 28°39'26.51"N 81°30'25.55"W

Mile 3 -- On the West Orange Trail, 28°38'45.05"N 81°30'14.96"W

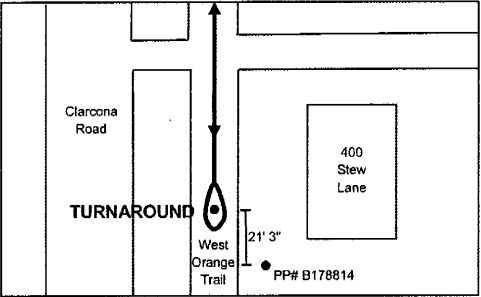
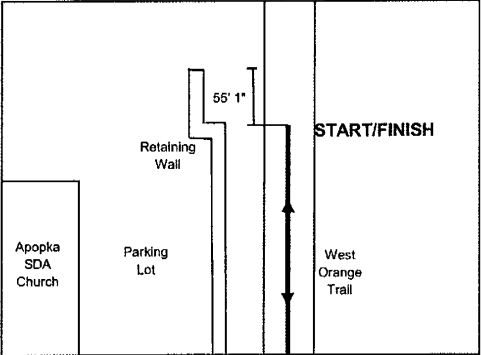
Turnaround -- On the West Orange Trail, next to the house at 400 Stew Lane, 21 feet 3 inches north of power pole # B178814. 28°38'39.75"N 81°30'13.32"W

Mile 4 -- On the West Orange Trail, 28°39'25.54"N 81°30'23.00"W

Mile 5 -- On the West Orange Trail, 28°40'17.53"N 81°30'26.50"W

Mile 6 -- On the West Orange Trail, 28°40'49.76"N 81°30'08.67"W

Measured by: Jacob Smith
Measured on: 08/14/2016
Jacob@RaceSmith.com





**Road Running Technical Council
USA Track & Field
Measurement Certificate**



Name of course: Let's Move! Apopka 5k Distance: 5 km

Location : (state) Florida (city) Apopka

Type of course : road race ☒ calibration course ☐ track ☐

Measuring methods : bicycle ☒ steel tape ☐ electronic distance meter ☐

Measured by (name, address, phone & e-mail) Jacob Smith 114 Oak Lane, East Palatka, Florida 32131
386-747-3532 jacob@racesmith.com

Race Contact (name, address, phone & email) Jacob Smith 114 Oak Lane, East Palatka, Florida 32131
386-747-3532 jacob@racesmith.com

Date(s) when course measured: Aug. 14, 2016

Number of measurements of entire course: 2 Course Configuration: same out/ back 1 time

Elevation (meters above sea level) Start 24 m Finish 24 m Highest 44 m Lowest 22 m

Straight line distance between start & finish 0 m Drop 0 m/km Separation 0.0%

Type of Surface: Paved 100% Dirt 0% Gravel 0% Grass 0% Track 0%

Effective date of certification: Sep. 02, 2016 Certification code: FL16018TY

Notice to Race Director: Use this Certification code
in *all* public announcements relating to your race

Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If any changes are made to the course, this certification becomes void, and the course must then be recertified.

Verification of Course — In the event a National Open Record is set on this course, or at the discretion of USA Track & Field, a verification remeasurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.ebr

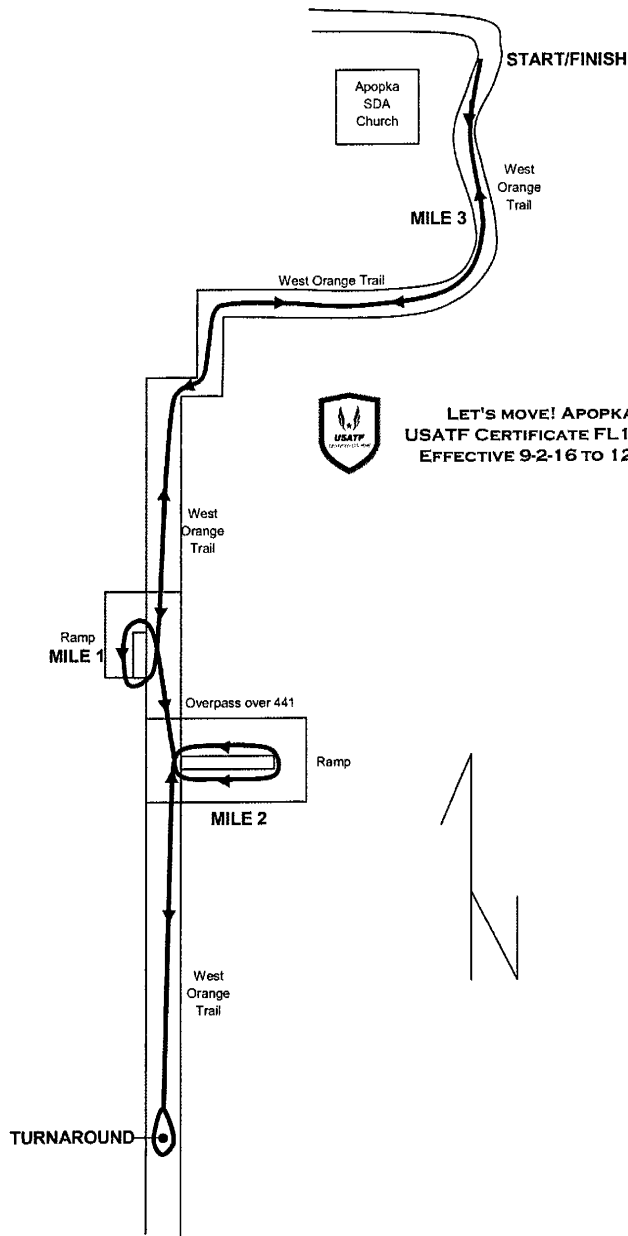
This certification expires on December 31 in the year

2026

AS NATIONALLY CERTIFIED BY

Date : Sep. 3, 2016

Toni Youngman - USATF/RRTC Certifier - 12895 Downstream Circle, Orlando, FL 32828 407-619-2797
toni@runzamok.net



LET'S MOVE! APOPKA 5K
USATF CERTIFICATE FL16018TY
EFFECTIVE 9-2-16 TO 12-31-26

Let's Move! Apopka 5K

Apopka, FL

List of Measured Points

Map is not to scale.
Points marked with yellow paint on the trail.

Start/Finish – On the West Orange Trail, just east of the Apopka SDA Church, 55 feet 1 inch south of the north edge of the retaining wall. 28°40'59.83"N 81°30'08.02"W

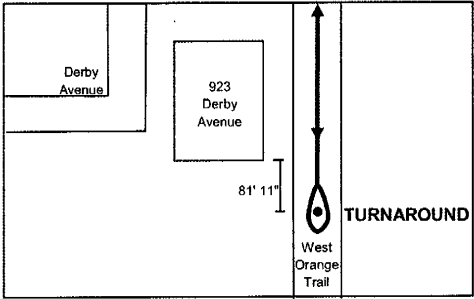
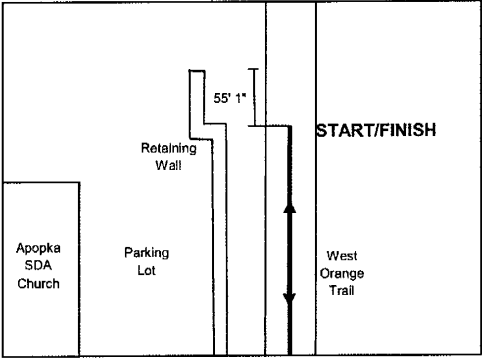
Mile 1 – On the West Orange Trail, 28°40'25.01"N 81°30'26.53"W

Turnaround – On the West Orange Trail, 81 feet 11 inches south of south edge of the metal building at 923 Derby Avenue. 28°39'59.70"N 81°30'26.71"W

Mile 2 – On the West Orange Trail, 28°40'20.70"N 81°30'25.75"W

Mile 3 – On the West Orange Trail, 28°40'54.75"N 81°30'08.71"W

Measured by: Jacob Smith
Measured on: 08/14/2016
Jacob@RaceSmith.com





**Road Running Technical Council
USA Track & Field
Measurement Certificate**

recognized by



Name of course: Let's Move! Apopka 10k Distance: 10 km

Location : (state) Florida (city) Apopka

Type of course : road race ☒ calibration course ☐ track ☐

Measuring methods : bicycle ☒ steel tape ☐ electronic distance meter ☐

Measured by (name, address, phone & e-mail) Jacob Smith 114 Oak Lane, East Palatka, Florida 32131
386-747-3532 jacob@racesmith.com

Race Contact (name, address, phone & email) Jacob Smith 114 Oak Lane, East Palatka, Florida 32131
386-747-3532 jacob@racesmith.com

Date(s) when course measured: Aug. 14, 2016

Number of measurements of entire course: 2 Course Configuration: same out/ back 1 time

Elevation (meters above sea level) Start 24 m Finish 24 m Highest 49 m Lowest 22 m

Straight line distance between start & finish 0 m Drop 0 m/km Separation 0.0%

Type of Surface: Paved 100% Dirt 0% Gravel 0% Grass 0% Track 0%

Effective date of certification: Sep. 02, 2016 Certification code: FL16019TY

Notice to Race Director: Use this Certification code
in *all* public announcements relating to your race

Be It Officially Noted That

Based on examination of data provided by the above named measurer, the course described above and in the map attached is hereby certified as reasonably accurate in measurement according to the standards adopted by the Road Running Technical Council. If any changes are made to the course, this certification becomes void, and the course must then be recertified.

Verification of Course — In the event a National Open Record is set on this course, or at the discretion of USA Track & Field, a verification remeasurement may be required to be performed by a member of the Road Running Technical Council. If such a remeasurement shows the course to be short, then all pending records will be rejected and the course certification will be cancelled.ebr

This certification expires on December 31 in the year

2026

AS NATIONALLY CERTIFIED BY

Date : Sep. 3, 2016

Toni Youngman - USATF/RRTC Certifier - 12895 Downstream Circle, Orlando, FL 32828 407-619-2797
toni@runzamok.net

**CITY OF APOPKA
WAIVER OF SPECIAL EVENT FEES FOR
NOT-FOR-PROFIT ORGANIZATIONS AND CHURCHES**

APPLICANT: Andrew Moreno

MAILING ADDRESS: 340 E. Votaw Apopka FL 32703
PO BOX OR STREET CITY STATE ZIP

HOME PHONE# (407) 756-7476 WORK # (407) 756-7476

NAME OF ORGANIZATION: Apopka SDA Church

MAILING ADDRESS: 340 E. Votaw Apopka FL 32703
PO BOX OR STREET CITY STATE ZIP

CONTACT PERSON: Andrew Moreno PHONE # 407 756-7476

NAME OF EVENT: Let's Move Apopka

DATE(S) OF EVENT: October 9, 2016 TIME(S) OF EVENT: 7:00am - 12:00pm

LOCATION OF EVENT: On Property of Apopka SDA Church

APPLICANT MUST SUBMIT PROOF OF NOT-FOR-PROFIT STATUS WITH THE IRS (501-C3)

[Signature]

SIGNATURE OF APPLICANT

DATE SUBMITTED TO COMMUNITY DEVELOPMENT

Pr. Andrew Moreno

PRINTED NAME OF APPLICANT

**STATE OF FLORIDA
COUNTY OF ORANGE**

SWORN TO AND SUBSCRIBED BEFORE ME THIS 11 DAY OF September, 20 16,
BY Andrew moreno WHO IS PERSONALLY KNOWN TO ME OR HAS
PRODUCED FL ID AS IDENTIFICATION.



Jennifer Perez
NOTARY PUBLIC SIGNATURE
Jennifer Perez
NOTARY PUBLIC PRINTED NAME

OFFICIAL USE ONLY

DATE APPROVED: _____

Glenn Irby
Glenn Irby, City Manager

DATE DENIED: _____



Consumer's Certificate of Exemption

DR-14
R. 04/11

Issued Pursuant to Chapter 212, Florida Statutes

85-8012699237C-2	04/30/2012	04/30/2017	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

APOPKA HIGHLAND SEVENTH DAY
ADVENTIST CHURCH
340 VOTAW RD
APOPKA FL 32703-4393

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



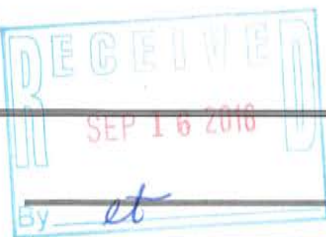
Important Information for Exempt Organizations

DR-14
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

Backup material for agenda item:

2. Event: Trader Maes
Date: September 24, & 25, 2016
Time: 9:00 A.M. thru 6:00 P.M.
Location: 2001 N. Rock Springs Road



Special Event Permit Application | 2016

Special Events Permit

Applicants Information

Name of Applicant: Anna Marie Rita Phone: 407-690 6504
Address: 2001 N. Rock Springs Rd. City: Apopka
ZIP: 32712 Email address: Annmarierita@yahoo
Secondary Contact: Richard Rita Phone: 407-832 2788

If Special Event is for an organization, please also complete below

Name of Organization: TRADE MAES
Tax Exempt: Yes: ☐ No: ☒ State of Florida Tax Number: 5880161598696
If claiming tax exemption a copy of 501-C3 and tax exemption certificates must be provided. Taxes will be charged if not provided.

Type of Event

Name of the Event: Trader Maes Fall Festival
Date(s) of the Event: Sept 24/25 Hours of Event: 9-6
Location of the Event: 2001 N. Rock Springs Road
Does the location of the event take place on Public or Private Property? private
Briefly describe the event and all activities that will occur during the event:
Tent Sales, Food truck, sales in market

Expected attendance: 200

Will there be admission, vendor, participant or other fees: Yes: ☐ No: ☒
Will you be serving alcohol: Yes: ☐ No: ☒

*If yes for serving alcohol, you will be required to obtain approval from City Council. Upon final approval you will need to provide a copy of the liquor license.

Special Events Permit (Continued)

Type of Event

Description of any equipment being used (Tents, Banners, Signs, Animals, Etc.): _____

Will you have any street, lane, or sidewalk closures? Yes: _____ No: X

If yes, explain: _____

Once your completed event permit is received the following will happen:

- The event calendar will be checked to make sure there are no conflicting events (if so, you will be notified immediately).
- Your application will be submitted and reviewed by DRC (Development & Review Committee).
- If approved the event may require additional approval from the City Council if there are any street closures or alcohol sales.
- If the location of the event takes place on City Property, you will be required to complete the Facility Use Agreement.
- You may be required to hire off-duty Apopka Police and Fire Fighters depending upon the size of the event.
- Temporary event signage will require a weekend directional sign permit from the Building Department.
- Any tents 200 square feet or larger will require the following:
 - Copy of Certificate of Flame Resistance for tent.
 - City Inspection Sheet signed by Fire/Building Department Officials
 - Copy of tent permit from Building Department
- Applicants must provide adequate restroom facilities during event.
- Meetings are scheduled, if need be, to solve any conflicts or concerns. A meeting will be required for events with more than 1,000 people in attendance.
- If approved, your final permit will be sent to you.
- You must have your final permit with you on the day of your event. If you don't provide it when asked, your event may be shut down.

For further information, to determine if the event location is in the City limits, or to inquire about special requirements for your event, please contact the Community Relations and Events Coordinator, at 407-703-1809, or visit us at 120 E. Main Street, 1st Floor, Apopka, Florida, Monday through Friday, 8:30 a.m. until 4:30 p.m.

HOLD HARMLESS AGREEMENT

I, Anna Rita, on behalf of Trader Macs, agree to indemnify and hold harmless the City of Apopka, its agents, employees or any other person against loss or expense including attorneys' fees, by reason of the liability imposed by law upon the City of Apopka except in the case of the City of Apopka's sole negligence, for damage because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damage to property arising out of or in consequence of the issuance of the permit or conduct of the assembly or any of its participants, in whole or in part, whether such injuries to persons or damage to property are due or claim to be due to any passive negligence of its employees or agents or any other person. It is further understood and agreed that Anna Rita shall, at the option of the City of Apopka, defend the City of Apopka with appropriate counsel and shall further bear all costs and expenses, including the expense of counsel, in the defense of any suit arising hereunder.

Anna Marie Rita
PRINTED NAME OF APPLICANT

Anna Marie Rita
SIGNATURE OF APPLICANT

09/16/2016
DATE SUBMITTED

Trader Macs Fall Festival Sept 24/25 2001 N. Rock Springs Road
EVENT NAME / EVENT DATE / LOCATION OF EVENT Apopka FL 32712

STATE OF FLORIDA
COUNTY OF ORANGE

SWORN TO (OR AFFIRMED) AND SUBSCRIBED BEFORE ME THIS 16th DAY OF September, 2016 BY Anna Marie Rita, WHO IS PERSONALLY KNOWN TO ME OR HAS PRODUCED FL D.L. AS IDENTIFICATION.

Lorena M. Potter
NOTARY PUBLIC SIGNATURE

Lorena M. Potter
NOTARY PUBLIC PRINTED NAME



Special Event Permit Application | 2016

FOR OFFICIAL USE ONLY

DRC APPROVAL: _____ **DATE:** _____

DRC COMMENTS:

FIRE APPROVAL: _____ **DATE:** _____

FIRE COMMENTS:

POLICE APPROVAL: _____ **DATE:** _____

POLICE COMMENTS:

EVENTS APPROVAL: _____ **DATE:** _____

EVENTS COMMENTS:

RISK MANAGEMENT APPROVAL: _____ **DATE:** _____

RISK MANAGEMENT COMMENTS:

RECREATION APPROVAL: _____ **DATE:** _____

RECREATION COMMENTS:

CITY COUNCIL WILL CONSIDER THIS REQUEST SUBJECT TO APPLICANT MEETING ALL CITY REQUIREMENTS ON:

MEETING DATE: _____ **APPROVED:** _____ **DENIED:** _____

PERMIT FEE: \$50.00 **DATE PAID:** _____ **REC'D BY:** _____ **DATE EXEMPTED:** _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

09/12/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER GREAT FLORIDA INSURANCE OF APOPKA 1596 W Orange Blossom Trail Apopka FL 32712	CONTACT NAME: Norman Gensolin PHONE (A/C, No, Ext): (407) 434-1145 FAX (A/C, No): (407) 641-9731 E-MAIL ADDRESS: info.apopka@greatflorida.com														
INSURED Trader Maes 2001 N. Rocksprings Rd Apopka FL 32712	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A : FEDERATED NATIONAL INS CO</td> <td>10790</td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : FEDERATED NATIONAL INS CO	10790	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : FEDERATED NATIONAL INS CO	10790														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☒ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:			HM-0000009627	07/04/2016	07/04/2017	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ EXCESS LIAB ☐ DED ☐ RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						☐ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Trader Maes Festival September 24th, 2016

CERTIFICATE HOLDER**CANCELLATION**

City of Apopka 120 E. Main St Apopka, FL 32703	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE DocuSigned by: 22 Norman T Gensolin
--	--

TRADER MANS # 2

Parking

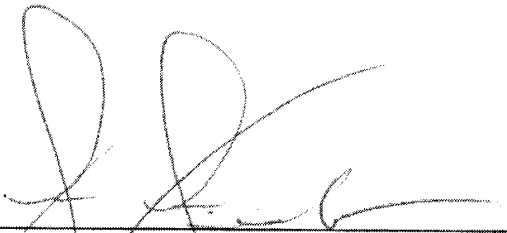
Parking

TRADER
MANS
1

XXXXXXXXXX

NE
books

Rock Springs road

I,  John Fredricks
authorize Trader Mae's Furniture and Decor
market to use the entire property located at
2001 N. Rock Springs Road, Apopka, Florida
32712 for any and all special events.

Dated: _____

Backup material for agenda item:

3. Fall Festival/Trunk or Treat
Date: October 22, 2016
Time: 4:00 PM thru 7:00 PM
Location: 1022 S. Orange Blossom Trail (Church Parking Lot)



Special Event Permit Application | 2016

Special Events Permit

Applicants Information

Name of Applicant: Raeann Johnson Phone: 407-927-7224
Address: 1022 S. Orange Blossom Tr. City: Apopka
ZIP: 32703 Email address: raeann@tbcapopka.org
Secondary Contact: Cammie Evans Phone: 407-886-2966

If Special Event is for an organization, please also complete below

Name of Organization: Trinity Baptist Church

Tax Exempt: Yes: ☒ No: ☐ State of Florida Tax Number: _____

If claiming tax exemption a copy of 501-C3 and tax exemption certificates must be provided. Taxes will be charged if not provided.

Type of Event

Name of the Event: Fall Festival / Trunk or Treat

Date(s) of the Event: Oct. 22 Hours of Event: 4pm - 7pm

Location of the Event: Church Parking lot

Does the location of the event take place on Public or Private Property? private

Briefly describe the event and all activities that will occur during the event: This is a community outreach event. Cars will be decorated, game booths, food will be available, tractor rides

Expected attendance: 700

Will there be admission, vendor, participant or other fees: Yes: ☐ No: ☒

Will you be serving alcohol: Yes: ☐ No: ☒

**If yes for serving alcohol, you will be required to obtain approval from City Council. Upon final approval you will need to provide a copy of the liquor license.*

Special Events Permit (Continued)

Type of Event

Description of any equipment being used (Tents, Banners, Signs, Animals, Etc.): _____

Vehicals, tents

Will you have any street, lane, or sidewalk closures?

Yes: _____ No: X

If yes, explain: _____

Once your completed event permit is received the following will happen:

- The event calendar will be checked to make sure there are no conflicting events (if so, you will be notified immediately).
- Your application will be submitted and reviewed by DRC (Development & Review Committee).
- If approved the event may require additional approval from the City Council if there are any street closures or alcohol sales.
- If the location of the event takes place on City Property, you will be required to complete the Facility Use Agreement.
- You may be required to hire off-duty Apopka Police and Fire Fighters depending upon the size of the event.
- Temporary event signage will require a weekend directional sign permit from the Building Department.
- Any tents 200 square feet or larger will require the following:
 - Copy of Certificate of Flame Resistance for tent.
 - City Inspection Sheet signed by Fire/Building Department Officials
 - Copy of tent permit from Building Department
- Applicants must provide adequate restroom facilities during event.
- Meetings are scheduled, if need be, to solve any conflicts or concerns. A meeting will be required for events with more than 1,000 people in attendance.
- If approved, your final permit will be sent to you.
- You must have your final permit with you on the day of your event. If you don't provide it when asked, your event may be shut down.

For further information, to determine if the event location is in the City limits, or to inquire about special requirements for your event, please contact the Community Relations and Events Coordinator, at 407-703-1809, or visit us at 120 E. Main Street, 1st Floor, Apopka, Florida, Monday through Friday, 8:30 a.m. until 4:30 p.m.

HOLD HARMLESS AGREEMENT

I, Raeann Johnson, on behalf of TBC, agree to indemnify and hold harmless the City of Apopka, its agents, employees or any other person against loss or expense including attorneys' fees, by reason of the liability imposed by law upon the City of Apopka except in the case of the City of Apopka's sole negligence, for damage because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons, or on account of damage to property arising out of or in consequence of the issuance of the permit or conduct of the assembly or any of its participants, in whole or in part, whether such injuries to persons or damage to property are due or claim to be due to any passive negligence of its employees or agents or any other person. It is further understood and agreed that TBC shall, at the option of the City of Apopka, defend the City of Apopka with appropriate counsel and shall further bear all costs and expenses, including the expense of counsel, in the defense of any suit arising hereunder.

Raeann Johnson
PRINTED NAME OF APPLICANT

[Signature]
SIGNATURE OF APPLICANT

9/7/2014
DATE SUBMITTED

Fall Festival at Trinity Baptist Church
EVENT NAME / EVENT DATE / LOCATION OF EVENT

STATE OF FLORIDA
COUNTY OF ORANGE

SWORN TO (OR AFFIRMED) AND SUBSCRIBED BEFORE ME THIS 7 DAY OF September, 2014 BY Raeann Johnson, WHO IS PERSONALLY KNOWN TO ME OR HAS PRODUCED FL Drivers License AS IDENTIFICATION.

[Signature]
NOTARY PUBLIC SIGNATURE



JENNIFER C. ESQUIA
MY COMMISSION # FF 194740
EXPIRES: February 1, 2019
Bonded Thru Budget Notary Services

Jennifer Esquia
NOTARY PUBLIC PRINTED NAME

FOR OFFICIAL USE ONLY

DRC APPROVAL: _____ **DATE:** _____

DRC COMMENTS:

FIRE APPROVAL: _____ **DATE:** _____

FIRE COMMENTS:

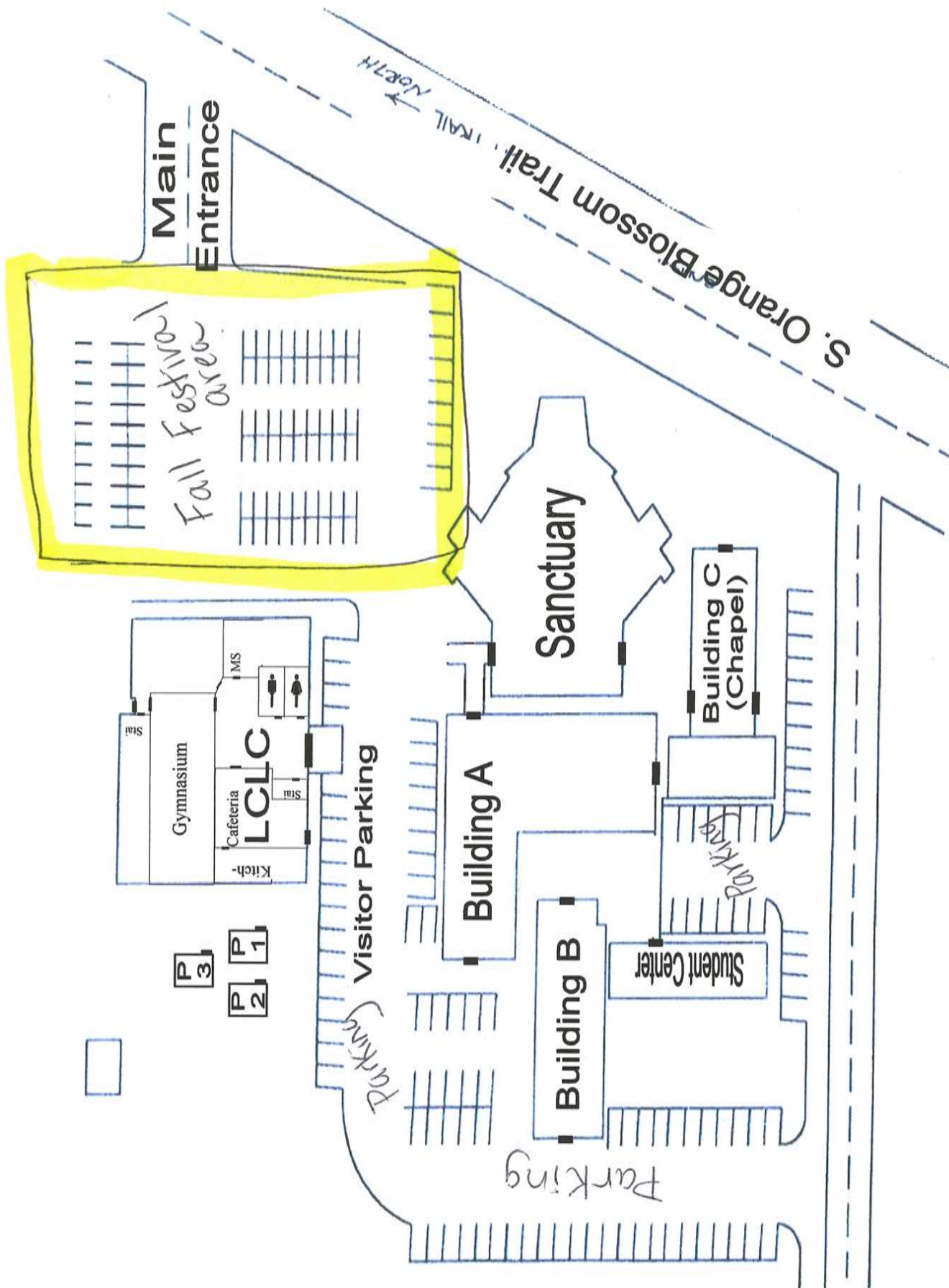
POLICE APPROVAL: _____ **DATE:** _____

POLICE COMMENTS:

CITY COUNCIL WILL CONSIDER THIS REQUEST SUBJECT TO APPLICANT MEETING ALL CITY REQUIREMENTS ON:

MEETING DATE: _____ **APPROVED:** _____ **DENIED:** _____

PERMIT FEE: \$50.00 **DATE PAID:** _____ **REC'D BY:** _____ **DATE EXEMPTED:** _____





CERTIFICATE OF LIABILITY INSURANCE

TRINI-1

OP ID: JB

DATE (MM/DD/YYYY)

08/29/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Newman Crane & Associates Ins. The Hilb Group of Florida, LLC P. O. Box 568946 Orlando, FL 32856-8946 Steven E. Buckner		CONTACT NAME: Steven E. Buckner PHONE (A/C, No, Ext): 407-859-3691 FAX (A/C, No): 407-857-0409 E-MAIL ADDRESS: sbuckner@newmancraneins.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Travelers Indemnity Co.	
		INSURER B: Travelers Insurance Company	
		INSURER C: Charter Oak Fire Ins. Co.	
		INSURER D:	
		INSURER E:	
		INSURER F:	

INSURED
Trinity Baptist Church
of Apopka, Inc. and
Trinity Christian School and
Trinity Christian Daycare
1022 S. Orange Blossom Trail
Apopka, FL 32703

COVERAGES	CERTIFICATE NUMBER:	REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.		

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Pastor Prof 1mil/ GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC ☐ OTHER	X		P-630-328D4723-PHX-15	12/01/2015	12/01/2016	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000 Emp Ben. \$ 1,000,000
A	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS			BA-2332P534-15-CAG	12/01/2015	12/01/2016	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$			PSM-CUP-328D4723-TIL-15	12/01/2015	12/01/2016	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A			PV2OUB-328D472-3-15	12/01/2015	12/01/2016	PER STATUTE ☒ OTH-ER ☐ E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Fall Festival; The City of Apopka, its officers, representatives, employees, agents, instructors and volunteers are included as additional insured with regard to General Liability. Waiver of Subrogation in favor of the City of Apopka is included with regard to General Liability.

CERTIFICATE HOLDER CITYA-5 City of Apopka P. O. Box 1229 Apopka, FL 32704	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 31
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To Whom it May Concern:

Raeann Johnson, Director of Childhood Ministries at Trinity Baptist Church has permission to have our Annual Fall Festival on Trinity Baptist Church property. The Fall Festival will be held in our church parking lot, on Saturday, October 22nd between the hours of 4 pm and 7pm, set-up beginning at 11am.

Sincerely,

A handwritten signature in black ink, appearing to read "Jay Kimbro", written over a horizontal line.

Jay Kimbro

1022 S. ORANGE BLOSSOM TRAIL, APOPKA, FL 32703 PHONE: 407-886-2966 FAX: 407-886-3424

Kevin Goza
Pastor

Fred Touchton
Assoc. Pastor

Jay Kimbro
Assoc. Pastor

Chad Potter
Worship Pastor

Mike Ballard
Student Pastor

Raeann Johnson
Director of
Childhood Ministries

APPLICANT: Raeann Johnson

MAILING ADDRESS: 1022 S. OBT Apopka FL 32703
PO BOX OR STREET CITY STATE ZIP

HOME PHONE# 407-927-7224 WORK # 407-886-2966

NAME OF ORGANIZATION: Trinity Baptist Church

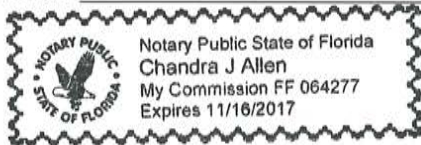
MAILING ADDRESS: 1022 S. OBT Apopka FL 32703
PO BOX OR STREET CITY STATE ZIP

CONTACT PERSON: Raeann Johnson PHONE # 407-886-2946
NAME OF EVENT: Trunk r Treat / Fall Festival
DATE(S) OF EVENT: Oct. 22nd 2016 TIME(S) OF EVENT: 4pm-7pm
LOCATION OF EVENT: Church parking lot

Ralann Johnson
SIGNATURE OF APPLICANT
Ralann Johnson

DATE SUBMITTED TO COMMUNITY DEVELOPMENT

SWORN TO AND SUBSCRIBED BEFORE ME THIS 8 DAY OF Sept., 2016,
BY Raeann Johnson WHO IS PERSONALLY KNOWN TO ME OR HAS
PRODUCED _____ AS IDENTIFICATION.



AS IDENTIFICATION.

NOTARY PUBLIC SIGNATURE

NOTARY PUBLIC PRINTED NAME

DATE APPROVED: _____

DATE DENIED: _____

Glenn Irby, City Manager



Consumer's Certificate of Exemption

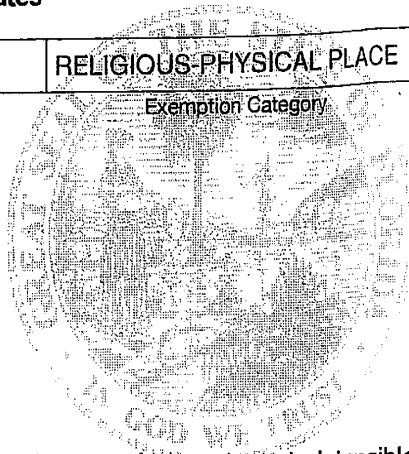
DR-14
R. 04/11

Issued Pursuant to Chapter 212, Florida Statutes

85-8012644033C-8	06/30/2012	06/30/2017	RELIGIOUS-PHYSICAL PLACE
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

TRINITY BAPTIST CHURCH OF APOPKA INC
1022 S ORANGE BLOSSOM TRL
APOPKA FL 32703-6563



is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



Important Information for Exempt Organizations

DR-14
R. 04/11

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.