CITY OF APOPKA

Minutes of a special City Council meeting held on September 19, 2014, at 5:15 p.m., in the City of Apopka Council Chambers.

PRESENT: Mayor Joe Kilsheimer
Commissioner Bill Arrowsmith
Commissioner Billie Dean
Commissioner Diane Velazquez
Commissioner Sam Ruth

PRESS PRESENT: Roger Ballas - The Apopka Chief
Keith Landry – Fox 35

INVOCATION - The Invocation was given by Pat McGuffin.

PLEDGE OF ALLEGIANCE - Mayor Kilsheimer led in the Pledge of Allegiance to the Flag.

SET FINAL MILLAGE & BUDGET FOR FISCAL YEAR 2014-2015

Mayor Kilsheimer welcomed everyone and said Edward Bass, Finance Director, would start with a presentation.

Mr. Bass gave a presentation on the 2014-2015 Annual Operating and Capital Budget. He advised this was the final budget hearing to adopt the millage rate and the budget. He went over the highlights of the budget advising the millage rate is set at 3.2876, which is a 0% increase over the rolled back rate of 3.2876. There are no increases in utility rates. One new position has been added to the budget and all personnel costs are limited to merit based increases only. He reported they have worked on the Health Insurance and the increase has been brought down to a 6.3% increase. He affirmed the total capital outlay is $8,920,540 and gave an overview of the priorities. He provided an overview of the revenues and pointed out there is approximately a 3.1% property tax increase which is related to new construction, annexation, and things of that nature. He pointed out that the non-operating revenues are up from the tentative meeting as they discussed financing vehicles at the tentative meeting. He reviewed the expenses and the utility revenues. He advised the budget is balanced at the rolled back millage rate. The budget this year is $69,536,670, representing an increase of approximately 4.5% over the prior year. He pointed out that the City of Apopka rates are the lowest of any full service city in Orange County.

Mr. Bass advised the City of Apopka recently received its 8th consecutive Budget Award Certificate which is the highest recognition that can be received in governmental budgeting.

In response to an inquiry by Commissioner Dean with regards to the new position, Mr. Bass advised it is in the Mayor's office for the Mayor's Executive Assistant.

Commissioner Dean said there has been much lobbying for summer jobs for the youth, however he did not see anything in the budget for these jobs.

Mayor Kilsheimer said this point has been made. H said city staff went forward with the budget plan based on the idea of going with the rolled back rate, which limits the ability to put on another program. However, he said moving into 2015, with the strategic visioning process, he would like to start holding a series of strategic budget priority meetings to discuss such things as the summer job program and other items of interest to the citizens.

Discussion ensued with regards to merit and performance increases, and the fairness within how they are conducted.

Mayor Kilsheimer advised he plans on having a strategic master plan for recreation performed in order to maximize our opportunities.

A. Resolution No. 2014-14 – Setting the Millage Levy for the Fiscal Year 2014-2015.

RESOLUTION NO. 2014-14

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF APOPKA, FLORIDA, SETTING THE MILLAGE LEVY FOR FISCAL YEAR 2014-2015.

Mayor Kilsheimer called for a motion to approve and set the City of Apopka Fiscal Year 2014-2015 millage rate at 3.2876 which is a 0% increase over the rolled back rate of 3.2876.

MOTION was made by Commissioner Ruth and seconded by Commissioner Arrowsmith to approve and set the millage rate at 3.2876 which is a 0% increase over the rolled back rate of 3.2876.

Mayor Kilsheimer opened the meeting for a Public Hearing. No one wishing to speak, he closed the public hearing.

Motion carried unanimously, with Mayor Kilsheimer, and Commissioners Arrowsmith, Dean, Velazquez, and Ruth voting aye.

B. Resolution No. 2014-15 – Adopting the 2014-2015 Budgets for General Fund, Special Revenue Funds and Enterprise Funds for Fiscal Year 2014-2015.

RESOLUTION No. 2014-15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF APOPKA, FLORIDA, ADOPTING THE ANNUAL BUDGET FOR THE GENERAL FUND, SPECIAL REVENUE FUNDS, AND ENTERPRISE FUNDS FOR FISCAL YEAR 2014-2015.

Mayor Kilsheimer said they have Resolution 2014-15 adopting the Budget for the General Fund, Special Revenue Funds, and Enterprise Funds for Fiscal Year 2014-2015.

MOTION by Commissioner Arrowsmith and seconded by Commissioner Dean to adopt Resolution 2014-15 adopting the 2014-2015 Budget for the General Fund, Special Revenue Funds, and Enterprise Funds for Fiscal Year 2014-2015.

Mayor Kilsheimer opened the meeting for a Public Hearing.

Ray Shackelford inquired if the City Council could develop a cap on merit increases in order to address some of the concerns Commissioner Ruth expressed. He also inquired if it would be possible to defer some of the capital outlay and look at the possibility of providing summer jobs for the youth.

Mayor Kilsheimer advised the maximum increase was 6% and this has been the policy for several years. He also expressed appreciation of his concern for the youth.

With no one else wishing to speak, Mayor Kilsheimer closed the public hearing.

Motion carried unanimously, with Mayor Kilsheimer, and Commissioners Arrowsmith, Dean, Velazquez, and Ruth voting aye.

CONSENT AGENDA – No items.

SPECIAL REPORTS AND PUBLIC HEARINGS – No reports.

ORDINANCES AND RESOLUTIONS

1. **RESOLUTION NO. 2014-11 – SECOND READING & ADOPTION – Imposing the uniform method of collections for non-ad valorem special assessments levied within the Mainline Village subdivision, an incorporated area of the City of Apopka, and certifying the rate to the Orange County Property Appraiser and Tax Collector.**

The City Clerk read the title as follows:

RESOLUTION NO. 2014-11

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF APOPKA, FLORIDA, ADOPTING A NON-AD VALOREM TAX ASSESSMENT ROLL FOR THE MAINLINE VILLAGE

SUBDIVISION; PROVIDING DIRECTION TO THE FINANCE DIRECTOR FOR CERTIFICATION AND TRANSMISSION OF THE ASSESSMENT ROLL TO THE ORANGE COUNTY TAX COLLECTOR; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION by Commissioner Arrowsmith and seconded by Commissioner Velazquez to adopt Resolution 2014-11.

Mayor Kilsheimer opened the meeting for a public hearing.

Tenita Reid inquired what type of trust fund the assessment funds were going to be set up.

Mr. Bass explained this would be a special revenue fund with the monies being earmarked only for that purpose. He explained when looking at the revenue for that fund, this is the first year for this and the only revenue for this budget year is the assessment, therefore the assessment would be 100%. There are operating expenditures for maintenance and professional services and there is a debt service on the expense side.

Motion carried unanimously, with Mayor Kilsheimer, and Commissioners Arrowsmith, Dean, Velazquez, and Ruth voting aye.

2. **RESOLUTION NO. 2014-12 - SECOND READING & ADOPTION - Imposing the uniform method of collections for non-ad valorem special assessments levied within the Maine Avenue Villas subdivision, an incorporated area of the City of Apopka, and certifying the rate to the Orange County Property Appraiser and Tax Collector.**

The City Clerk read the title as follows:

RESOLUTION NO. 2014-12

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF APOPKA, FLORIDA, ADOPTING A NON-AD VALOREM TAX ASSESSMENT ROLL FOR THE MAINE AVENUE VILLAS WEST (A.K.A. FERN HOLLOW) SUBDIVISION; PROVIDING DIRECTION TO THE FINANCE DIRECTOR FOR CERTIFICATION AND TRANSMISSION OF THE ASSESSMENT ROLL TO THE ORANGE COUNTY TAX COLLECTOR; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION is made by Commissioner Velazquez, and seconded by Commissioner Arrowsmith to adopt Resolution No. 2014-12.

Mayor Kilsheimer opened the meeting to a public hearing.

Isadora Dean said she noticed there were three assessment resolutions. She suggested the city not only look at those three areas, but look at all the blighted areas of Apopka.

Mayor Kilsheimer said these three subdivisions were an exercise in getting this program started for the maintenance of a long defunct homeowner's association. He stated as moving forward they will see increased efforts to address some of these issues.

No one else wishing to speak, Mayor Kilsheimer closed the public hearing.

Motion carried unanimously, with Mayor Kilsheimer, and Commissioners Arrowsmith, Dean, Velazquez, and Ruth voting aye.

3. **RESOLUTION NO. 2014-13 - SECOND READING & ADOPTION - Imposing the uniform method of collections for non-ad valorem special assessments levied within the Cimarron Hills subdivision, an incorporated area of the City of Apopka and certifying the rate to the Orange County Property Appraiser and Tax Collector.**

The City Clerk read the title as follows:

RESOLUTION NO. 2014-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF APOPKA, FLORIDA, ADOPTING A NON-AD VALOREM TAX ASSESSMENT ROLL FOR THE CIMARRON HILLS SUBDIVISION; PROVIDING DIRECTION TO THE FINANCE DIRECTOR FOR CERTIFICATION AND TRANSMISSION OF THE ASSESSMENT ROLL TO THE ORANGE COUNTY TAX COLLECTOR; AND PROVIDING FOR AN EFFECTIVE DATE.

MOTION was made by Commissioner Arrowsmith and seconded by Commissioner Dean to adopt Resolution No. 2014-13.

Mayor Kilsheimer opened the meeting to a public hearing. No one wishing to speak he closed the public hearing.

Motion carried unanimously, with Mayor Kilsheimer, and Commissioners Arrowsmith, Dean, Velazquez, and Ruth voting aye.

SITE APPROVALS – There were no site approvals.

DEPARTMENT REPORTS AND BIDS – No report.

MAYOR'S REPORT - Mayor Kilsheimer reported he has asked Janice Goebel to serve as Interim City Administrator until her retirement on October 31, 2014. He further reported having received resignations and/or retirements from Mr. Bass, Mr. Vavrek, and Bea Franqui. He advised they have begun the process for posting the City Administrator's position and a search process will be conducted for this position similar to that done for the City Attorney. He will be appointing a committee made up of 3 people in-house, and 3 people from the community, as well as himself to review applications.

OLD BUSINESS

1. **COUNCIL –** There was no old business from the Council**.**

2. **PUBLIC –** There was no old business from the Public.

NEW BUSINESS

1. **COUNCIL –** There was no new business from the Council.

2. **PUBLIC –** Ray Shackelford applauded the appointment of Ms. Goebel to the position of Interim City Administrator. He said he still had concerns about the fact that funds can be found for anything they to do, but cannot seem to find funding for our children. He said he would appreciate trying to find resources to offer a summer program for our children.

Mayor Kilsheimer thanked Mr. Bass for his hard work on this budget, as well as all of the staff for their hard work.

ADJOURNMENT

With no further business to discuss, the meeting was adjourned at 5:58 p.m.

_____/s/_____
Joseph E. Kilsheimer, Mayor

ATTEST:

_____/s/_____
Janice G. Goebel, City Clerk