



APOPKA COMMUNITY REDEVELOPMENT AGENCY AGENDA

AUGUST 19, 2020 6:00 PM

APOPKA CITY HALL COUNCIL CHAMBERS

**APOPKA COMMUNITY REDEVELOPMENT AGENCY MEETING WILL BE
LIVE-STREAMED ON YOUTUBE. TO WATCH, PLEASE VISIT: <http://www.youtube.com/cityofapopkafl>**

CALL TO ORDER

INVOCATION

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES

- 1 Approve the CRA minutes from March 4, 2020.

PUBLIC COMMENT PERIOD

TO ACCESS A PUBLIC COMMENT FORM, PLEASE VISIT: : <http://www.apopka.net/communityredevelopmentagencyform>

The Public Comment Period is for City-related issues that may or may not be on today's Agenda. If you are here for a matter that requires a public hearing, please wait for that item to come up on the agenda. If you wish to address the Council, you must fill out an Intent to Speak form and provide it to the City Clerk prior to the start of the meeting. If you wish to speak during the Public Comment Period, please fill out a green-colored Intent-to-Speak form. If you wish to speak on a matter that requires a public hearing, please fill out a white-colored Intent-to-Speak form. Speaker forms may be completed up to 48 hours in advance of the Council meeting. Each speaker will have four minutes to give remarks, regardless of the number of items addressed. Please refer to Resolution No. 2016-16 for further information regarding our Public Participation Policy & Procedures for addressing the City Council.

NEW BUSINESS

- 1 CRA FY 2020-2021 CRA Assistance Programs
- 2 CRA FY 2020-2021 Budget Approval
Resolution No. 2020-01, to appropriate existing Trust funds to the next FY 2020-2021 budget
Resolution No. 2020-02, to approve the CRA FY-2020-2021 budget

OLD BUSINESS

CRA Sunset – Orange County Agreement and State of Florida

ADJOURNMENT

Individuals with disabilities needing assistance to participate in any of these proceedings should contact the City Clerk at least two (2) working days in advance of the meeting date and time at (407) 703-1704. F.S. 286.0105 If a person decides to appeal any decision or recommendation made by Community Redevelopment Agency with respect to any matter considered at this meeting, he will need record of the proceedings, and that for such purposes he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any opening invocation that is offered before the official start of the Community Redevelopment Agency meeting shall be the voluntary offering of a private person, to and for the benefit of the Community Redevelopment Agency meeting. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Community Redevelopment Agency meeting or the city staff, and the City is not allowed by law to endorse the religious or non-religious beliefs or views of such speaker. Persons in attendance at the Community Redevelopment Agency meeting are invited to stand during the opening ceremony. However, such invitation shall not be construed as a demand, order, or any other type of command. No person in attendance at the meeting shall be required to participate in any opening invocation that is offered or to participate in the Pledge of Allegiance. You may remain seated within the City Council Chambers or exit the City Council Chambers and return upon completion of the opening invocation and/or Pledge of Allegiance if you do not wish to participate in or witness the opening invocation and/or the recitation of the Pledge of Allegiance.

Minutes of the City of Apopka Community Redevelopment Agency (CRA), held March 4, 2020, at 1:00 p.m. in the City of Apopka Council Chambers.

CALL TO ORDER: Chair Nelson called to order the Community Redevelopment Agency Board meeting.

PLEDGE OF ALLEGIANCE: Mayor Nelson led in the Pledge of Allegiance.

ROLL CALL: Bryan Nelson, Chairman
Doug Bankson
Kyle Becker
Alexander Smith
Alice Nolan
Steve White
Nikki Williams

APPROVAL OF MINUTES:

1. CRA meeting November 6, 2019.

MOTION by Member Nolan, and seconded by Member Becker, to approve the CRA minutes for November 6, 2019. Motion carried unanimously with Chair Nelson, and Members Bankson, Becker, Smith, Nolan, White and Williams voting aye.

PUBLIC COMMENT – There was no public comment.

NEW BUSINESS

1. CRA FY 2019-2020 Budget Adjustments.

James Hitt, Community Development Director reviewed the request for a budget adjustment for the 5th Street Parking Lot. He advised initially the proposal for this project was at \$600,000. He said the property purchase was at the appraised price of \$260,000. He stated this is the center of the CRA and the desire was to dress up this parking lot, it be safe and accessible. He reported Vladimir Simonovski, Utility Design Manager, designed the parking lot. He reviewed the parking lot's current condition and pointed out the ingress/egress. This went out to bid and only two bids were received. Council will be reviewing the recommendation at their meeting this afternoon. He reviewed the design and pointed out there will be landscape islands and they will redo the sidewalks and entrances into the parking lot. He advised there will be 12 palm trees placed as part of the landscaping. He pointed out this parking lot will serve the Apopka Community Center/VFW. He reported when the UCF Incubator building sold \$121,500 was deposited in the CRA reserve fund account. He advised CRA's are to spend money within a 3-year period, this needs to be allocated into the CRA budget. The total renovation of the parking lot is \$410,000 that includes all of the upgrades. The request is to transfer \$110,000 from this reserve toward the parking lot and the other \$11,500 going toward the building code assistance program, which is the interior renovation.

In response to Member Bankson regarding the parking on the 441 side, Mr. Hitt advised this will be addressed in the future by Council. He did state the businesses can take advantage of the façade renovation funds and he will be contacting the property owners and tenants

regarding this once the parking lot is complete. This can help make the back entrance more attractive or direct people to the front.

Mr. Hitt advised the alley way that is midblock is owned by McLeod, McLeod Law Firm and we will need to contact them regarding accessibility in that area.

Chair Nelson opened the public hearing. No one wishing to speak, he closed the public hearing.

MOTION by Member Bankson, and seconded by Member Nolan, to approve the budget amendment to transfer \$110,000 of reserve to the parking lot project and \$11,500 toward the Building Code Assistance Program. Motion carried unanimously with Chair Nelson, and Members Bankson, Becker, Smith, Nolan, White and Williams voting aye.

2. Discussion – CRA Assistance Program Project Summary

Mr. Hitt reviewed the CRA Assistance Program Project Summary and handed out brochures for the CRA Assistance Programs to include the Residential Renovation Assistance Program. A copy of these documents are filed with the minutes. The brochures are available in City Hall and can be obtained from the Community Development Department. He reviewed the CRA Assistance Program Project Summary, copy filed with the minutes.

OLD BUSINESS - There was no old business.

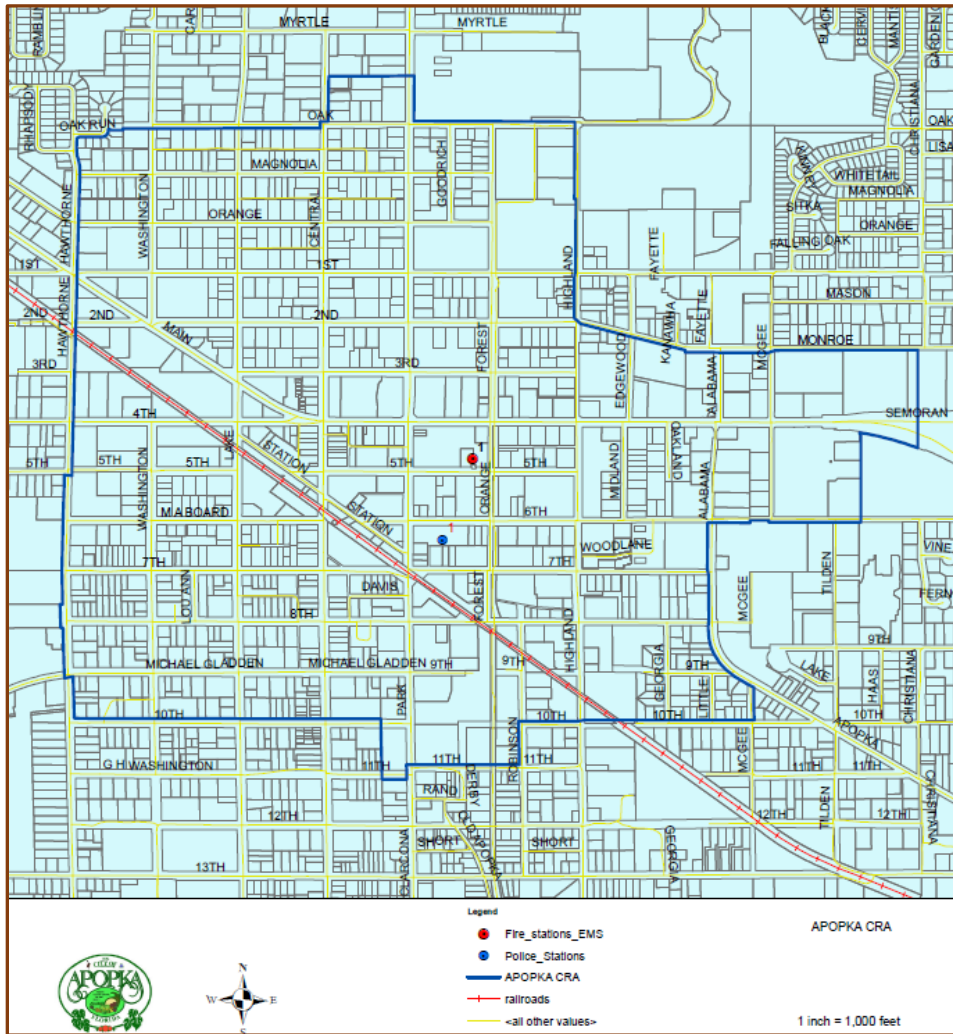
ADJOURNMENT - There being no further business to discuss, the meeting adjourned at 1:32 p.m.

ATTEST

Bryan Nelson, Chairman

Linda F. Goff, City Clerk

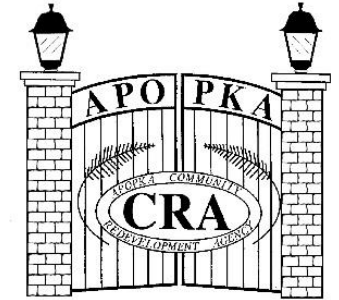
The CRA Assistance Programs are available to property owners only in the CRA Area as shown in the map below. Any questions, please contact the City as shown below.



James Hitt, FRA-RA
Community Development Dir.
City of Apopka
120 E. Main Street, 2nd floor
Apopka, Florida 32703
407-703-1712
jhitt@apopka.net

City of Apopka Community Redevelopment Agency

~ CRA ~ Assistance Programs



Facade Renovation
Building Code
Building Permit Refund
Business Impact Fee
Residential Fees
Residential Renovation

The Apopka CRA was created in 1993 by Resolution No. 9316 and Ordinance No. 783 to facilitate a comprehensive and coordinated revitalization of the designated CRA area. In 2017 the Plan was updated by Resolution No. 2017-10 to include several new projects and programs to address changes in building stock, market conditions, demographics, technological advances and many other challenges. The CRA covers 633 acres. This brochure provides a summary of the Assistance Programs that have been approved by the CRA Board in accordance with the *CRA Redevelopment Plan 2017~Update* and Florida Statutes Chapter 163 Part III.

The CRA Assistance Programs may require matching \$ funds by the applicant. Applications and the criteria for each program are available on the City of Apopka's Community Development Dept., 2nd floor, City Hall

FRAP ~ Façade Renovation Assistance Program:

Provides up to \$5,000 per business storefront/building. Can include exterior renovation such as painting, windows, doors, signs, awnings, canopies, mansard repair, doors, windows, ADA access improvements, etc. 25% match

BCAP ~ Building Code Assistance Program:

Provides up to \$5,000 per business storefront/building for Florida Building Code updates or repairs. Includes fire alarm systems, fire walls, heating & air conditioning, electrical, etc. Building inspection required and 25% match

BPRAP ~ Building Permit Refund Assistance Program:

Permit Fees refunded for up to 50% with a maximum \$5,000 refund upon Certificate of Occupancy for targeted businesses in the CRA (see criteria form).

BIFAP ~ Business Impact Fee Assistance Program:

Pays Impact Fees for new, expanding or change of use for businesses up to 50% and a maximum of \$5,000. Includes, water, sewer, Police and Fire fees.

RFAP ~ Residential Fee Assistance Program:

Provides payment of applicable Impact Fees for new, owner occupied single-family home, townhome or condo residential construction. Covers the basic impact fees for: Transportation, Orange County School, Recreation, Fire, Police, Potable Water and Sewer. Tier payments up to \$20,451 +/-.

RRAP ~ Residential Renovation Assistance Program:

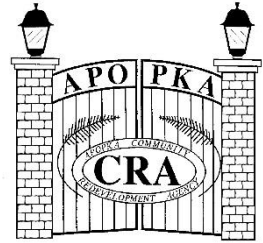
Works in conjunction owners and volunteer groups to support exterior renovation of existing single-family homes (owner occupied). Covers supplies such as: paint, paint brushes, rollers/handle, caulk, tarpons, painters tape, house lights, rain gutters, house numbers, energy efficient replacement windows, and doors, etc. Up to \$1,000. No match

The assistance programs help provide enhancement of economic opportunity and new business activity in the core downtown area, which is the heart of Apopka. New jobs and growth for the downtown, residents and businesses in the CRA area.





City of Apopka – CRA
RESIDENTIAL FEE ASSISTANCE PROGRAM
Criteria



I. Intent

It is the intent of the Apopka Community Redevelopment Agency (the "CRA"), under Part III Community Redevelopment Act, Chapter 163, Florida Statutes, to provide assistance to new single-family residential homeowners of property located within the Community Redevelopment Area that may require impact fee payments. **Multi-family townhome and condominium developments that are owner occupied are also eligible for a portion of the impact fee payments.** This program would eliminate or reduce the impact fees in the CRA Area to help attract new single-family residential homes, **townhomes or condominiums** that are owner occupied. Building permit fees or meter hook-ups are still required.

II. Program Description

The CRA's Residential Fee Assistance Program provides a financial payment by the CRA for those primary Impact Fees incurred for new single-family home development by a qualified owner, builder or developer. Such new homes must be owner occupied once final Certificate of Occupancy is granted, and may not be rental units. Program funding will be awarded only in the CRA's redevelopment area.

III. Eligibility

Program applications will be considered only if they meet all of the following eligibility criteria.

1. Location and Apopka CRA Redevelopment Plan

The project must be located within the Apopka CRA's Redevelopment Area, as presented in the adopted *CRA Redevelopment Plan 2017~update*, adopted June 21, 2017. The requested Impact Fee payments must also further the Apopka CRA Redevelopment Plan, inclusive of any subsequent amendments.

2. Applicants

Owners, builders or developers of real property within the Apopka CRA Redevelopment Area as described in the new 2017 Redevelopment Plan. Property must be considered residential according to the Apopka Comprehensive Plan and Zoning. Applicants for this program must be able to demonstrate financial capability to complete the project and long term commitment to maintain the property in the condition to which it will be developed.

3. Consistency with Governmental Regulations:

No outstanding Apopka Code Enforcement Compliance issues can exist on the site. Eligible projects must demonstrate consistency with the City of Apopka's Comprehensive Plan, Land Development Code, applicable zoning, Development Design Guidelines, and is consistent with the CRA Redevelopment Plan, as evidenced by a review from the City's Community Development Department. The development must meet all requirements of Apopka's building and safety code requirements, and the Florida Building Code – all upon completion of the project.

4. **Eligible Projects and Costs – Single-Family Residential, and Multi-Family Townhome or Condominium projects of 10 unit or less**

Unless otherwise approved by the CRA, the following Impact fees are applicable to this program:

- Transportation Impact Fee
- Orange County School Impact Fee
- Recreation Impact Fee
- Fire Impact Fee
- Police Impact Fee
- Potable Water Impact Fee (no reclaim)
- Sewer Impact Fee

5. **Tier funding based on home value:**

One main goal for the Apopka Downtown CRA is to help create affordable housing. To help accomplish this, the CRA would help pay down the Impact Fees for new home, townhome or condominium construction that is owner occupied. The median home value in Orange County is \$273,503. To be adjusted every three years.

Based on home value:

$\$273,503 - 25\% = \$205,127$ (\$68,376 difference)

Based on 15% increments for three levels of impact fee reimbursement funds:

Level 1:

Up to \$205,127 (min. \$150,000 value) – eligible for up to full impact fees (currently \$20,451)

Level 2:

\$205,128 to \$235,896 – eligible for up to 66% of impact fee payments (currently \$13,702)

Level 3:

\$235,897 to \$273,503 – eligible for up to 33% of impact fee payments (currently \$6,953)

Funding levels are based on a typical 2 bedroom 1 bath.

Level 2 and 3 are eligible for an additional \$2,000 for a 3 bedroom.

6. Permit fees are not covered by this assistance Program.

ANY COST FOR WORK PREVIOUSLY COMPLETED PRIOR TO AN APPROVED APPLICATION CANNOT BE REIMBURSED UNDER ANY CIRCUMSTANCE. DO NOT START ANY PHYSICAL CONSTRUCTION UNTIL AFTER FINAL APPROVAL BY THE CITY/CRA, AND ATTAINING THE PROPER BUILDING PERMITS, AND COMPLETION OF THE CONTRACT WITH THE CITY & NOTICE TO PROCEED HAS BEEN ISSUED.

* For more information about the Apopka
Residential Fee Assistance Program, please contact:

James Hitt, FRA-RA, Community Development Dir.
City of Apopka
120 E. Main Street, 2nd floor
Apopka, Florida 32703
407-703-1712
jhitt@apopka.net
www.apopka.net



CITY OF APOPKA COMMUNITY REDEVELOPMENT AGENCY



☐ CONSENT AGENDA
☐ PUBLIC HEARING
☐ SPECIAL REPORTS
☒ OTHER: BUDGET ITEMS

MEETING OF: August 19, 2020
FROM: Community Development
EXHIBITS: Resolution No. 2020-01
Resolution No. 2020-02
allocating TIF funds for
Fiscal Year 2020/2021

SUBJECT: BUDGET ITEMS FOR FY 2020-2021 IN ACCORDANCE WITH FLORIDA STATUTES
AND THE *CRA REDEVELOPMENT PLAN 2017 ~ UPDATE*

REQUESTS: RESOLUTION NO. 2020-01 – APPROVE THE REMAINING FY 2019-2020 CRA
TRUST FUNDS TO BE EXTENDED TO FY 2020-2021

RESOLUTION NO. 2020-02 – APPROVED CRA BUDGET FOR FY 2020-2021

APPROVE ASSISTANCE PROGRAM REVISIONS AND AUTHORIZE STAFF TO
MAKE MINOR CHANGES TO THE PROGRAMS

SUMMARY:

The *CRA Redevelopment Plan 2017~update* provides the programs and projects that were approved by the CRA Board. Staff is requesting the continuation of various projects and programs and adding a few additional ones for the next budget year. These projects and programs continue to further the economic and redevelopment goals of the CRA.

CRA Trust Fund balance for FY 2019-2020: \$ 2,393,812

Resolution No. 2020-01 is required in accordance with Florida Statutes 163.387:

(7) On the last day of the fiscal year of the community redevelopment agency, any money which remains in the trust fund after the payment of expenses pursuant to subsection (6) for such year shall be:

(d) Appropriated to a specific redevelopment project pursuant to an approved community redevelopment plan which project will be completed within 3 years from the date of such appropriation.

Resolution 2020-02 is for the approval of the CRA Budget for FY 2020-2021

The Assistance Programs require minor updates to the criteria, applications, agreements or support documentation from time to time. Staff is requesting authorization to make those minor changes.

DISTRIBUTION

Mayor Nelson
Commissioners
City Administrator
Community Development Director

Finance Director
HR Director
IT Director
Police Chief

Public Services Director
Recreation Director
City Clerk
Fire Chief

FY 2020-2021 budget items and projects in the CRA Budget:

Item or Project	Description	\$ Amount	CRA Account Number
Wayfinding signage for downtown	Design and specifications for directional signage in the CRA district. Any signage on Main St. (U.S. 441) would require special permitting in accordance with the wayfinding signage requirements regulated by FDOT. Include direction, public parking, shopping districts and area location signage.	50,000	610-9950-515-3100
FRA conference per diem	Florida Redevelopment Association, 3 nights' hotel, parking & per diem. Maintains participation and certification	850	610-9950-515-4000
CRA ~ Assistance Programs	Building Code Assistance Program (BCAP) ~ Pays for interior commercial renovations, i.e. air conditioning, wiring, plumbing, ADA access, etc. \$5,000 max with a 25% match	35,000	610-9950-515-4900
	Façade Renovation Assistance Program (FRAP) ~ Pays for exterior commercial renovations, i.e. paint, windows, doors, stone work, awning, ADA access, etc. \$5,000 max. /separate storefront, \$10,000 max. / corner – with a 25% match.	25,000	610-9950-515-4910
	Building Permit Refund Assistance Program (BPRP) ~ Permit fees refunded after building certificate of occupancy for up to 50% of fees for targeted businesses. Max. \$5,000.	25,000	610-9950-515-4912
	Business Impact Fee Assistance Program (BIFAP) ~ Pays impact fees for new, expanding, or change of use businesses for up to 50% of fees and a max. \$5,000	25,000	610-9950-515-4914
	Residential Fee Assistance Program (RFAP) ~ Pays impact fees for single family lots. Budgeted for up to five homes/lots at \$20,451 each. Impact fees for new single-family homes. Fire and Police Impact Fees for Condominium and Townhomes. Amended to a tiered program.	200,000	610-9950-515-4920
	Residential Renovation Assistance Program (RRAP) ~ SF & MF renovation. May include: CPTED review; paint, lighting, windows, doors (energy efficient), gutters, house numbers, etc. Max. \$1,000 Potential Home Renovation CDBG match.	50,000	610-9950-515-4922
Demolition Program	Removal of dilapidated residential and commercial properties in the CRA District to make developable land available for new residential and commercial development	25,000	610-9950-515-4950
Downtown Furniture	Benches, trash cans, bike racks, misc. furniture	70,000	610-9950-515-4960
Special District State mandated Fee	Special District State Fee	175	610-9950-515-5400
FRA Membership	Florida Redevelopment Association	245	610-9950-515-5400
FRA Conference registration	Florida Redevelopment Association annual conference registration	450	610-9950-515-5500

CRA – AUGUST 19, 2020
CRA BUDGET, FY 2020-2021
PAGE 3

Capital Improvements	Downtown trail supplement funding. (see below) Electrical amp. Boxes on Central Ave. between Station Street and Main St.	2,130,202 <u>100,000</u> 2,230,202	610-9950-515-6300
Downtown Apopka Trail segments	<u>Michael Gladden Blvd. Downtown Trail portion</u> ~ includes 5' sidewalk on south side. From Park Ave. for Hawthorne Ave. Includes lighting, landscape palms, benches, signage, etc. <u>5th Street Downtown Trail Portion</u> ~ from Station Street Project to Hawthorne Ave. and Alonzo Williams Park. Includes trail, sidewalks, lighting, landscape palms, benches, signage, etc. <u>Station Street & 6th Street portion</u> ~ One-way portion of Station St. from Central Ave. to 6th St., and trail portion. 6th St. trial from Station St. to McGee Ave. Includes street width reduction, new curb, trail, sidewalks, lighting, landscape palms, benches, signage, etc. <u>Hawthorne Ave. - Downtown Trail portion</u> ~ from Michael Gladden Blvd. to E. 5th St. at Alonzo Williams Park <u>Central Ave. Downtown trail portion</u> ~ from Michael Gladden Blvd. to Station Street Project (DAT) Downtown Trail portions ~ will include 10'-12' wide multi-modal trail and other amenities as described in each section above.		610-9950-515-6300
Transfers	For Alonzo Williams Park, Phase 2 matching grant	107,500	610-9950-515-9100

CRA Total budget for FY 2020-2021: \$2,844,422

FUNDING SOURCE:

The CRA Redevelopment Trust Fund, established by Ordinance No. 783 on June 16, 1993 utilizing Tax Increment Funding (TIF) from Orange County and City of Apopka. All projects and programs are in accordance with Florida Statutes and the *CRA Redevelopment Plan 2017~Update*.

RECOMMENDATION ACTION:

Approve Resolution No. 2020-01 to appropriate the CRA Redevelopment Trust Funds to the following Fiscal Year.

Approve Resolution No. 2020-02 for FY 2021 budget with carry-over projects and programs and new projects and programs from the Redevelopment Trust Fund, and direction to the Apopka City Council for approval.

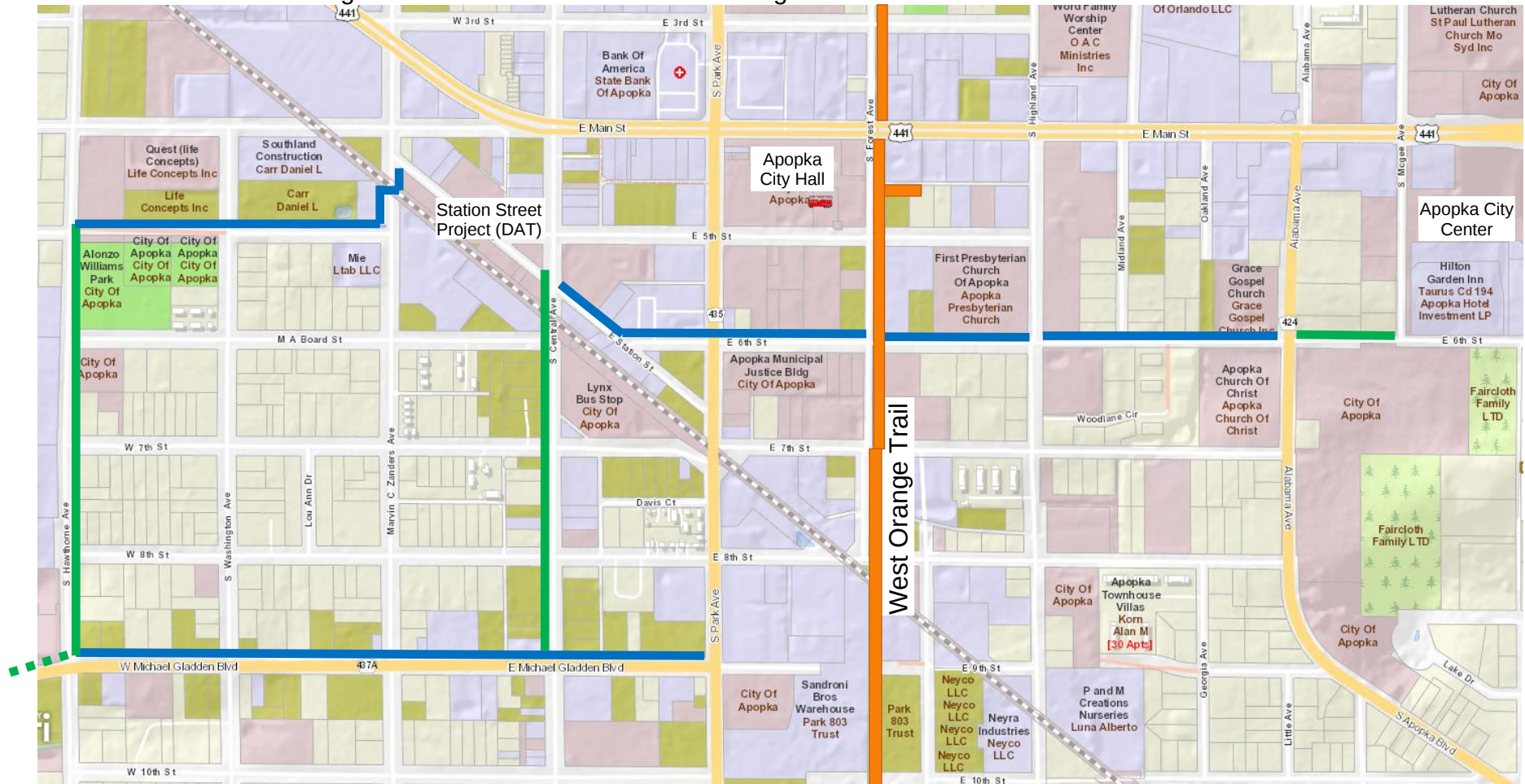
Approve staff to complete minor changes to the Assistance Programs as needed to further the CRA Redevelopment Plan.

Community Redevelopment Agency FY 2021 Budget

CRA		2017	2018	2019	2019	2019	2020	2021
8-14-2020 edit JH		ACTUAL	ACTUAL	ADOPTED BUDGET	AMENDED	ACTUAL	BUDGET	BUDGET REQUEST
ACCOUNT NUMBER	ACCOUNT DESCRIPTION							
610-9950-515.3100	PROFESSIONAL SERVICES	21,995	6,162	30,000	31,247	351	4,975	50,000
610-9950-515.3400	CONTRACTUAL SERVICES	0		0	0		0	0
610-9950-515.4000	TRAVEL & PER DIEM	0	0	700	700	386	827	850
610-9950-515.4900	CRA-BCAP	0	30,071	278,000	25,000		36,500	35,000
610-9950-515.4910	CRA-FRAP	0	24,983	0	25,000	570	25,000	25,000
610-9950-515.4912	CRA-BPRP	0	0	0	0	0	25,000	25,000
610-9950-515.4914	CRA-BIFAP	0	0	0	0	0	25,000	25,000
610-9950-515.4920	CRA-RFAP	0	0	0	103,000	0	200,000	200,000
610-9950-515.4922	CRA-RRAP	0	0	0	0		20,000	50,000
610-9950-515.4950	DEMOLITION	0	0	0	100,000	0	100,000	25,000
610-9950-515.4960	DOWNTOWN BENCHES, CANS, ETC	0	0	0	0		10,000	70,000
610-9950-515.5200	OPERATING SUPPLIES	0	0	0	0		0	0
610-9950-515.5400	BOOKS PUBS & MEMBERSHIPS	370	175	175	175	175	445	420
610-9950-515.5500	TRAINING	370	175	175	175	175	450	450
OPERATING EXPENSES		22,365	61,391	308,875	285,122	1,482	448,197	506,720
610-9950-515.6200	CAPITAL - LAND	260,882			0	0	0	0
610-9950-515.6300	CAPITAL - IMPROVEMENTS	0	0	1,309,558	1,309,558	0	\$ 2,230,202	\$ 2,230,202
CAPITAL OUTLAY		260,882	0	1,309,558	1,309,558	0	2,230,202	2,230,202
610-9950-515.9300	CONTINGENCY	0		0	0	0	0	0
610-4200-581.9100	TRANSFERS	0		0	621,114	0	0	107,500
TRANSFERS OUT		0	0	0	621,114	0	0	107,500
TOTAL		283,247	61,391	1,618,433	2,215,794	1,482	2,678,399	2,844,422

Apopka Downtown Trail System

Trail in FY 2020-2021 budget ■ As funding allows ■



2.2 miles +/- of 10 to 12-foot trail
New street lights and palm trees to be included.

Downtown Apopka Trail - 60' ROW sample st.

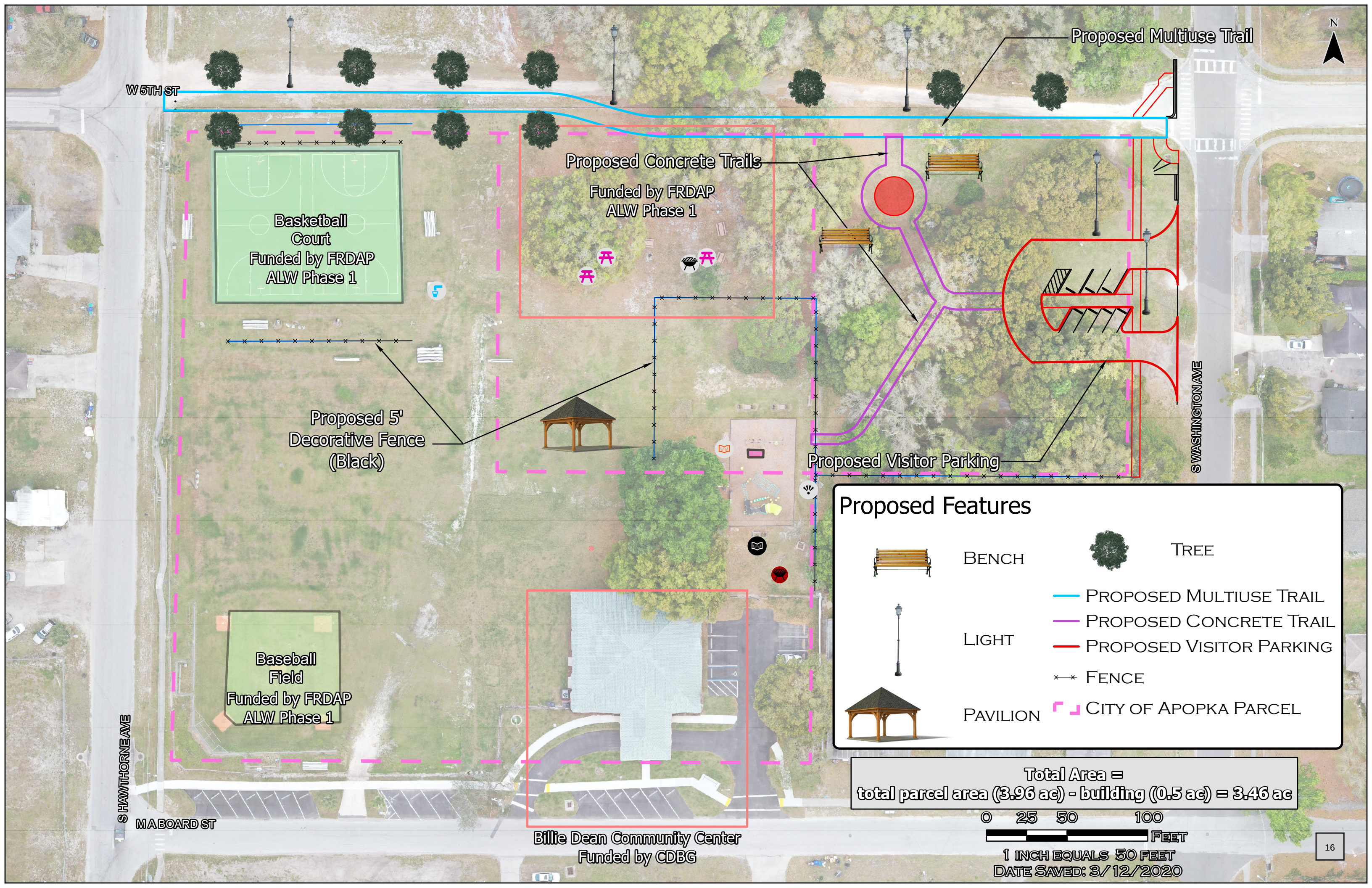


Sample



FY 2020-2021

Michael Gladden Blvd. – Hawthorne to Park (12' only)	762,235
5 th St. – Hawthorne to Washington	200,000
Marvin Zanders Ave. (Lake) – 5 th to Station St.	72,321
Station St. – Central Ave. to 6 th St. (and 1-way)	80,680
6 th St – Station St. to Highland (10' and F curb)	560,812
6 th St. – Highland to Alabama (10' and F curb)	<u>368,482</u>
Sub-Total	2,044,530
6 th St. – Alabama to McGee (need ROW on north)	91,808
S. Hawthorne Ave. – as funding allows (\$510,000)	



Proposed Features



BENCH



TREE



LIGHT



PAVILION



PROPOSED MULTIUSE TRAIL



PROPOSED CONCRETE TRAIL



PROPOSED VISITOR PARKING



FENCE



CITY OF APOPKA PARCEL

Total Area =
total parcel area (3.96 ac) - building (0.5 ac) = 3.46 ac



1 INCH EQUALS 50 FEET
DATE SAVED: 3/12/2020



Florida Department of Environmental Protection

LAND AND WATER CONSERVATION FUND PROGRAM
GRANT APPLICATION PACKAGE

Project Name: Alonzo Williams Park Phase 2

Grantee Name: Land and Water Conservation Fund Grant

The project reimbursement is limited to one (1) invoice upon completion of all Project Elements listed below and submittal of all Deliverables and required documentation identified in the table below. Completion Documentation required prior to Reimbursement Request.

Project Tasks, Deliverables and Required Documentation

Task #1: Development of:	Amount of Costs to be Paid with Grant Funds	Amount of Costs to be Paid with Grantee Match	Deliverables and Documentation To Be Submitted Upon Completion And Before Reimbursement Can Be Approved
(List each Primary facilities)	Provide Budget Detail	Provide Budget Detail	
Picnic Facilities-New	\$10000.00	\$10000.00	Project Completion Certification Final as-built site plan
Walking Trail-New	\$54,000.00	\$54,000.00	Florida Recreation and Parks Inventory Form Color Photographs of Project Notice of Limitation of Use Boundary Survey

CRA Project Summary Funding

5th Street Parking Lot

Provided a focal center for the redevelopment of the downtown

74 Parking spaces (4 HC and bike rack)

Landscaped with 16 trees, lighting (trees from City tree bank)

Construction estimate: \$415,500 (with contingency)

Assistance Programs: (start date shown for each AP)

AP established for both business and residential. Applied/completed to date:

- Façade Renovation: (started April 2018)
 - 8 applicants – CRA reimbursed \$46,122; Applicant \$20,844 (30.19%); Total \$66,966
- Building Code: (started April 2018)
 - 8 applicants – CRA reimbursed \$44,816; Applicant \$43,349 (40.6%); Total \$66,966
- Business Impact Fee: (started Jan. 2020)
 - 1 applicant - CRA reimbursed \$5,000; Applicant \$7,897;
 - Total \$12,897
- Building Permit Refund: (started Jan. 2020)
 - 1 applicant – CRA reimbursed \$480; Applicant \$480
 - Total \$960
- Residential Impact Fee: (started Jan. 2018)
 - 2 applicants (new SF homes) – Total CRA Reimbursed \$40,902

Total CRA Investment: \$137,321

Total Applicant Investment (where required): \$72,570

Downtown Apopka Trail

Direct link to the West Orange Trail (asphalt)

2.2 miles total project from west side of downtown to east side

10-12-foot wide asphalt trail (lighting and palm trees funding available)

Design in 2020-2021, construction in 2021

Construction \$ available: \$2,130,202 for main portions to FY 2020-2021

FY 2021 Projects

- | | |
|--|---------|
| • Wayfinding signage for downtown | 50,000 |
| • Assistance Programs (continued) | 360,000 |
| • Demolition Program | 25,000 |
| • Downtown improvements Trails links, benches, etc. | 70,000 |
| • Central Ave. electric amp. Boxes (Downtown events) | 100,000 |

**CITY OF APOPKA
COMMUNITY REDEVELOPMENT AGENCY
RESOLUTION NO. 2020-01**



**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY (CRA)
OF THE CITY OF APOPKA, FLORIDA, APPROVING THE APPROPRIATION
OF FUNDS REMAINING IN THE REDEVELOPMENT TRUST FUND TO
CERTAIN PROJECTS; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the City of Apopka created a redevelopment trust fund (“Trust Fund”) for the Apopka Community Redevelopment Agency (“CRA”) pursuant to Section 163.387, Florida Statutes; and

WHEREAS, for Fiscal Year 2019/2020 the CRA budgeted and appropriated funds deposited in the Trust Fund to pay certain administrative and operating expenses as well as project and program expenses of the CRA; and

WHEREAS, certain funds remain in the Trust Fund as of September 30, 2020 after payment of all budgeted expenses; and

WHEREAS, none of the funds being allocated from the previous fiscal year have been in the Tax Increment Revenue Trust Fund for more than three years without being assigned to a future project.

NOW, THEREFORE, BE IT RESOLVED by the Community Redevelopment Agency of the City of Apopka, Florida, as follows:

Section 1. As of September 30, 2020, the anticipated unexpended amount of \$2,288,422.22 remains in the Trust Fund.

Section 2. The Board of Directors desires to appropriate such funds to the specific redevelopment projects and programs in the amounts shown on the attached Exhibit “A” and encumber said funds for Fiscal Year 2019/2020. Additional projects and programs will be introduced during FY 2020/2021 as budget amendments in accordance with Florida Statutes and the adopted *CRA Redevelopment Plan 2017~update*.

Section 3. Such funds are included within the approved Community Redevelopment Plan of the CRA and will be completed within three (3) years from the date of such appropriation.

PASSED AND ADOPTED this 19th day of August, 2020, by the Community Redevelopment Agency of the City of Apopka., Florida.

Bryan Nelson, Chairman
City of Apopka, Florida

ATTEST:

Susan Bone, Deputy City Clerk

Exhibit "A"

CRA Fund Balance Analysis 2019			CRA Fund Balance Analysis 2020			Estimated Expenditures	Current Expenditures	Estimated to Be Paid Prior to 09/30/2020	Total
Beginning Fund Balance	10/1/2018	\$ 2,422,528.00	Beginning Fund Balance	10/1/2019	\$ 2,394,812.00	Travel & Per Diem	794.12		794.12
Plus Estimated Revenues	2019	\$ 621,224.00	Plus Estimated Revenues	2020	\$ 546,396.00	BCAP	20,441.66		20,441.66
Less Estimated Expenditures	2019	\$ (648,940.00)	Less Estimated Expenditures	2020	\$ (652,785.78)	FRAP	11,053.18		11,053.18
Actual Ending Fund Balance	9/30/2019	\$ 2,394,812.00	Estimated Ending Fund Balance	9/30/2020	\$ 2,288,422.22	BPRP	480.00		480.00
						BIFAP	5,000.00		5,000.00
						RAFP	-	20,451.00	20,451.00
						RRAP	-		-
						Demo	-		-
						Downtown Benches	-		-
						Books Pubs & Subs	445.00		445.00
						Training	445.00		445.00
						Improvements Other Than Buildings			-
						PO 20-04108 15 E 5th Lighs	5,931.88		
						PO 20-04641 5th Street Parking	53,606.65	354,356.17	407,962.82
						PO 20-04118 Musco Lighting Alonzo Williams	-	185,713.00	185,713.00
							98,197.49	560,520.17	652,785.78
						Edmunds Report	98,197.49		
						Balances	-		

RESOLUTION NO. 2020-02

**A RESOLUTION OF THE COMMUNITY REDEVELOPMENT AGENCY
(CRA) OF THE CITY OF APOPKA, FLORIDA, ADOPTING THE ANNUAL
BUDGET FOR FISCAL YEAR 2020-2021.**

WHEREAS, on October 1, 2020, the Community Redevelopment Agency of the City of Apopka will start a new budget for fiscal year 2020-2021; and

WHEREAS, the Community Redevelopment Agency Board of the City of Apopka wishes to adopt a final budget for that fiscal year; and

Estimated Revenues:

Ad Valorem Taxes	\$ 546,000
Interest	10,000
Funding from Reserves	<u>2,288,422</u>
Total Revenues and Reserves	\$ 2,844,422

Expenditures:

Professional Services	\$ 50,000
Travel & Per Diem	850
Other Charges (Assistance Programs)	455,000
Books, Pubs & Subscriptions	420
Training	450
Capital – Improvements	2,230,202
Transfers (AW Park grant)	<u>107,500</u>
Total Expenditures and Reserves	\$ 2,844,422

NOW, THEREFORE, BE IT RESOLVED by the Community Redevelopment Agency Board of the City of Apopka that the Final Budget for fiscal year 2020-2021 is hereby adopted.

PASSED AND ADOPTED this 19th day of August, 2020, by the Community Redevelopment Agency Board of the City of Apopka, Florida.

Bryan Nelson, Chairman
City of Apopka, Florida

ATTEST:

Susan Bone, Deputy City Clerk