



## **AGENDA**

### **PARKS AND RECREATION MASTER PLAN COMMUNITY ADVISORY COMMITTEE @ 6:00 PM City Hall Council Chamber 120 East Main Street – Apopka, Florida 32703 July 27, 2015**

- I. Call to Order
- II. Pledge of Allegiance
- III. Approve minutes
  - 1. Approve Meeting Minutes from 07/13/15 Parks and Recreation CAC Meeting.
- IV. New Business
  - 1. Review of Final Recommendations for Existing Neighborhood and Community Parks.
  - 2. Update on Staff Proposal for FRDAP Grant requests
  - 3. Review of Recommendations for Special Use and Future Recreation Facilities.
  - 4. Discussion of Trails Element and Trails Recommendation.
- V. Old Business
- VI. Next Meeting Date & Time
- VII. Adjournment

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All interested parties may appear and be heard with respect to this agenda. Please be advised that, under state law, if you decide to appeal any decision made by the City Council with respect to any matter considered at this meeting or hearing, you will need a record of the

proceedings, and that, for such purpose, you may need to ensure that a verbatim record of the proceedings is made, which record includes a testimony and evidence upon which the appeal is to be based. The City of Apopka does not provide a verbatim record.

In accordance with the American with Disabilities Act (ADA), persons with disabilities needing a special accommodation to participate in any of these proceedings should contact the City Clerk's Office at 120 East Main Street, Apopka, FL 32703, telephone (407) 703-1704, no less than 48 hours prior to the proceeding.

**Backup material for agenda item:**

1. Approve Meeting Minutes from 07/13/15 Parks and Recreation CAC Meeting.

# CITY OF AOPKA

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**Minutes of the Parks and Recreation Master Plan Community Advisory Committee meeting held on July 13, 2015, at 6:00 p.m., in the City of Apopka Council Chambers.**

**PRESENT:** Captain Jerome Miller, Chair  
Tenita Reid  
Eli Rivera  
Bill Spiegel  
Matthew Hutchinson  
Anita Boyd  
Danyiel Hunter-Yarbrough

**ABSENT:** Larry Zwieg  
Christine Bornstein

**STAFF PRESENT:** Lorena Potter, Interim Recreation Operations & Maintenance Manager  
Kyle Wilkes, Planner II  
Dr. Shakenya Harris-Jackson, Grant Coordinator  
Susan M. Bone, Deputy City Clerk

**CALL TO ORDER:** Chair Miller called the meeting to order at 6:04 p.m.

**PLEDGE OF ALLEGIANCE:** Chair Miller led in the Pledge of Allegiance.

Chair Miller advised that Bryan Richey resigned from the committee stating his schedule did not permit adequate time for him to attend the meetings.

## **APPROVAL OF MINUTES**

**MOTION by Member Spiegel and seconded by Member Reid to approve the minutes of the June 29, 2015 meeting. Motion carried unanimously with Chair Miller and Members, Rivera, Hutchinson, Boyd, and Yarbrough voting aye.**

## **NEW BUSINESS**

### **Discussion of Recommendations for existing Neighborhood Parks**

Kyle Wilkes, Planner II, reviewed the recommendations received by members for each of the Community Parks including the Little League Facility; Apopka Athletic Complex; Doctor's Dog Park; Edward's Field; Fran Carlton Center; Kit Land Nelson Park; Northwest Recreation Center. Recommendations for each as follows:

***Little League Park*** – Recommendations included: new fields; improved playground equipment; Veterans Park; Gazebo or Band Shell; addition of a fitness track as well as new lighting. It was noted that the facility been vandalized so the building is currently closed until renovations can be made.

***Apopka Athletic Complex*** – Recommendations included: fitness track; improved landscaping & facility repairs; updated playground equipment; upgrade current fields; addition of three (3) new fields including one T-Ball, one Coach Pitch & one Minor field; address drainage issues by Softball field.

**Doctor’s Dog Park** - Recommendations included: doggie exercise equipment; maizes; traffic calming devices between parking area and sidewalk; covered pavilion with bulletin board to swap information about pet adoption, lost and found, etc.; restroom facilities; additional parking on the dog park side of the road.

**Edward’s field** – Recommendations included: revitalization of baseball field; addition of fitness track; possible splash pond; shuffle board area; converting a portion of field for additional parking at Kit Land Nelson Park.

**Fran Carlton Center** – Recommendations included: city owned gymnasium & aquatic center; public conference rooms for community or corporate use. Member Hutchinson suggested that the three parks could be combined to form a unique park area for the downtown area which would draw people in.

**Kit Land Nelson Park** – Recommendations included: renovation of bathrooms; food concession area; renovation of existing tennis courts; revitalization of indoor racket ball court; addition of basketball courts; modernization of children’s play area. Kyle Wilkes, Planner II, provided that some of these smaller projects such as the children’s play area may eligible for grant funding. Member Reid suggested that we look into getting some lawn art and/or sculptures which would showcase the park especially since we host events including the Art & Foliage Festival.

**Northwest Recreation Complex** – Recommendations included: improvements to the baseball/softball area; installation of additional shelter areas; bleachers; lighting; restrooms; concession areas; pavilions; construction of center tower; creation of separate parking area for amphitheater when hosting non-sports related events; road improvements to relieve congestion; walking trail around new lake/retention area; BMX Skate Park.

Discussion ensued regarding the park access road as well as a need for an additional road in order to relieve congestion. Chair Miller agreed that the road and parking lots need to be redone. Member Hutchinson said NW staff should be consulted when designing this as they have great ideas on how to get traffic flowing effectively.

Member Spiegel inquired as to how much money the City actually makes on these tournaments and asked whether we should continue to spend money to host them. Lorena Potter, Interim Recreation Operations & Maintenance Manager stated that we don’t make much from them but the local merchants do. She further stated that we need to attract hotels to the area which would have a positive effect on our revenue flow which would offset some of these expenditures.

Chair Miller stated that perhaps we could create a basketball recreational aspect for the City which could attract a different group of people. Member Spiegel stated that now is the perfect opportunity to market our City and showcase our many attributes.

Kyle stated that he'll add these suggestions to his list for the next meeting. He also indicated that perhaps we should look at alternatives to the community pool and/or gym idea and look into turning this aspect over to specialists that are in the business of running both such as the YMCA who may be able to utilize funding in the form of a Public Private Partnership or other types of funding and would have the management mechanism to see this through.

Kyle then segwayed into the future growth of Apopka with regard to planning for future growth. Kyle said he will provide a handout for the next meeting which will further define where the future growth will be concentrated including around the new Florida Hospital site as well as near the interchange. As part of the City's overall visioning process, population projections as well as property the city currently owns will be taken into consideration as far as what locations can be used for. Member Spiegel said the City should impose a business development requirement that would provide for the collection of greater impact fees for large scale developments which will have a major impact on the City.

Kyle continued with his presentation which included some of the more underutilized parcels owned by the City including Highland Manor which is adjacent to the Martin Pond site and will include a park for leisure strolls. In addition, this area is adjacent to the proposed Downtown Development area/Town Center site. He also noted that the 368 Park Avenue site and the Museum of the Apopkans have potential for light recreational use in the future.

**OLD BUSINESS:**

N/A

**PUBLIC PARTICIPATION:**

Suzanne Kidd said we may want to look at a parking structure that can be utilized for the Fran Carlton Center events at Kit Land Nelson Park as well. She also noted that we're missing opportunities with regard to the Ampitheater at NW and would like to see more festivals and concerts including soul, rock, pop as well as hosting movie night in the park.

Rogers Beckett said we should look at other uses for the Fran Carlton Center and not gearing everything toward sports. He suggested we look at bringing more educational facilities to the area which will draw others to our City.

Damarkus Johnson said we should look at hosting a Fourth of July fireworks event similar to Red Hot & Boom out at NW.

Kyle went on the record to say the City is currently pursuing an FRDAP grant that would allow staff to upgrade playground equipment. Two of our parks meet the criteria for this funding including Alonzo Williams Park and Kit Land Nelson Park.

**NEXT MEETING DATE & TIME**

It was the consensus of the members to hold the next meeting Monday, July 27, 2015

**ADJOURNMENT:**

There being no further business, the meeting adjourned at 7:40 p.m.

ATTEST:

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Jerome Miller, Chair

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SCity Clerk